

Section III

A. Description of Use of Federal IDEA Part C Funds for the State Lead Agency (LA) and the Interagency Coordinating Council (ICC)¹

Please Note: Completion of Section IIIA is required for all States, regardless of lead agency.

When completing this section include:

- Totals for the number of lead agency and ICC administrative positions, salaries and fringe benefits funded either 100 percent and/or less than 100 percent with Federal IDEA Part C funds;
- A general description of the duties which the positions entail;
- A distinction between lead agency and ICC roles: insert (LA) or (ICC) in the “Description of Duties;” after each position; and
- A subtotal of the amount.

Identify any administrative positions for which less than 100% of the time is spent on Part C and, for each such position, indicate the percentage of time spent on Part C and the total amount of salary and fringe benefits included in the Part C application budget.

Positions Funded	Number of Positions	% of Time Spent on Part C	Salaries & Fringe Benefits	Description of Duties
100% funded with Part C Funds				
< 100% funded with Part C Funds	1 (ICC)	75%	(In-kind from Part B)	Provide general supervision for Michigan Part C of IDEA. Positions vary in percentage of time as indicated.
		1 @ 2.5%	\$1,276	
		2 @ 12.5%	\$42,268	
		1 @ 15%	\$28,814	
		1 @ 30%	\$40,811	
		1 @ 40%	\$55,988	
		5 @ 50%	\$287,775	
		3 @ 70%	\$304,374	
	14 (LA)			
Subtotal of amount under A:			\$761,306	

¹ Federal IDEA Part C funds used to support the SICCC must meet the requirements of 34 CFR §303.603.

Section III (Continued)

B. Maintenance and Implementation Activities for the Lead Agency and the ICC

When completing this section include:

- A description of the nature and scope of each major activity to be carried out under Part C in maintaining and implementing the statewide system of early intervention services:
 - Lead Agency Activities could include enhancing the Comprehensive System of Personnel Development, implementing child find strategies, or ensuring a timely, comprehensive, multidisciplinary evaluation for each child;
 - ICC Activities could include coordinating child find identification efforts, ensuring the timely provision and payment of early intervention services to eligible children and their families, advising on early childhood transition, support for the ICC (travel), or other implementation and development activities of the ICC
- The approximate amount of Federal IDEA Part C funds to be spent for each activity; and
- A subtotal of the amount.

Special Note: Prior Approval

Some activities or expenses² require prior approval. These items include using Federal IDEA Part C funds for: (1) equipment (with per unit costs of \$5,000 or more); (2) participant support costs (such as training or travel costs for non-employees); (3) construction or renovation of facilities; or (4) rent, occupancy or space maintenance costs. On October 29, 2019, OSERS released *Frequently Asked Questions (FAQs) Prior Approval – OSEP and RSA Formula Grants* which details prior approval flexibilities for **equipment and participant support costs** and describes the parameters under which OSEP has provided prior approval for a subset of these costs. Please review this FAQ at <https://www2.ed.gov/policy/speced/guid/faq-prior-approval-10-29-2019.pdf>) prior to completing Section III. B. For any activity or expense listed under Section III of this application that falls outside the scope of the FAQ and requires OSEP prior approval, mark an “X” in the chart below. Although the State will be required to submit supporting documentation for any expenses that require OSEP prior approval, you do not need to include this documentation with Section III.

Approval of the State’s FFY 2020 application and Section III does not constitute OSEP’s approval of these expenses.

Major Activity	Part C Funds to be Spent	Description of Activities	Prior Approval Needed
Trainings/Conferences for non-state/non-lead agency employees	(\$132,421) TOTAL Note: This amount is embedded within other major activity budget items and therefore not included in the total for this section.	Projected costs embedded within other major activities and local administration (identified with an asterisk (*)) related to funds to be used to cover CSPD training/conferences attendance costs: <ul style="list-style-type: none"> • Support to the <i>Early On</i>® Field= \$16,800 • Part C Local Administration= \$108,183 • Inter-Tribal Council = \$1,438 • Parent Stipends and Travel= \$6,000 (No individual participant support costs will exceed \$5,000.)	

² IDEA and the Uniform Guidance require prior approval for the following expenses: (1) equipment (tangible personal property (including information technology systems) having a useful life of more than one year and a per unit acquisition cost which equals or exceeds the lesser of the capitalization level established by the nonfederal entity for financial statement purposes, or \$5,000 (see 2 CFR §200.33)); (2) participant support costs (direct costs for items such as stipends or subsistence allowances, travel allowances, and registration fees paid to or on behalf of participants or trainees (but not employees), in connection with conferences or training projects 2CFR §200.75; (3) construction/renovation (see 2 CFR §200.12(b)); and (4) rent (see 2 CFR §200.465)).

