

2019 MME and High School Assessments

Overview

NOVEMBER 19, 2018

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Individual Presentation Topics

College Board (SAT with Essay, PSAT 8/9 for Grade 9, and PSAT 10)

ACT (WorkKeys)

M-STEP

Supports and Accommodations

OEAA Secure Site Test Administration Tasks

(www.michigan.gov/mme)

Live Question & Answer Sessions

Tuesday, Nov 27th

10:00-10:50 MME, PSAT 8/9 for Grade 9, PSAT 10

11:00-11:50 M-STEP and PSAT 8/9 for Grade 8

WebEx URL:

<https://michiganmde.webex.com/michiganmde/j.php?MTID=m972fcc896333de692704026c31c159f4>

Live Question & Answer Sessions

Tuesday, Nov 27th

Meeting Number: 963 716 415

Meeting Password: etX8ygRT

Audio access code: 874 442 5

Call-in Numbers: 1-877-336-1831 or 1-404-443-6397

Spring 2019 Testing Schedule for Summative Assessments

Assessment	Week of															
	2/4-2/8	2/11-2/15	2/18-2/22	2/25-3/1	3/4-3/8	3/11-3/15	3/18-3/22	4/8-4/12	4/15-4/19	4/22-4/26	4/29-5/3	5/6-5/10	5/13-5/17	5/20-5/24		
M-STEP Grades 5, 8, and 11								4 weeks								
M-STEP Grades 3, 4, 6, and 7											4 weeks					
MI-Access Alternate Assessments								7 weeks								
College Entrance: SAT w/Essay*								4/9 only		Makeup 4/23						
Accommodated Testing Window								4/9 – 23								
Work Skills: ACT WorkKeys								4/10 only		Makeup 4/24						
Accommodated Testing Window								4/10 – 23								
PSAT 8/9 (grade 8)*								4/9	Makeup 4/10-16	Makeup 4/23-24						
Accommodated Testing Window								4/9 – 23								
PSAT 8/9 (grade 9) and PSAT 10**								4/9, 10, or 11	Makeup 4/10-16	Makeup 4/23-24						
Accommodated Testing Window								4/9 – 23								
WIDA ACCESS for ELLs 2.0 and WIDA Alternate ACCESS for ELLs	7 weeks															

* Schools must administer the PSAT 8/9 for 8th grade and SAT with Essay on April 9, 2019 (unless students are approved with accommodations that designate them to test in the accommodated testing window).

** Schools must administer the PSAT 8/9 for 9th grade and PSAT 10 on April 9, April 10, or April 11, 2019 (unless students are approved with accommodations that designate them to test in the accommodated testing window).

- Schools can choose which date works best for them as the initial test day.
- The same grade must test on the same day at the same time.
- Schools can administer multiple grades in one day.

NOTE: Paper/Pencil test dates for the M-STEP ELA, mathematics, science, and social studies assessments will occur on designated dates within the testing windows.

What is the MME?

MME = Michigan Merit Examination

- The MME consists of 3 **required** components:
 - SAT with Essay: Provides the ELA and Mathematics scores for Accountability (paper/pencil only)
 - ACT WorkKeys: Required by Michigan law (paper/pencil only)
 - M-STEP: Provides Science and Social Studies scores for Accountability (online or paper/pencil)

MME Eligibility – 11th graders

All students are expected to take the entire MME as 11th graders.

- Required:
 - All first-time 11th graders
 - All 11th grade foreign exchange students
- Eligible but not required:
 - Repeating 11th grader missing a valid score in one or more of the three MME components – must take entire MME
- Not eligible:
 - Repeating 11th graders with valid scores in all three of the MME components

MME Eligibility – 12th graders

- Required:
 - 12 graders who were not tested as 11th graders
- Eligible:
 - Other 12 graders missing a valid score in one or more of the three MME components – must take entire MME
- Not eligible:
 - Other 12th graders with valid scores in all three of the MME components

Additional Resources: MME Eligibility

- High School Grade Assignment for Accountability Calculations Frequently Asked Questions
https://www.michigan.gov/documents/mde/FAQ_HS_Grade_Assignment_for_Accountability_346186_7.pdf
- For additional information about who must and who can test, go to: www.michigan.gov/mme, General Information, Who Must/Can Take the MME

Total MME Timings

Spring 2019 MME Component Test Session Timings

Subject	Grade 11
Science Field Test	1:30
Social Studies	0:30
College Entrance*	4:22
Work Skills*	3:00
Estimated Total Hours	9:22

* Includes scheduled breaks

PSAT 8/9 for Grade 9 and PSAT 10 Timings

PSAT 8/9 for Grade 9 Standard Time - 2 hours, 40 minutes

PSAT 10 Standard Time – 3 hours

(These timings may vary for test accommodations)

Success and Improvements

- College Board:
 - ✦ Increased Accessibility for English Learners
 - ✦ Simplified Administration Policies and Procedures

- WorkKeys:
 - ✦ Redesigned ACT state website with resources arranged into easily accessible stages
 - ✦ Test book directions now translated into 12 different languages
 - ✦ Reduced waiting times when calling ACT

Success and Improvements

- M-STEP:
 - ✦ Almost 100% Participation online
 - ✦ School testing issues reduced by 90% from 2015 to 2018

New!

