

Please see **6 IMPORTANT ANNOUNCEMENTS** below regarding: 1) NEW! 2012-13 Accountability Scorecards – Attendance Appeals, 2) Fall 2012 MEAP Item Descriptor Booklets, 3) Fall 2012 MI-Access Student Data File Available, 4) Spring 2013 BAA Data Timeline, 5) Spring 2013 MI-Access Grade 11 Webcast, and 6) Spring 2013 ELPA Online Training.

1) NEW! 2012-13 Accountability Scorecards – Attendance Appeals

Due to the conversion from Adequate Yearly Progress (AYP) Report Cards to Accountability Scorecards, attendance rates will be made available earlier than normal. BAA is anticipating a challenging accountability season with school and district personnel familiarizing themselves with the new accountability systems. Due to these factors, the opportunity to review and appeal attendance rates will take place earlier in the accountability cycle than has occurred in prior years.

The 2011-2012 school year attendance rates (which will be used on the 2012-13 Michigan School Accountability Scorecards) will be available for district/school review **January 28 – February 1, 2013**. Authorized users of the Michigan School Report Card (www.mi.gov/schoolreportcard) application will be able to log in during the window to review the 2011-12 rates. Only attendance appeals can be submitted during this window; no other appeal type will be processed at this time. Additionally, this is your one opportunity to appeal attendance rates; attendance appeals will not be accepted after preliminary scorecards are released this summer.

Detailed instructions will be sent to superintendents, principals, and accountability contacts (School Report Card Contacts) based on information obtained from the Educational Entity Master (EEM) shortly before the window opens. Please send questions about attendance appeals to MDE-Accountability@michigan.gov.

2) Fall 2012 MEAP Item Descriptor Booklets Now Available

The *Item Descriptor Booklets* for reading, writing, mathematics, and social studies can now be accessed on the MEAP webpage at: www.michigan.gov/meap under the "Standards and Rubrics" heading. The writing rubrics are also available – these have not changed. Science item descriptors are undergoing final revisions and will be made available as quickly as possible. *Writing Scoring Guides* for grades 4 and 7 writing will be posted when they become available in mid to late February to accompany the release of MEAP writing CDs to districts.

3) Fall 2012 MI-Access Student Data Files Now Available

The Student Data File for Fall 2012 MI-Access can now be accessed via the Bureau of Assessment & Accountability (BAA) Secure Site (www.michigan.gov/baa-secure). PDF reports will follow shortly.

If you have a User ID and Password for the BAA Secure Site, you can access data files by clicking on "Student Test Scores" from the menu at the left, and selecting the appropriate test cycle. If you do not have access, please contact your district assessment coordinator for assistance. A guide to the data file

layout (containing a description of each data column) for the student data file can be found at the bottom of the "Student Test Scores" page on the BAA Secure Site once the "Fall 2012 MI-Access" test cycle is selected.

4) Spring 2013 Assessment and Accountability Data Timeline Posted

The Spring 2013 Assessment and Accountability Data Timeline is now available at:

http://michigan.gov/documents/mde/Spring_2013_Assessment_And_Accountability_Data_Timeline_1-17-13_408788_7.pdf.

5) Spring 2013 MI-Access Grade 11 Webcast

Please join us **Thursday, January 31, 2013 at 1:00 – 2:30 p.m.** for the Spring 2013 MI-Access Grade 11 Webcast. This event will provide District and School MI-Access Coordinators with the information needed to ensure a successful administration of the Spring 2013 MI-Access assessments. Please be sure to put this important event on your calendar.

The webcast will be available through www.mistreamnet.org and will air from 1:00 p.m. - 2:30 p.m. EST. The webcast flyer, which includes information on how to view the webcast, has been posted to the MI-Access webpage and can be accessed directly through this link:
http://michigan.gov/documents/mde/Spring_13_MIA_Webcast_Flyer_408507_7.pdf.

If you have not accessed a webcast through www.mistreamnet.org in the past, please visit the site prior to Thursday, January 31st, to make sure your computer has the required connection and software to view the webcast.

6) Spring 2013 ELPA Online Training Sessions

For those schools/districts that will be participating in ELPA Online testing this spring, please be advised of the following training sessions that are **required** for schools and districts that have not previously participated in the ELPA Online and recommended for all participating schools and districts:

DISTRICT/SCHOOL IT COORDINATOR (DITC, SITC)

Training that covers responsibilities for DITC/SITC role, system set-up, and iTester login and management.

- Training sessions will be conducted via webcast. The available session times are:

January 29, 2013 (Tuesday)	11:00 AM – 12:00 p.m. EST	3:00 PM – 4:00 p.m. EST
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DISTRICT/SCHOOL TEST COORDINATOR (DTC, STC)

Training that covers responsibilities for DTC/STC role, system set-up, and iTester login and management.

- Training sessions will be conducted via webcast. The available session times are:

January 30, 2013 (Wednesday)	11:00 AM – 12:00 p.m. EST	3:00 PM – 4:00 p.m. EST
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January 31, 2013 (Thursday)	11:00 AM – 12:00 p.m. EST	3:00 PM – 4:00 p.m. EST
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TEST ADMINISTRATOR (TA)

Training that covers responsibilities for TA role, test sessions, and student practice testing.

- Training sessions will be conducted via webcast. The available session times are:

February 5, 2013 (Tuesday)	11:00 AM – 12:00 p.m. EST	3:00 PM – 4:00 p.m. EST
February 7, 2013 (Thursday)	11:00 AM – 12:00 p.m. EST	3:00 PM – 4:00 p.m. EST

To sign-up for any of the 10 training sessions, RSVP using the following link **no later than January 28, 2013**: [ELPA Online 2013 Training RSVP](#)

Technology requirements for the training sessions include a computer with internet access as well as a telephone.

REMINDER: ELPA Testing Window **March 4 – April 12, 2013**.

*An Online Testing Schedule Template is available at <http://www.michigan.gov/elpa>. You may use this template or create your own to assist in coordinating your testing schedule. This is optional and could be used as a district/building resource only.

Questions?

If you have questions, please contact BAA at baa@michigan.gov or call 877-560-8378, select option 2 for MEAP and MEAP-Access, or option 4 for MI-Access.