



2013 District Application for an Exception to the 1% Cap

Michigan Department of Education
Office of Psychometrics, Accountability, Research, & Evaluation

Contact Accountability at 877-560-8378, option 6 for questions or more information

2013 District Application for an Exception to the 1% Cap on Students Proficient Using Alternate Achievement Standards (Grades 3-8 and 11)

Background: The federal rules permit up to 1% of enrolled students in each grade assessed, who participated in an alternate assessment, and surpassed or attained the performance standard, to be counted as "proficient" for Accountability purposes.

SEEs: Shared Educational Entities (SEEs) are schools or programs that deliver a particular educational service to students coming from two or more districts that have a business relationship for that purpose.

Directions: ONLY a local school district, intermediate school district, or PSA may use this form to apply for an exception to the 1% cap. INDIVIDUAL SCHOOLS SHOULD NOT SUBMIT THIS APPLICATION.

Michigan Department of Education/BAA
Attn: Chris Janzer
P.O. Box 30008
Lansing, MI 48909

(To send overnight, send to: Chris Janzer at MDE/BAA, 608 W. Allegan, 2nd Floor, Lansing MI 48933.)

NOTE: This exception is NOT automatically applied. Schools MUST submit an appeal during the appropriate preliminary scorecard window in order for scores to be counted above the 1% cap.

Due Dates: The deadline for submitting this application is Friday, May 3, 2013. Applications must be postmarked by this date. NO LATE APPLICATIONS WILL BE ACCEPTED.

Authority: Submission of this form is voluntary. The data collection is authorized by federal regulation contained in volume 34, section 200.13 (c) (3) (i) of the Code of Federal Regulations.

Table with 2 columns: Field Name and Value. Fields include School District Name, School District Code, Contact Person, Address, and E-Mail Address.

Certification

By checking this box, I certify the information contained in this application is true and correct, to the best of my knowledge.

Print Name and Title of Authorized Official

Signature of Authorized Official

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Directions:

Please check the main reason for the need to exceed the 1% cap. Then answer questions 1-3 to provide background information related to the participation of students in the MI-Access assessments. This background information will provide helpful data when the MDE reviews your district's application for sufficient evidence that your district qualifies for an exception to the NCLB 1% cap regulation.

NOTE: If information is not provided for each question, the application will not be reviewed.

My district needs an exception to the 1% cap because (check only one):

Presence of Center Program

Presence of Classroom Program

SEE Member District

Other

1. **Explanation of circumstances leading to more than 1% of enrolled students being administered the MI-Access assessments. Please describe any center, regional, or special programs that lead to students coming from other districts to attend programs in the district. *Please be specific.***

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2. Data showing incidence rate of students who were administered the MI-Access assessments.

Suggestions of evidence include: 1) the number of students at the grades assessed, where the exception is requested for each special education category, and 2) data that explains why the district has programs or facilities attracting more students who were administered MI-Access assessments and so forth.

Example Data for Question 2.

**Number of Students Administered Each MI-Access Assessment
John Doe Middle School**

MI-Access English Language Arts

		Disability Category																																
		CI			SLD			EI			OHI			HI			VI			AI			PI			SXI			TBI			SLI		
		FI	SI	P	FI	SI	P	FI	SI	P	FI	SI	P	FI	SI	P	FI	SI	P	FI	SI	P	FI	SI	P	FI	SI	P	FI	SI	P	FI	SI	P
Grade																																		
3																																		
4																																		
5																																		
6	7	3	1	2																									2					
7		2	1	1																											1			
8	5	2	1	2																									1	1				
11																																		

FI – Functional Independence
 SI – Supported Independence
 P – Participation

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- 3. If you are a district that operates a Shared Educational Entity (SEE), please provide a detailed explanation as to why you need an additional exemption beyond the flexibility provided by the SEE.**

A large, empty rectangular box with a black border, intended for providing a detailed explanation as requested in the question above.