**Spring
2019**

**PSAT 8/9
FOR
8TH GRADE**

In **Spring 2019**, PSAT 8/9 will be administered to all Michigan 8th graders for ELA and mathematics

- PSAT 8/9 will be **required** for 8th grade
 - ✦ ELA
 - ✦ Mathematics
- Required: M-STEP Social Studies
- Required: M-STEP Science Field Test

Steps to Take for Spring 19 Assessments

- Update the Educational Entity Master (EEM) with grade levels serviced, address, and contact information at the school level.
- The district authorized EEM user is listed on the Secure Site District and Schools Contact page. (www.michigan.gov/oeaa-secure)
- See the OEAA Secure Site Test Administration Tasks PowerPoint presentation

M-STEP Off-Site Test Request

Schoolwide Requests

- Schoolwide:
November 5, 2018 –
January 11, 2019
- For schools who
cannot test on-site

Individual Student Requests

- January 14, 2019 –
May 1, 2019
- For students who
cannot test on-site –
homebound,
expelled with
service students



Off-Site Test Request for ACT and College Board

ACT

- Go to the MDE website: www.michigan.gov/mde/ for the request form
- November 5, 2018 – January 11, 2019
- See ACT Test Administration Manual for off-site procedures

College Board

- A form needs to be completed and submitted to the College Board by December 14, 2018 detailing the Off-Site plan
- See www.collegeboard.org/michigan under Resources

Caution on Barcode Labels

- Barcode labels must be affixed to all answer documents to ensure that students get credit for their work
- Having valid barcode labels will help to avoid delays in scanning, scoring, and reporting.
- The *OEAA Secure Site Test Administration Tasks* presentation explains how to print barcode labels locally when schools do not have a pre-printed barcode label.

Assessment Coordinator Training Guide

Assessment Coordinator Training Guide

Michigan Department of Education

Relevant assessments:

All Michigan state assessments:

- **M-STEP**
- **MME**
 - ▶ ACT WorkKeys®
 - ▶ SAT™ with Essay
 - ▶ M-STEP (Science and Social Studies)
- **MI-Access**
 - ▶ MI-Access Functional Independence (FI)
 - ▶ MI-Access Supported Independence (SI)
 - ▶ MI-Access Participation (P)
- **WIDA™**
 - ▶ WIDA ACCESS for ELLs
 - ▶ WIDA Alternate ACCESS for ELLs
 - ▶ WIDA ACCESS Placement Test (W-APT)
 - ▶ WIDA Screener
- **PSAT™ 8/9 and 10**
- **Early Literacy and Mathematics Benchmark Assessments (K-3)**

- Overviews of Assessments and Systems
- Policies, Procedures, and Security
- Supports and Accommodations
- Preparing, Administering, and Completing
- Data and Reporting

- For District and Building Assessment Coordinators
- Before, During, and After Test Administration Instruction
- Access the Training Guide by clicking on the icon at the top of each assessment's web page
- www.michigan.gov/mme



MDE Resources

www.michigan.gov/MME

2018 - 2019

Guide to State Assessments



Published September 2018

→ OVERVIEW

The Michigan Department of Education (MDE) is pleased to continue the Michigan Student Test of Educational Progress (M-STEP), along with the Michigan Merit Exam (MME), PSAT Assessments, MI-Access alternate assessments, WIDA, and Early Literacy and Mathematics Benchmark Assessments.

The MDE saw continued successes during the 2017-2018 school year. These successes included:

- over 99% of schools administered assessments online
- on average, a total testing time of 3 hours or less for mathematics and English language arts combined
- preliminary reports available in less than 48 hours after a student completed an online test
- final M-STEP reports provided to schools before Labor Day

For the 2018-2019 school year, MDE is offering grants to assist in the purchase of benchmark assessments in grades K-8. In addition, PSAT 8/9 will replace the 8th grade M-STEP mathematics and English language arts (ELA) assessments as the required assessment in grade 8.

The new M-STEP science assessments will be field tested again in 2019 as we continue to develop new science assessments aligned to Michigan's current science content standards.

