

2021 Grade 8 Test Administration Training Part II (Feb 4, 2021)

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Waiver Request to U.S. Department of Education

On January 25, 2021, the Michigan Department of Education (MDE) delivered a request to the U.S. Department of Education to waive certain assessment and accountability requirements of the federal Every Student Succeeds Act (ESSA) including the College Board Suite of assessments: SAT with Essay, PSAT 10, and PSAT 8/9, ACT WorkKeys, and the M-STEP assessments.

To comply with current law, MDE and the Office of Educational Assessment and Accountability (OEAA) must continue to prepare for the required spring assessments in the event the USED does not grant our waiver request.

Updates regarding the status of this request will be provided through the weekly *Spotlight on Assessment and Accountability* newsletter. Please know the health, safety, and well-being of students, educators, and their families is MDE's first priority.

Safe Testing Document



The Office of Educational Assessment and Accountability (OEAA) is currently working on a Safe Testing document that will help districts plan for the safe administration of the Spring 2021 assessments. OEAA anticipates this planning document will be available by mid-February. Districts and schools should work closely with state and local health agencies regarding COVID-19 recommendations and monitor the State of Michigan's [K-12 School Opening Guidance webpage](#) for the latest guidance on schools and COVID-19.



Part I – Activities to be Completed in Fall 2020 for the
Spring 2021 Assessments


Part II – Activities to be Completed in Spring 2021 for
the Spring 2021 Assessments

Trainings Posted on MME and PSAT webpages

www.michigan.gov/mme

www.michigan.gov/psat

Training Videos/PPTs



MME, PSAT, Grade 8 Test Administration Training, 2021

Included Grade 8 Part II Trainings

- College Board (PSAT 8/9 for Grade 8)
- M-STEP Test Administration Grade 8 and 11
- OEAA Secure Site Administration Tasks
- Online Assessment Security Training
- Grade 8 and MME Supports and Accommodations

Testing Schedule

Spring 2021 Testing Schedule for Summative Assessments																			
Assessment	Week of																		
	1/27-1-29	2/1-2/5	2/8-2/12	2/15-2/19	2/22-2/26	3/1-3/5	3/8-3/12	3/15-3/19	3/22-3/26	3/29-4/2	4/5-4/9	4/12-4/16	4/19-4/23	4/26-4/30	5/3-5/7	5/10-5/14	5/17-5/21	5/24-5/28	
M-STEP Grades 5, 8, 11												4 weeks							
M-STEP Grades 3, 4, 6, 7													4 weeks						
MI-Access Alternate Assessments												7 weeks							
College Entrance: SAT w/Essay*												4/13 only	Makeup 4/27				Makeup Contingency 5/18		
Accommodated Testing Window												4/13 – 4/26		Makeup 4/27- 4/29			Makeup Contingency 5/18-5/20		
Work Skills: ACT WorkKeys												4/14 only	Makeup 4/28	Makeup Contingency 5/5					
Accommodated Testing Window												4/14 – 4/27		Makeup 4/28-5/4	Makeup Contingency 5/5-5/11				
PSAT 8/9 (grade 8)*												4/13 only Primary 4/14-16	Makeup 4/27-5/7						
Accommodated Testing Window												4/13 – 5/7							
PSAT 8/9 (gr 9) PSAT 10**												Primary 4/13-16	Makeup 4/27-5/7						
Accommodated Testing Window												4/13 – 5/7							
WIDA ACCESS & WIDA Alternate ACCESS for ELLs	Extended: January 27 - April 9, 2021																		