Major Activity	Part C Funds to be Spent	Description of Activities	Prior Approval Needed
Support to the <i>Early On Field</i>	\$996,000*	Support to provide comprehensive system of personnel development, public awareness, information, referral, central directory, and regional training and technical assistance. (No individual participant support costs will exceed \$5,000.)	
Parent Involvement Leadership Support	\$92,800 (\$8,000 of the above figure is for MICC Parent and Committee Support Costs)	Provide parent leadership involvement and development support for the Michigan Interagency Coordinating Council and other entities throughout the early intervention system.	
Qualitative Compliance Information	\$340,076	Conduct evaluation of various early intervention system components and provide support for the Part C monitoring system.	
Data Collection	\$70,000	Collection of 618 and other federal data as required by law.	
MICC and Committees	\$37,368	MICC Support	
Parent Leadership in State Government	\$10,000	Support parent leadership and parent voice in early intervention	
Rent	\$19,100	The current rent amount is \$3,700 based on the number of FTEs (Full-time Equivalents) currently paid with Part C funds. Rent is for 14 total Part C staff or 5.73 total FTE. Rent is charged as a direct expense to all federal grants at MDE and covers the workstation space of staff within a state-owned building which gives Part C staff access to meeting rooms, restrooms, and other space that is open to all other MDE employees. Space at the MDE is required in order to allow staff access to work and meeting space to meet Part C requirements, performing tasks such as grant management, technical assistance to the field, monitoring, and program planning.	X
Subtotal of amount under B:	\$1,565,344		

Section III (Continued)

C. Direct Services (Funded by Federal IDEA Part C Funds)

When completing this section include:

- A description of any direct early intervention service that the State lead agency expects to provide to eligible children and their families with Federal IDEA Part C funds;
- The approximate amount for each direct service (States must disaggregate by service the approximate amount of Federal IDEA Part C funds expected to be expended for each direct service; and
- A subtotal of the amount.

Description of Each Direct Early Intervention Service	Approximate Amount of Federal IDEA Part C Funds to be Spent on Each Direct Service
Part C Local Administration	\$3,245,619*
Service Coordination	\$5,405,841
Instructional Services	\$242,173
Nursing Services	\$45,463
Nutritional Services	\$3,662
Occupational Therapy	\$155,386
Physical Therapy	\$4,256
Audiology	\$48,471
Sign and Cued Language	\$14,847
Speech/Language Pathology	\$125,204
Social Work Services	\$178,805
Teacher Consultant	\$45,531
Child Support Services Other	\$514
Improvement of Instruction	\$8,063
Academic Student Assessment	\$157,582
Other Instructional Staff Services	\$6,018
Board of Education Adjustments	\$550
Operating Building Services	\$7,082

Description of Each Direct Early Intervention Service	Approximate Amount of Federal IDEA Part C Funds to be Spent on Each Direct Service
Transportation	\$1,583
Research/Evaluation	\$380,005
Communication Services	\$579
Staff/Personnel Services	\$93,571
Non-Instructional Technology Services	\$2,052
Local Interagency Coordinating Council	\$7,398
Community Support	\$213,985
Subtotal of amount under C:	\$10,394,240

Section III (Continued)

D. Activities by Other State Agencies

If State agencies (other than the State lead agency) are to receive a portion of the Federal IDEA Part C funds and that amount is not already identified in Section III.C above, the State must include in this section:

- The name of each State public agency expected to receive funds;
- The approximate amount of funds each State public agency will receive; and
- A summary of the purposes for which the funds will be used.

Provide subtotal of amount. *(Add rows as needed.)*

State Agency Receiving Funds	Amount of Funds	Purpose
Department of Health and Human Services	\$148,099	Provide ongoing support to local and regional early intervention service providers and promotion of Part C policies and procedures.
Inter-Tribal Council	\$28,612*	Provide support to connect Inter-Tribal Council members to the state early intervention system.
Subtotal of amount under D:	\$176,711	

Section III (Continued)

E. Description of Optional Use of IDEA Part C Funds³

In addition to using Federal IDEA Part C funds to maintain and implement the statewide system of early intervention, States may use funds for:

- expanding and improving on services for infants and toddlers and their families that are otherwise available; and
- initiating, expanding, or improving collaborative efforts related to at-risk infants and toddlers in any State that does not provide services for at-risk infants and toddlers. The application must include:
 - The name of the major activity;
 - The approximate amount of funds to be spent; and
 - A description of the activities.

Provide subtotal of amount. *(Add rows as needed.)*

Major Activity	Part C Funds to be Spent	Description of Activities
Subtotal of amount under E:		

³ See IDEA section 638.

Section III (Continued)

F. Totals

Enter the subtotal amounts for Sub Sections A-E found in Section III and any indirect costs charged as specified in Section IV.B. The subtotal amounts (Rows 1-6) should total the estimated grant application amount. (A State may apply for less than the full estimated allotted amount.)

Row No.	Section	Amount
Enter the subtotal amounts for Sub Sections A-E found in Section III of this application.		
1.	III.A.	\$761,306
2.	III.B.	\$1,565,344
3.	III.C.	\$10,394,240
4.	III.D.	\$176,711
5.	III.E.	\$0
Enter any Indirect Costs Charged (See Section IV.B of this application.)		
6.	IV.B	\$95,200
Total (Rows 1-6)		\$12,992,801