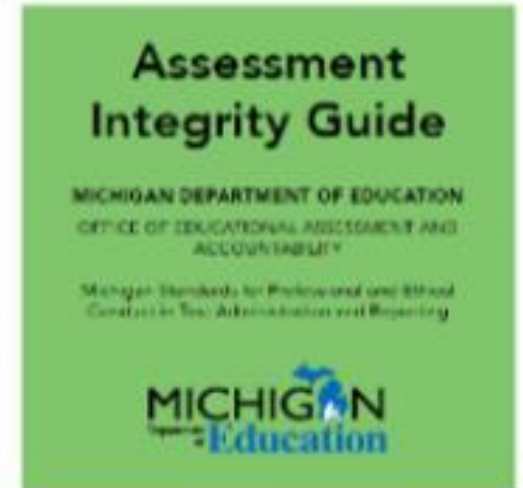
Additional information on each state assessment is provided within this document.

Michigan's assessment system will continue to set national standards for quality and rigor, while measuring how well our students are doing in preparing for careers and college. We look forward to working together to build on our successes and having another great assessment year.

Subscribe to the weekly newsletter [Spotlight on Student Assessment and Accountability](http://www.michigan.gov/mde-spotlight) (www.michigan.gov/mde-spotlight), for timely information on assessment and accountability topics during the 2018-2019 school year.

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2018-19

MDE Resources

www.michigan.gov/MME

Accountability Best practices: 2018-2019 Data Reporting Guide for Trouble-free Accountability Data



MDE Resources

www.michigan.gov/MME

Early Literacy and Mathematics Benchmark Assessments (K-2) Supports and Accommodations Table and Resources

Revised August 8, 2018



This document contains state-allowed universal tools, supports, and accommodations for the Early Literacy & Mathematics Benchmark Assessments (K-2). It additionally includes guidance on providing certain supports and accommodations to students such as scribes or translators. Please be sure that all staff involved in the planning and administration of the assessments reviews this document completely.

Michigan's Conceptual Model for Assessment Supports

Michigan meets the legislative requirements of the Individuals with Disabilities Education Act (IDEA) and the Every Student Succeeds Act (ESSA) by offering a wide array of supports and accommodations for students across all of its assessments. The conceptual model for understanding Michigan's assessment supports and accommodations is now broken down into three levels:

- Universal Tools – Available for all students
- Designated Supports – Available when indicated by an adult or team
- Accommodations – Available when need is documented in an IEP or 504 plan

This model portrays the additive and sequentially inclusive nature of these three aspects. **Universal Tools** are available to all students, including those receiving Designated Supports and those receiving Accommodations. **Designated Supports** are available only to students who an adult or team has indicated has need for these accommodations; these supports are available as well for students for whom the need is documented. **Accommodations** are available only to those students who have documentation of the need through a formal plan (i.e., IEP or 504). These students also may use designated supports and universal tools.

It's important to note that something designated as a "designated support" for one content area (for example, a calculator) may not be allowable for another content area. This approach is consistent with the emphasis that Michigan's assessment programs have placed on the validity of assessment results coupled with access. Allowable universal tools, designated supports, and accommodations all yield valid scores when used in a manner consistent with the guidelines in this document.

Standard Test Administration Practices

The list on the following page shows Michigan considered general Test Administration Practices for the K-2 Early Literacy & Mathematics assessments. Please note that special designation or reporting on the use of these practices is not required.



Testing Policy for Recently Arrived, First Year English-Learner Students Spring 2018 (Revised 1-2-18)

The Michigan Department of Education is able to provide certain exceptions to the state assessment policy for first year, English learner (EL) students. Students that are identified as Limited English Proficient (LEP) in the Michigan Student Data System (MSDS) and have been enrolled in U.S. schools (excluding Puerto Rico) for 12 months or less at the time of taking a state assessment may be eligible to receive a one-time exception from having to take the English language arts portion of state assessments. Specific exception information is provided below for each assessment.

Regardless of the length of time enrolled in a U.S. school (excluding Puerto Rico), it is expected that each EL student was administered the WIDA ACCESS Placement Test (W-APT) or WIDA Screener and that the W-APT/WIDA Screener score has been provided in the Secure Site. It is also expected that each EL student be administered the summative WIDA ACCESS for ELLs if the student was enrolled prior to the most recent WIDA ACCESS for ELLs 2.0/WIDA Alternate ACCESS for ELLs test administration period. The summative WIDA ACCESS for ELLs 2.0 or the WIDA Alternate ACCESS for ELLs should be administered annually while the student is LEP eligible.

