

Promoting Career and College Readiness for Students  
by addressing the assessment needs of the career and technical education community

## Who Must Take the Assessments

Technical skills assessments are given to **all** students who have: Completed a career and technical education (CTE) program **OR** are leaving a program and have completed more than half of the program (at least 7 segments).

### 2013-2014 TECHNICAL SKILLS ASSESSMENT COORDINATORS BRIEFING WEB MEETINGS (every month on Tuesday: 3:00 – 4:00 pm)

January 28, 2014    February 18, 2014    March 25, 2014    April 29, 2014    May 27, 2014    June 24, 2014

#### PROGRAMS WITH REQUIRED ASSESSMENTS FOR 2013-14

- Automotive Repair Technician (47.0604)
- Medium/Heavy Truck Technician (NATEF Certified) (47.0613)
- Health Science (26.0102, 51.0000, 51.1000, 51.0707)
- Marketing (52.1999)
- Collision Repair Technician (NATEF Certified) (47.0603)
- Business, Management and Administration (52.0299)
- Education and Training (13.0000)
- Law and Public Safety (43.0100)
- Finance (52.0800)

#### PROGRAMS WITH REQUIRED INTERIM ASSESSMENTS FOR 2013-14 IMPLEMENTATION

- Radio and TV Broadcasting Technology (10.0202)
- Graphics and Printing Technology and Communications (10.0301)

For detailed information on 2013-14 Implemented Assessments: [http://www.michigan.gov/mde/0,4615,7-140-6530\\_2629\\_53970---,00.html](http://www.michigan.gov/mde/0,4615,7-140-6530_2629_53970---,00.html)

#### STUDENT ID UPLOADS

NOCTI, Precision Exams, and SkillsUSA will be able to upload student IDs to allow districts to select students for assessment. In order to accommodate as many districts with quarter sessions, semesters, and trimesters, the dates of student demographic data access will be made on the following dates:

March 26, 2014    April 15, 2014 (for non-NOCTI only)

**NOTE:** *Precision Exams has reported that incorrect student UICs have been entered into the system. Please ensure that the student UIC entered matches the UIC in the CTEIS system so that students can be reported as having completed the assessment.*

Students **must be enrolled in CTEIS course-sections** by these dates to be available for selection for testing within participating CTE assessment systems.

#### \*\*\*SURVEYS FOR NEW ASSESSMENTS\*\*\*

Survey links have been added to the bottom of the assessment tip sheets for teachers, proctors, and students and will be posted on the CTE Skills Assessment website for **Collision Repair Technician, Medium/Heavy Truck Technician, Marketing, Radio and TV Broadcasting Technology, and Graphics and Printing Technology and Communication.**

#### For the Marketing Assessment, surveys will also be added as follows:

Student Survey: added to the end of the online assessment

Teacher/Proctor Survey: added to the NOCTI Michigan web page: <http://www.nocti.org/StateCustomized-MI.cfm>

## TEST ADMINISTRATION UPDATE

### NOCTI—Data Upload Tool

As you prepare for spring testing of the assessments administered through NOCTI, below is helpful information about the Data Upload Tool.

OCTE has provided NOCTI with student data pulled from CTEIS, including student name, unique identifier code (UIC), and CTE program in which the student is enrolled. The data has been loaded to NOCTI's online system and dispersed to individual school Client Service Centers. This will allow for fast, easy assigning of online testing user codes once your order has been placed and processed. OCTE will provide NOCTI with a final data upload in late March in an effort to capture student data that has not yet been entered in to CTEIS.

#### TIPS:

- ◆ Data has only been uploaded for schools that have entered student information into CTEIS prior to January 10, 2014. You will be able to view uploaded data only after your order has been placed and processed.
- ◆ The "Assign" button will be available for each test title in the "Before Testing" section of your Client Services Center if data was uploaded for your school.
- ◆ Instructions for assigning user codes:
  - a) Click the "Assign" button
  - b) Select a CTE Program from the drop down menu to access the uploaded student information
  - c) Choose the students to be assigned to the available online testing user codes
  - d) Click the "Assign Selected Names" button to complete the process

For questions about assigning user codes, please contact NOCTI technical support at 800-334-6283. For questions about the data pulled from CTEIS, please contact David MacQuarrie at OCTE at 517-241-6202.

#### SkillsUSA

The following webinars are scheduled via SkillsUSA:

**Teacher Tips for Student Success:** Thursday, January 30, 2014

**Assessment Ordering and Management Tools:** Tuesday, March 11, and Thursday, March 13, 2014

Please click on the following link for further details: <http://www.workforcereadysystem.org/webinars.shtml>

#### OTHER INFORMATION:

- ◆ Teachers who teach the content related to the assessment **should not** be administering the assessment to their students.
- ◆ None of the secondary CTE assessments currently identified in Michigan for federal reporting of CTE program effectiveness have been validated for measuring growth and should not be used as the sole element in educator evaluations at this point. Please see the following link for full policy statement: [http://www.michigan.gov/mde/0,4615,7-140-2629\\_53970---,00.html](http://www.michigan.gov/mde/0,4615,7-140-2629_53970---,00.html).

Want more information on technical skills assessments?

[www.michigan.gov/octe](http://www.michigan.gov/octe) or contact Valerie Felder at:

[felderv@michigan.gov](mailto:felderv@michigan.gov) or (517) 335-1066