

MDE McKinney-Vento Homeless Education Grant
FUNCTION CODES for 2017-2020

For the 2017-2020 grant cycle, the following function codes are approved for use in MDE Homeless Education Grant budgets. Other codes will not be available to select in MEGS. **SEE SPECIFIC GUIDANCE, PAGES 2 – 4.**

Homeless Education Grant Approved Function Codes:

120 – Added Needs

125 – Compensatory Education

127 – Vocational Education

- Includes both regular and summer programs

210 – Support Services - Pupil

211 – Truancy/Attendance Services

216 – Social Work Services

219 – Other Pupil Support Services

220 – Support Services - Instructional Staff

226 – Supervision and Direction of Instructional Staff

- MV Grant Coord and any MV Grant Staff MUST BE INCLUDED UNDER 226.

270 – Pupil Transportation

271 – Pupil Transportation Services

- **INCLUDES:** school buses (operated by LEA or private company), public transit tickets, passes or tokens, county ride systems, contracted private transportation or car services, taxi cabs, prepaid gas cards, etc.
- Please list all modes of transportation to be utilized in description of this expenditure.

290 – Support Services- Other

291 – Other Support Services

330 – Community Activities

331 – Community Activities

350 – Custody and Care of Children

351 – Custody and Care of Children

360 – Welfare Activities

361 – Welfare Activities – Personal Needs for Students/Families

390 – Other Community Services

391 – Other Community Services

450 – Facilities Acquisition, Construction, and Improvements

452 – Site Improvement Services

456 – Building Acquisition and Construction Services

999 – Indirect Costs

- Using MDE-approved formulas

USED GUIDANCE:

What are authorized activities for subgrants in the McKinney-Vento Act?

LEAs must use McKinney-Vento subgrant funds to assist homeless children and youth with enrolling, attending, and succeeding in school. In particular, the funds may support the specific activities outlined in the law in Section 723.

Appropriate Function Codes for MV Grant	Authorized Activities for McKinney-Vento Subgrants and Funding (16 activities and examples)
<p>125 - Compensatory Education 127 - Vocational Education</p>	<p>1. The provision of tutoring, supplemental instruction, and enriched educational services that are linked to the achievement of the same challenging state academic content standards and challenging state student academic achievement standards the State establishes for other children and youths.</p> <p><i>Example: Books, tutors, or other materials for use in tutoring sessions for homeless students at shelters, during summer school, etc. Includes regular and summer programs.</i></p> <p>NOTE - Tutoring services MUST be provided by Highly Qualified staff. Such services may also be paid with Title I-A set aside funds – IF BUDGETED & APPROVED IN A DISTRICT’S CONSOLIDATED APPLICATION.</p>
<p>219 – Other Pupil Support Services</p>	<p>2. The provision of expedited evaluations of the strengths and needs of homeless children and youths, including needs and eligibility for programs and services (such as educational programs for gifted and talented students, children with disabilities, and students with limited English proficiency, services provided under Title I of the Elementary and Secondary Education Act of 1965 or similar state or local programs, programs in vocational and technical education, and school nutrition programs).</p> <p><i>Example: If a homeless student needs expedited evaluations to qualify for a particular district program, MV funds could be used for this purpose, under these function codes.</i></p>
<p>226 – Supervision & Direction of Instructional Staff</p>	<p>3. Professional development (PD) and other activities for educators and pupil services personnel that are designed to heighten the understanding and sensitivity of such personnel to the needs of homeless children and youths, the rights of such children and youths under this subtitle, and the specific educational needs of runaway and homeless youths.</p> <p>NOTES: FOR GRANT STAFF PROVIDING PD; 226 should be used for only MV Grant staff or MV Program Coordinator salary and benefits.</p>
<p>216 – Social Work Services 219 – Other Pupil Support 226 – Supervision & Direction of Instructional Staff</p>	<p>4. The provision of referral services to homeless children and youths for medical, dental, mental, and other health services.</p> <p><i>Example: If the MV grant hires a case manager to meet with homeless families/students and provide referrals to community health services, part of their salary could be included in these function codes, proportionate to the amount of time spent in this activity.</i></p>
<p>271 – Pupil Transportation Svcs</p>	<p>5. The provision of assistance to defray the excess cost of transportation for students under section 722(g)(4)(A), <u>not otherwise provided through Federal, State, or local funding</u>, where necessary to enable students to attend the school selected under section 722(g)(3).</p> <p><i>Example: Metro bus tickets/tokens/passes, prepaid gas cards, taxi fare, county ride fares, or contracts with private transportation services would be listed under this function code.</i></p> <p>NOTES: MV GRANT FUNDS MAY NOT SUPPLANT DISTRICT REQUIREMENT TO PROVIDE TRANSPORTATION FOR HOMELESS STUDENTS. USED FOR STOP-GAP COSTS ONLY.</p>

