



STATE OF MICHIGAN  
DEPARTMENT OF EDUCATION  
LANSING

GRETCHEN WHITMER  
GOVERNOR

MICHAEL F. RICE, Ph.D.  
STATE SUPERINTENDENT

**MEMORANDUM**

**DATE:** April 7, 2020

**TO:** Local and Intermediate School District Superintendents  
Public School Academy Directors

**FROM:** Diane Golzynski, Ph.D., R.D. *Diane L. Golzynski*  
Director, Office of Health and Nutrition Services  
Michigan Department of Education

Tim Slawinski *Tim Slawinski*  
Director, Food and Dairy Division  
Michigan Department of Agriculture and Rural Development (MDARD)

**SUBJECT:** Best Practices for School Food Service Providing Meals During the  
COVID-19 Outbreak

The Michigan Department of Education has received many questions about school nutrition personnel and volunteer safety for meal preparation and distribution during the COVID-19 pandemic. As a result, the Michigan Department of Education and the Michigan Department of Agriculture and Rural Development (MDARD) jointly developed [Best Practices for School Food Service Providing Meals During the COVID-19 Outbreak](#). The document is intended to help school nutrition and meal transportation personnel make informed decisions about COVID-19 to minimize the risk of exposure to staff and their families, as well as the children and families receiving meals.

Questions regarding this memo may be directed to the School Nutrition Programs unit by email [mde-schoolnutrition@michigan.gov](mailto:mde-schoolnutrition@michigan.gov) or [mde-sfsp@michigan.gov](mailto:mde-sfsp@michigan.gov).

cc: Michigan Education Alliance

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