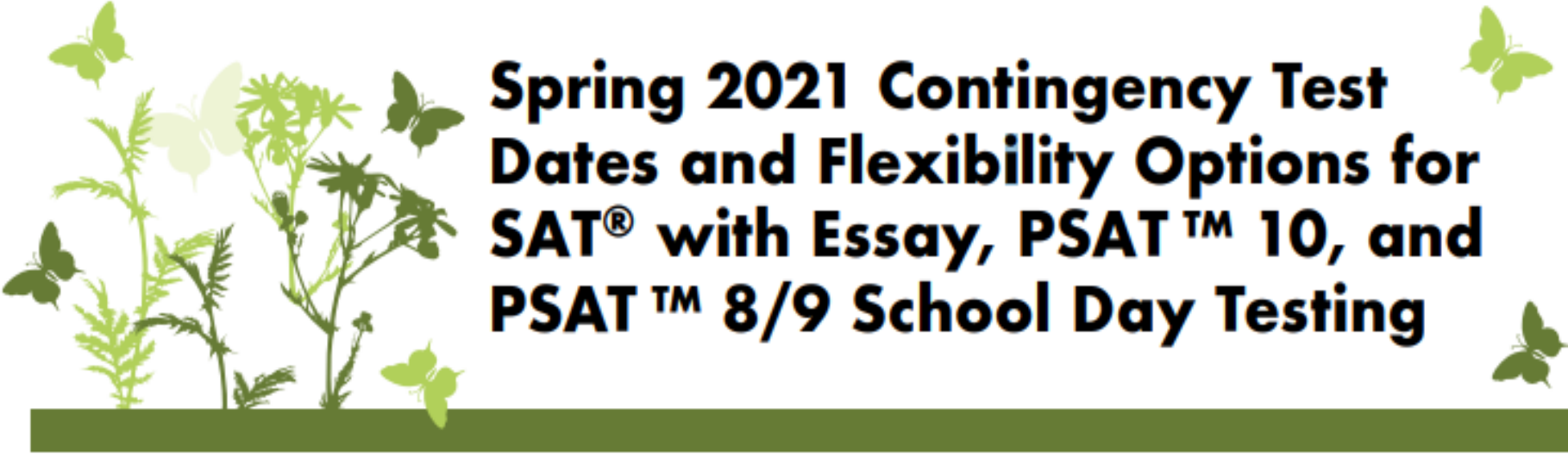
Extended Test Windows for PSAT 8/9 Grade 8

PSAT 8/9 for Grade 8	Dates/Windows
Primary Testing Date	April 13, 2021
Primary Testing Window	April 13-16, 2021
Accommodated Testing Window (Extended)	April 13-May 7, 2021
Makeup Testing Window (Extended)	April 27-May 7, 2021

Test Flexibilities for PSAT 8/9 Grade 8

- Staggered Starting Times for Assessments
- Extended Breaks
- PPE (personal protection equipment)
- Spacing of students
- Off-Site Testing

Contingency Test Dates and Flexibility Document



Spring 2021 Contingency Test Dates and Flexibility Options for SAT[®] with Essay, PSAT[™] 10, and PSAT[™] 8/9 School Day Testing

See PSAT webpage (www.michigan.gov/psat) under Current Assessment Administration


Off-Site Requests

- For PSAT 8/9 (Grade 8)
 - October 1 – December 18, 2020
 - Through the College Board (www.sat.org/offsiterequest)
 - Contact College Board for late requests
- For M-STEP
 - Starting January 6, 2021
 - Through the OEAA Secure Site (www.michigan.gov/oeaa-secure)
- Additional information
 - [Appropriate Practices for Test Security](#) chapter of the Assessment Coordinator Training Guide

The College Board PSAT 8/9 (Grade 8) will assess student performance for:

- ELA
- Mathematics

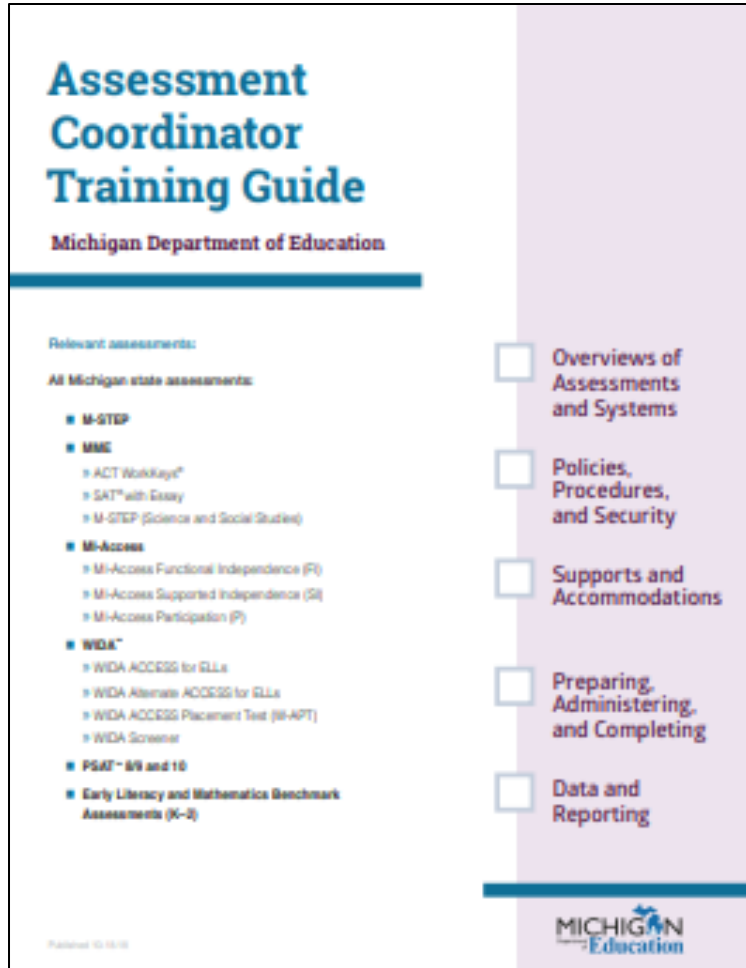
Timing for PSAT 8/9 Grade 8

PSAT Sections	PSAT 8/9  (in minutes)
Reading	55
Break	5
Writing and Language	30
Math (no calculator)	20
Break	5
Math (with calculator)	40
Total (hours, minutes)	2:35

M-STEP and Total Testing Times

Spring 2021 Estimated Test Session Timings for Grade 8	
Subject	Grade 8
M-STEP Science Part 1	:45
M-STEP Science Part 2	:45
M-STEP Social Studies	:60
PSAT 8/9 (ELA and Mathematics)	2:40
Estimated Total Hours	5:10

Assessment Coordinator Training Guide



- For District and Building Assessment Coordinators
- Before, During, and After Test Administration Instruction
- Access the Training Guide by clicking on the icon at the top of each assessment's webpage
- www.michigan.gov/psat



List of Important Dates

Assessment	Start	End	Task/Activity (Calendar Description)	Mode	Testing Window
PSAT 8/9 Grade 8	12/11/20	12/11/20	Schools receive email confirming established AI Codes	PP	PSAT
SAT	01/06/21	02/17/21	Initial Material Order Window by 5:00 PM	PP	SAT
SAT	01/06/21	02/17/21	Pre-identification of students for barcode labels by 5:00 PM	PP	SAT
PSAT 8/9 Grade 9	01/06/21	02/17/21	Initial Material Order Window by 5:00 PM	PP	PSAT
PSAT 8/9 Grade 9	01/06/21	02/17/21	Pre-identification of students for barcode labels by 5:00 PM	PP	PSAT
PSAT 8/9 Grade 8	01/06/21	02/17/21	Initial Material Order Window by 5:00 PM	PP	PSAT
PSAT 8/9 Grade 8	01/06/21	02/17/21	Pre-identification of students for barcode labels by 5:00 PM	PP	PSAT
ACT WorkKeys	01/06/21	02/17/21	Initial Material Order Window by 5:00 PM	PP	ACT
ACT WorkKeys	01/06/21	02/17/21	Pre-identification of students for barcode labels by 5:00 PM	PP	ACT
ACT WorkKeys	01/06/21	05/04/21	Off-site Test Administration Request	PP	ACT
SAT	01/20/21	01/20/21	Testing Tips Webinar (1:00-2:00 PM)	PP	SAT
PSAT 8/9 Grade 9	01/20/21	01/20/21	Testing Tips Webinar (1:00-2:00 PM)	PP	PSAT
PSAT 8/9 Grade 8	01/20/21	01/20/21	Testing Tips Webinar (1:00-2:00 PM)	PP	PSAT
ACT WorkKeys	02/03/21	02/03/21	Q&A Session #1 (10:00-11:00 AM) - ACT WorkKeys	PP	ACT
SAT	02/18/21	04/28/21	Pre-identification of students for local printing of barcode labels	PP	SAT
PSAT 8/9 Grade 9	02/18/21	04/28/21	Pre-identification of students for local printing of barcode labels	PP	PSAT
PSAT 8/9 Grade 8	02/18/21	04/28/21	Pre-identification of students for local printing of barcode labels	PP	PSAT
ACT WorkKeys	02/18/21	05/04/21	Pre-identification of students for local printing of barcode labels	PP	ACT
SAT	03/02/21	04/12/21	Test Administration Online Training available	PP	SAT
PSAT 8/9 Grade 9	03/02/21	04/12/21	Test Administration Online Training available	PP	PSAT
PSAT 8/9 Grade 8	03/02/21	04/12/21	Test Administration Online Training available	PP	PSAT
ACT WorkKeys	03/09/21	03/09/21	Q&A Session #2 - (3:30-4:30 PM) - ACT WorkKeys	PP	ACT
ACT WorkKeys	03/22/21	03/26/21	Materials arrive in schools (Standard Time and Accommodated) - alternate delivery date	PP	ACT
SAT	03/23/21	04/06/21	Additional Material Order Window by 11:59 PM	PP	SAT
SAT	03/23/21	04/14/21	Conduct preadministration session	PP	SAT
PSAT 8/9 Grade 9	03/23/21	04/06/21	Additional Material Order Window by 11:59 PM	PP	PSAT
PSAT 8/9 Grade 9	03/23/21	04/14/21	Conduct preadministration session	PP	PSAT
PSAT 8/9 Grade 8	03/23/21	04/06/21	Additional Material Order Window by 11:59 PM	PP	PSAT
PSAT 8/9 Grade 8	03/23/21	04/14/21	Conduct preadministration session	PP	PSAT
ACT WorkKeys	03/23/21	04/06/21	Additional Material Order Window by 11:59 PM	PP	ACT