<p>211 – Truancy/Attendance Svcs 219 – Other Pupil Support Svcs</p> <p>351 – Custody & Care of Children</p>	<p>6. The provision of developmentally appropriate early childhood education programs, not otherwise provided through Federal, State, or local funding, for preschool-aged homeless children.</p> <p><i>Example: Early childhood education program tuition or fees for preschool children in programs that are not provided through other federal, state or local funding. Use 351 for child care for homeless students whose transportation arrangements do not allow them to be dropped at home when school day ends (half-day kindergarten, for ex.).</i></p> <p>Note - Child care during parent meetings should be listed under function code 331.</p>
<p>361 – Welfare Activities / Personal Needs for Students or Families</p> <p>391 – Other Community Services</p>	<p>7. The provision of services and assistance to attract, engage, and retain homeless children and youths, and unaccompanied youths, in public school programs and services provided to non-homeless children and youths.</p> <p><i>Example: Use 361 for purchase of personal needs items for homeless children/youth or families, such as hygiene kits, laundry detergent or laundry tokens. Use 299 for outreach activities. Use 391 for community services for outreach and recruiting, such as Project Connect or Health Fair activities where contact with homeless families/youth is likely. Use 299 for other services in this area.</i></p>
<p>125 – Compensatory Education</p> <p>331 – Community Activities</p>	<p>8. The provision for homeless children and youths of before- and after-school, mentoring, and summer programs in which a teacher or other qualified individual provides tutoring, homework assistance, and supervision of educational activities.</p> <p><i>Example: Books, software or other educational materials for homeless students; costs of mentoring programs and supplies, summer enrichment activities or camps, etc.</i></p> <p>Note - Child care during parent meetings should be listed under function code 331.</p>
<p>219 – Other Pupil Support Svcs</p>	<p>9. If necessary, the payment of fees and other costs associated with tracking, obtaining, and transferring records necessary to enroll homeless children and youths in school, including birth certificates, immunization or medical records, academic records, guardianship records, and evaluations for special programs or services.</p> <p><i>Example: Cost of obtaining an official birth certificate, immunization records, etc. (above) for homeless students, driver’s license renewal for unaccompanied homeless youth for school transportation, etc.</i></p>
<p>331 – Community Activities</p>	<p>10. The provision of education and training to the parents of homeless children and youths about the rights of and resources available to such children and youths.</p> <p><i>Example: Programs or meetings offered to parents of homeless students in order to inform about the educational rights of their children, including materials, refreshments, and transportation to and from such meetings; held in shelters, community locations or at schools; any other parent activities offered or provided to allow parents to be involved in the education of their children.</i></p>
<p>331 – Community Activities</p>	<p>11. The development of coordination between schools and agencies providing services to homeless children and youths, as described in section 722(g)(5).</p> <p><i>Example: Costs of needs assessment or other consortium meetings held to identify gaps in services to homeless children and youth and to coordinate such services between community agencies and/or groups, and the schools.</i></p>
<p>216 – Social Work Services 219 – Other Pupil Support Svcs</p>	<p>12. The provision of pupil services (including violence prevention counseling) and referrals for such services.</p> <p><i>Example: Costs for other non-specific services, case management, and referrals to homeless children and youth.</i></p>

<p>216 – Social Work Services 219 – Other Pupil Support Svcs</p>	<p>13. Activities to address the particular needs of homeless children and youths that may arise from domestic violence.</p> <p><i>Example: Costs for workshops, informational meetings, counseling services, etc. related to domestic violence.</i></p>
<p>452 – Site Improvement Services 456 – Building Acquisition & Construction Services</p>	<p>14. The adaptation of space and purchase of supplies for any non-school facilities made available under subsection (a)(2) to provide services under this subsection.</p> <p><i>Example: Adapting a classroom or space at a shelter to be used for tutoring or a homework lab for homeless children/youth/parents; enclosing an open space to allow privacy for MV grant staff to meet privately with homeless parents or students to discuss needs; purchasing shelving and storage containers for supplies for homeless student materials.</i></p>
<p>219 – Other Pupil Support Svcs</p>	<p>15. The provision of school supplies, including those supplies to be distributed at shelters or temporary housing facilities, or other appropriate locations.</p> <p><i>Example: Self-explanatory (includes school clothing, shoes, etc. not provided by other federal/state/local programs).</i></p>
<p>219 – Other Pupil Support Svcs</p>	<p>16. The provision of other extraordinary or emergency assistance needed to enable homeless children and youths to attend school.</p> <p><i>Example: Costs of <u>any other services or supports</u> that would enable homeless students to attend, participate and succeed in school when they would otherwise not be able to.</i></p>
<p>999 – Indirect Costs</p>	<p>Indirect Costs (use MDE formula for your agency)</p>