



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING

RICK SNYDER
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STATE SUPERINTENDENT

MEMORANDUM

DATE: May 8, 2018

TO: Section 41 Grant Recipients

FROM: Dr. Paula Y. Daniels *PYD*
Director, Office of Educational Supports

SUBJECT: 2017-18 Year-End Section 41 Bilingual Education Grant Reports

The 2017-18 Year-End Section 41 Bilingual Education Grant Report is now live in the Michigan Electronic Grants System *Plus* (MEGS+). The data entered by agencies into the report is required by the Michigan Department of Education and has a due date of **July 15, 2018**, close of business.

The Section 41 Report is accessed by initiating the report in MEGS+. Login to MEGS+ and search for the Section 41 Program Report in "My Applications/Tasks" list. Then, click to initiate the report.

There are two links in the MEGS+ application:

- View/Edit > "Important Information" – This provides guidance as to how to fill out the application as well as a link to a video demonstrating the steps that need to be taken to complete the report.
- View/Edit > "Section 41 Report" – This information will be provided by LEAs for the 2017-2018 school year. It is required reporting for Section 41 subgrantees. The report must provide outcomes from the goal stated in the Section 41 funding application as well as a brief description of the planned changes for next year's program. Lastly, the LEA will summarize the data as indicated in the provided template.

Questions about the program content or pages describing the LEA may be directed to Kelly Alvarez at 517-373-6066, or by email at alvarezk@michigan.gov. For technical difficulties in MEGS+ or with the report itself, please contact Tammy Franks at 517-335-0352, or by email at FranksT1@michigan.gov.

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