Spotlight on Student Assessment and Accountability



- Date reminders
- College Board Corner
- Administration updates
- Accountability updates
- Training and Professional Learning
- www.michigan.gov/psat and select the Spotlight icon

2020-2021
Guide to State Assessments
 MICHIGAN Department of Education
 September 29, 2020

→ **OVERVIEW**

The Michigan Department of Education (MDE) is pleased to continue the Michigan Student Test of Educational Progress (M-STEP), along with the Michigan Merit Exam (MME), PSAT Assessments, MI-Access alternate assessments, WIDA, and Early Literacy and Mathematics Benchmark Assessments. The 2019-20 school year certainly did not end the way any of us would have thought. Except for most of our WIDA assessments, no assessments were conducted last spring for the safety of our students and staff around the state. Michigan's Return to Learn legislation and state Executive Orders have added a few things to think about this school year. They include the fall testing of both PSAT and SAT for students who missed these administrations last spring, as well as the required use of benchmark assessments this school year.

The office of Educational Assessment and Accountability (OEAA) is preparing for an administration of the M-STEP and other statewide assessments this spring as normal. At this time, we have not received any waivers removing the requirement to conduct state summative assessments in Spring 2021.

Michigan's assessment system will continue to set national standards for quality and rigor, while measuring how well our students are doing in preparing for careers and college.

Our foremost concern this fall is for the continued safety of students, staff, and families around the state. Please don't hesitate to reach out to our office if you have any questions.

Subscribe to the weekly newsletter [Spotlight on Student Assessment and Accountability](#) (www.michigan.gov/mde-spotlight), for timely information on assessment and accountability topics during the 2020-2021 school year.

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Assessment Integrity Guide

MICHIGAN DEPARTMENT OF EDUCATION
 OFFICE OF EDUCATIONAL ASSESSMENT AND ACCOUNTABILITY

Michigan Standards for Professional and Ethical Conduct in Test Administration and Reporting

MICHIGAN Department of Education

2020-21

Best Practices



Helpful Links

- PSAT webpage: (www.michigan.gov/psat)
- M-STEP webpage: (www.michigan.gov/mstep)
- Secure Site Training webpage:
(www.michigan.gov/securesitetraining)

Need Help?

OEAA:

- 877-560-8378 (select the appropriate option)
- mde-oeaa@michigan.gov

College Board

- 866-870-3127 (select option 1)
- michiganadministratorsupport@collegeboard.org