In order for a student to be eligible for an exception from the ELA portion of a state assessment, the student needs to have taken the WIDA ACCESS Placement Test (W-APT) with their scores provided in the Secure Site, and that the student has taken the most recent administration of the summative WIDA ACCESS for ELLs 2.0 or WIDA Alternate ACCESS for ELLs if enrolled prior to the test administration window.

Below is additional information on the ELA exception for ELs for each state assessment.

M-STEP Assessments

- Exceptions may be requested for the ELA content area only.

- Students meeting the exception criteria need to have issues submitted for each student requested AFTER the M-STEP test administration window, during the Verification of Not Tested window in the Secure Site.

MI-Access Assessments


- Exceptions may be requested for the "ELA Accessing Print" and "ELA Expressing Ideas" portions parts of the MI-Access Functional Independence assessment.
- Exceptions may also be requested for the MI-Access Participation and Supported Independence assessments in the Secure Site.
- Students meeting the exception criteria need to have issues submitted for each student requested AFTER the MI-Access test administration window, during the Verification of Not Tested window in the Secure Site.

SAT Assessments

- Ensure that students are listed on the Pre-Id Student Report. Then, request approval for providing math-only materials for eligible students through the College Board's Services for Students with Disabilities (SSD) Online System. The SSD Online will approve math-only requests for first-year EL students as a state allowed accommodation. To submit a request, the SSD Coordinator should go to the State Allowed Accommodations Dashboard in the College Board SSD Online system and enter a new request. When submitting, choose EL-Math Only from the state allowed accommodations list. The accommodation will be automatically approved and students will test with a lime-colored test book. This will ensure the eligible EL exception students are tested with materials that will still yield their required valid math score. The SSD Coordinator will only use the scripts for the

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(<https://public.govdelivery.com/accounts/MIMDE/subscriber/new>)



Spotlight
on Student Assessment and Accountability

MICHIGAN
Department of Education

October 11, 2018

Quick Links ... take you directly to articles or sections ...

- M-STEP, Grade 8 Testing, and MI-Access Important Dates Documents AVAILABLE
- M-STEP Science Field Test District Summary Report AVAILABLE
- Updated: Spring 2018 Interpretive Guide to M-STEP Reports
- Updated DRC System Requirements
- College Board Corner
- ACT WorkKeys
- Important Dates
- Contacts

M-STEP, Grade 8 Testing, and MI-Access Important Dates Documents AVAILABLE

The Spring 2019 M-STEP and MI-Access Important Dates documents are now available.

New for Spring 2019: the Grade 8 Testing Important Dates document lists all assessment related and assessment administration dates for grade 8:

- M-STEP Grade 8 assessment-related and assessment administration dates
- PSAT 8/9 for Grade 8 ONLY assessment-related and assessment administration dates


These documents include all key dates for preparing for the test administration, during test administration, and after test administration tasks for Building and District Assessment Coordinators.

The Important Dates documents are available on each assessment web page under the **What's New** and **Current Assessment Administration** sections:

- [M-STEP Important Dates](http://www.michigan.gov/mstep) (www.michigan.gov/mstep)
- [Grade 8 Testing Important Dates](http://www.michigan.gov/psat) (www.michigan.gov/psat and www.michigan.gov/mstep)
- [MI-Access Important Dates](http://www.michigan.gov/mi-access) (www.michigan.gov/mi-access)

Note: The following Important Dates documents will be available early next week on each assessment web page:

- **MME and PSAT Important Dates** document for SAT with Essay, ACT WorkKeys, M-STEP, PSAT 8/9 for grade 9, and PSAT 10
- **PSAT 8/9 and PSAT 10 Important Dates** document for grades 8, 9, and 10



► [Sign up for Spotlight](http://www.michigan.gov/mde-spotlight) (www.michigan.gov/mde-spotlight) and/or access previous editions

Call Center: 877-560-8378

- Date reminders test assessments
- College Board Corner
- ACT WorkKeys Info
- Administration updates
- Accountability updates

Helpful Links

Link directly from MME webpage(www.michigan.gov/mme) to:

- M-STEP webpage: (www.michigan.gov/m-step)
- College Board Michigan website:
(<https://collegereadiness.collegeboard.org/state-partnerships/michigan?excmpid=MTG308-AL-1-mat>)
- ACT Michigan website: (www.act.org/stateanddistrict/michigan)
- Secure Site Training webpage (www.michigan.gov/mde/0,4615,7-140-22709_57003---,00.html)

Need Help or Information?

- **Call Center: 877-560-8378** (select appropriate option) for assistance with assessment or accountability issues
- **Email MDE-OEAA@michigan.gov** for assessment questions

Thank you!