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STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING

MICHAEL P. FLANAGAN
SUPERINTENDENT OF
PUBLIC INSTRUCTION

March 10, 2011

MEMORANDUM

TO: Intermediate and Local School District Superintendents, Public School Academy Administrators, and Other Non-School Recipients

FROM: Carol Wolenberg, Deputy Superintendent

SUBJECT: Quarterly ARRA Section 1512 Report Due April 5, 2011

The next American Recovery and Reinvestment Act (ARRA) Section 1512 quarterly report is **due April 5, 2011**. Section 1512 reporting must be completed quarterly in the Michigan Electronic Grants System (MEGS) for each ARRA grant award received. Education Job Fund recipients must also complete the Section 1512 report.

The Section 1512 Report will be available in MEGS on March 10, 2011. Complete the report by initiating an amendment to your existing ARRA Section 1512 report. Prior to initiating an amendment, the status of the report will be "Report Due."

The reporting period for this quarter's report is January 1, 2011 – March 31, 2011. The next quarterly report will be due July 5, 2011.

Instructional documents and clarifying guidance for the 1512 Reporting requirements are available on our website (<http://michigan.gov/mde-grants>) or within the MEGS Section 1512 application. **It is strongly recommended that you review these documents prior to completing this quarterly report.**

For any ARRA grant, if all grant activities have been completed and a final expenditure report has been processed, recipients need to check the box within the Section 1512 report to indicate that the grant is complete.

In keeping with the increased transparency and accountability requirements of the ARRA, reports submitted pursuant to Section 1512 of the Recovery Act will be made available on the federal recovery.gov website (www.recovery.gov) as well as the state's recovery website.

Questions regarding the content of this memo may be directed to the Grants Administration and Coordination Unit at (517) 373-1806.

cc: Michigan Education Alliance

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