

Thank you for your interest in Michigan’s English Language Proficiency Assessment (ELPA) Online! This survey is directed at districts who are interested in participating in the computer based version of the Spring 2012 administration of the ELPA. The Spring 2012 ELPA testing window is March 5 – April 13. By having the district’s Superintendent fill out this survey, your district will let the Office of Standards & Assessment know whether or not you would like to participate. It is recommended that someone with a good understanding of your district’s technology reviews this survey’s questions ahead of time. Please go to www.surveymonkey.com/s/ELPA_Online_Interest_Survey to complete and submit your district’s survey responses.

Please contact ELPA Customer Service at 877-560-8378, select option 5 for ELPA or send an email to ELPACustomerSupport@QuestarAI.com. for any questions or concerns related to the survey or participation in the ELPA Online.

Before proceeding with the survey, please review the following configuration requirements and time commitment necessary for a school to participate in the ELPA Online

| Hardware Requirements | Windows | Apple / Macintosh |
|------------------------------|------------------------------------|------------------------------------|
| Operating System | Windows 2000 or higher | OS 10.4.X or higher |
| Java Version | Java Version 1.5 | Java Version 1.5 |
| Processor | Pentium III 500 MHz or higher | G4 500 MHz or higher |
| Memory | 512 MB or higher | 512 MB or higher |
| Devices | Mouse / Pointing Device / Keyboard | Mouse / Pointing Device / Keyboard |
| Audio | Headphones / Speakers | Headphones / Speakers |
| Screen Resolution | 1024 x 768 | 1024 x 768 |
| Internet Connection | 1.5 mbps or higher | 1.5 mbps or higher |

Time Commitment for Set Up: *Note: Time commitments are based upon work performed by one knowledgeable Network Administrator performing set up and installation.

| Task | Estimated Duration |
|--|-------------------------------|
| Download & Install Test Accelerator | 1 hour |
| Option 1: Download and install iTester Client on a network share | ½ hour |
| Option 2: Download and install iTester Client on each individual workstation | ½ hour per machine |
| Setup each workstation to point to application, assign permissions and access rights for workstations | ½ hour |
| Perform Workstation Readiness | |
| 10 minutes per machine (20 workstations = 2 hours 40 minutes) | |
| Site Certification | 3 minutes 18 seconds |
| Total (with Option 1): | 4 hours 40 minutes 18 seconds |

1. Based on review of the preceding criteria for participation, is your district interested and capable of having LEP (Limited English Proficient) students at Level III (Grades 3-5), Level IV(Grades 6-8), and Level V (Grade 9-12) participate in the ELPA Online instead of the paper-pencil version?
 - a. Yes
 - b. No

2. Please enter your name (Superintendent’s Name), district and buildings interested in participating:
 - a. Your name
 - b. District name
 - c. Building names

3. Does your district currently use computers for any online/computer based assessments?
 - a. Yes
 - b. No
 - c. Please describe/list currently used assessments (NWEA, Data Director, etc.):

4. Do you have one or more dedicated and experienced individuals who are responsible for the installation and maintenance of your school network?
 - a. Yes
 - b. No
5. If Yes, is this person(s) on-site for each participating building?
 - a. Yes
 - b. No
6. How many people in your school have responsibility for maintaining the school's information technology?
 - a. Part time staff _____
 - b. Full time staff _____
7. Who provides technology support for your district?
 - a. Support is provided by the district
 - b. Support is provided by the ISD/RESA
 - c. No support staff
8. Do you pay an outside company, other than an ISD/RESA, for tech support?
 - a. Yes
 - b. No
9. If you answered Yes to question 7, please enter the name of the company and appropriate contact information:
 - a. Company name _____
 - b. Primary contact name _____
 - c. Primary contact's e-mail _____
 - d. Primary contact's phone number _____

10. Does your district's technology personnel have the following:
- a. Full local administrator permissions Yes No
 - b. Working knowledge of your district's network Yes No
 - c. Working knowledge of your district's hardware/software Yes No
11. Will your district's technology personnel be available during the Spring ELPA testing window for troubleshooting purposes? Spring ELPA Testing Window is March 5 – April 13.
- a. Yes
 - b. No
12. Will your district's technology personnel be able to devote 4 hours and 40 minutes to technology setup during the months of January/February?
- a. Yes
 - b. No
13. Please indicate the approximate number of ELLs you expect to test and the number of workstations planned to be used for testing for each participating building:
- a. Building Name ~Number of ELLs Number of Labs Number of workstations
14. Please indicate your school's network operating system. Please mark all that apply.:
- a. Microsoft Windows Network
 - b. Novell Network
 - c. Apple Network Server
 - d. Linux Network
 - e. No network server in use
15. What types of computers will be available for student and/or teacher use for testing?
- a. PC
 - b. Macintosh
 - c. Mixture of both

16. What type of internet connection does your district most commonly use?

- a. Telephone dial-up
- b. T1
- c. DSL
- d. Cable modem

17. ELPA Online requires large audio files for the Listening and Speaking tests that must be cached to a computer or a server at the school prior to the beginning of the test. You will need to have a separate machine as the caching computer is dedicated to caching media test content. This machine will need to be setup prior to testing and not used for regular use during the testing window.

In addition to the workstations planned to be used for student testing, do you have a workstation or server environment that can be used specifically for this purpose during the testing window?

- a. Yes
- b. No

18. Please indicate if your network utilizes any of the software below. Please mark all that apply.

- a. Deep Freeze
- b. Web Filtering
- c. Virtual Private Network (VPN)
- d. Thin Client Environment

19. Has your district experienced any prolonged internet outage over the last year (i.e. more than 6 hours)?

- a. Yes
- b. No
- c. Please describe if Yes_____