



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING


RICK SNYDER
GOVERNOR

BRIAN J. WHISTON
STATE SUPERINTENDENT

MEMORANDUM

DATE: November 23, 2016

TO: Local and Intermediate School District Superintendents
Public School Academy Directors

FROM: Venessa A. Keesler, Ph.D., Deputy Superintendent 
Division of Educator, Student and School Supports

SUBJECT: September 1, 2017 Submission of School Improvement Plans

The Michigan Department of Education (MDE) is pleased to announce two options for the September 1, 2017 submission of the School Improvement Plan. Both are intended to simplify and streamline the School Improvement Plan submission process.

Schools must use their current data and (where applicable) the results of the Program Evaluation Tool to utilize one of the following options found in the AdvancEd ASSIST website at <https://www.advanc-ed.org/partnership/MDE>.

- If necessary, update the Goals and Plans to reflect “mid-course corrections” to the current plan.
- Complete and upload the Abbreviated School Improvement Plan Template as found in ASSIST.

Schools must also complete the *School Improvement Assurance* in ASSIST to inform the MDE which one of the above options has been chosen for the 2016/17 school year and also to indicate compliance with the requirements of the Revised School Code Section 380.1277 (AKA “Public Act 25”).

The majority of the remaining tasks have been rescinded, however, the following remain and will be assigned in ASSIST:

- Ed YES! Report (School Systems Review, Self-Assessment, or Interim Self-Assessment); Ed YES! Reporting is required under State law.
- Program Evaluation Tool; Completion of the Program Evaluation Tool is a conditional requirement for the receipt of federal education funds.

STATE BOARD OF EDUCATION

JOHN C. AUSTIN – PRESIDENT • CASANDRA E. ULBRICH – VICE PRESIDENT
MICHELLE FECTEAU – SECRETARY • PAMELA PUGH – TREASURER
LUPE RAMOS-MONTIGNY – NASBE DELEGATE • KATHLEEN N. STRAUS
EILEEN LAPPIN WEISER • RICHARD ZEILE

608 WEST ALLEGAN STREET • P.O. BOX 30008 • LANSING, MICHIGAN 48909
www.michigan.gov/mde • 517-373-3324

Page 2

November 23, 2016

Participating Title I schools must also complete the appropriate Title I Schoolwide or Targeted Assistance Diagnostic located in ASSIST.

It is important to note that the **Michigan Continuous School Improvement process** – Gather, Study, Plan and Do (which includes Implement, Monitor, Evaluate and Adjust) **remains the same** and is critical to realizing increased student achievement. Simplifying the plan submission process does not represent a departure from intentional, thoughtful, and data-based decision making and school improvement planning.

If you have any questions about the expectations for the School Improvement Plan that is due September 1, 2017 and its continuous implementation, please contact Bill Witt, Supervisor, School Improvement Support, Office of Education Improvement and Innovation via email at wittb1@michigan.gov.

cc: Michigan Education Alliance