



STATE OF MICHIGAN  
DEPARTMENT OF EDUCATION  
LANSING

GRETCHEN WHITMER  
GOVERNOR

MICHAEL F. RICE, Ph.D.  
STATE SUPERINTENDENT

**MEMORANDUM**

**DATE:** November 17, 2020

**TO:** 2019-20 McKinney-Vento Homeless Grant Recipients

**FROM:** Dr. Paula Y. Daniels, Director   
Office of Educational Supports

**SUBJECT:** 2019-20 Final Report Announcement

The Michigan Department of Education (MDE) is pleased to announce the 2019-20 end-of-year McKinney-Vento (MV) "Homeless Final Report" is now live in the Michigan Electronic Grants System *Plus* (MEGS+). The data entered by agencies into the report is required by the U.S. Department of Education and is submitted in the late fall of 2020 as part of the State of Michigan Consolidated State Performance Report (CSPR). ***The deadline for MV Homeless agencies to submit this report in MEGS+ is:***

**November 25, 2020 (close of business)**

The report must be initiated in MEGS+ in order to access it. Login to MEGS+, then search alphabetically for the "Homeless Final Report" on the View Available Applications/Tasks page. Once the report has been initiated, it will be found in the "My Applications/Tasks" list.

Important information for the data entry for the report:

- A. A Final Narrative Report will be required. In the Final Narrative Report, Grant Coordinators and/or Fiscal Agents must summarize the progress of this grant, its activities, and outcomes over the entire 3-year period.
  1. Review the grant timeline and activities submitted in your initial grant application (2018-20) and discuss outcomes, revisions to the plan, and conclusions about effectiveness. Did your project meet its goals and objectives? How do you know? What data can you share that documents your progress? If goals were not reached, explain.
  2. There is no required length for this narrative report, but keep it to less than five typed pages. Details may be covered in the Report

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Sections indicated in the MEGS+ screen (see next item below).

- B. The MEGS+ report includes pages for agency description of the program with the same elements found in the prior years' MV Progress Report Form. All Progress sections must be completed for 2019-20. Attachments may be uploaded and can include data or in consortium produced materials and videos. Please be sure to view the Important Information page for this report prior to entering the information.
- C. There are two links in the MEGS+ application at which fiscal agents may enter data:
  1. View/Edit > "Consortium Member Agencies"
  2. View/Edit > "Non-Consortium Member Agencies"
  3. The agencies that belonged to your consortium by the consortium-joining deadline in the fall of 2017 will auto-populate on the "Consortium Member Agencies" page. (Note that large consortia may have multiple pages in this section.)
  4. If you served children in agencies not included in your pre-populated "Consortium Member Agencies" page, they must be entered on the "Non-Consortium Member Agencies" page.

For questions or concerns about the homeless student served counts and their entry into this report, contact Tammy Franks at 517-335-0352 or by e-mail at [FranksT1@michigan.gov](mailto:FranksT1@michigan.gov).

For questions about the report pages found in the "Progress Information" section, please contact the MDE Special Populations Unit Manager, 517-241-6977 or by e-mail at [WilliamsM48@michigan.gov](mailto:WilliamsM48@michigan.gov).

cc: MV Grant Coordinators