



STATE OF MICHIGAN  
DEPARTMENT OF EDUCATION  
LANSING

RICK SNYDER  
GOVERNOR

BRIAN J. WHISTON  
STATE SUPERINTENDENT

July 2, 2015

**MEMORANDUM**

TO: MEGS+ Authorized Officials and  
Consolidated Application Main Contacts

FROM: Michael W. Radke, Ph.D.   
Director, Office of Field Services

SUBJECT: Process for Transitioning to a Title I, Part A Schoolwide Program

Annually, Title I, Part A Targeted Assistance schools meeting certain criteria are given an opportunity to transition to "Schoolwide Status." The Michigan Department of Education is announcing the criteria and process for making this transition.

In order to transition to Schoolwide, schools must first meet the 40% poverty rate eligibility criteria to apply to be a Schoolwide school, unless the school has been identified as a Priority or Focus school per Michigan's approved Elementary and Secondary Education Act of 1965 (ESEA) Flexibility Waiver. Priority and Focus Schools automatically become eligible to apply for Schoolwide status. For additional information, please review the **LEA/District Guidelines for Transitioning to Title I Schoolwide** included with this memo. All of the forms and information provided here can also be found on the Office of Field Services (OFS) website [www.michigan.gov/ofs](http://www.michigan.gov/ofs), click on Title I, Part A, under Programs.

Local Educational Agencies (LEAs) intending to transition schools into Title I Schoolwide status will be required to notify Office of Field Services using the **Intent to Transition to Schoolwide 2016-17** form found on the website. This form must be received prior to engaging in the planning process and no later than October 1, 2015. Completed forms should be submitted to [SchoolwidePlan@michigan.gov](mailto:SchoolwidePlan@michigan.gov) or faxed to 517-335-2886.

Any school transitioning to Schoolwide must hire an approved facilitator from the OFS Schoolwide Facilitators list found on the OFS website [www.michigan.gov/ofs](http://www.michigan.gov/ofs), click on Title I, Part A, under Programs.

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[www.michigan.gov/mde](http://www.michigan.gov/mde) • (517) 373-3324

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**NOTE:** Currently there are no Schoolwide grants available. If funds become available, OFS will contact LEAs submitting Intent to Transition to Schoolwide forms. LEAs may use Title I, Part A funds to pay for the Schoolwide Facilitator. This expenditure must be incorporated into the 2015-16 Consolidated Application in the Michigan Electronic Grants System *Plus (MEGS+)*.

All required School Improvement Plan components and required attachments: (School Parent Involvement Plan, School Parent Compact, and School Professional Development Plan), must be submitted in ASSIST by June 1, 2016.

If you have any questions, please contact Fred Williams at 517-373-3743.