



STATE OF MICHIGAN  
DEPARTMENT OF EDUCATION  
LANSING

RICK SNYDER  
GOVERNOR

BRIAN J. WHISTON  
STATE SUPERINTENDENT

**MEMORANDUM**

**DATE:** November 17, 2016

**TO:** Local and Intermediate School District Superintendents  
Public School Academy Directors

**FROM:** Venessa A. Keesler, Ph.D., Deputy Superintendent *V. Keesler*  
Division of Educator, Student, and School Supports

**SUBJECT:** Notification of Online Learning Data Request for School Fiscal Year  
Ending June 30, 2016; Due December 1, 2016

Pursuant to the State School Aid Act, Section 388.1618 (12) amended, a school district, intermediate school district (ISD), or public school academy (PSA) that offers online learning under section 21f, **shall** submit to the department a report that details the per-pupil costs of operating the online learning by vendor type. Districts must submit the report via a survey to the Michigan Department of Education by December 1, 2016. Please remember that this survey is asking about courses offered **ONLY** under section 21f, as listed on the micourses.org portal.

The survey can be found at the following web address:

<https://docs.google.com/forms/d/e/1FAIpQLScgrD7v5uCSIRKSfWLR-kIQE1dnFvaM20N43tzl34H6SCnUjg/viewform>.

For questions relating to the 21f Online Learning Report, please contact Amanda Stoel at 517-241-3629.

cc: Michigan Education Alliance

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