

Child Care Relief Fund

ROUND 6

APPLICATION
PREVIEW



**For Questions
Regarding:**

Being a license exempt child
care provider call 866-990-
3227, ext. 1.

Your billing or child care
payments call 866-990-3227
ext. 2.

License exempt provider
criminal history reviews call
866-990-3227, ext. 5.

For child care licensing
information call 866-685-0006
or visit



Application Process

- Child care providers apply at www.Michigan.gov/childcare.
- An application must be submitted each month to receive a grant award.
- Posting of payment file
- CDC main page:
 - Brief Description
 - Application link
 - FAQ
 - Application tools



Child Care Relief Fund Application

Who is applying for a grant?

***Provider name**

***Provider type**

***Are you a Head Start and/or GSRP provider?**

Yes

No

Previous step



Step 2/ 5

Next step



How can we reach you?

Providers are required to register in SIGMA to receive a grant payment (payment can be made via EFT or paper check). If you do not have a **SIGMA vendor code or SIGMA mail code**, you must request one by contacting the SIGMA Help Desk at SIGMA-Vendor@michigan.gov or **1-888-734-9749**. If you enter an invalid code, it will significantly delay processing time.

Note: License exempt providers are not required to submit a SIGMA vendor code or mail code.

*SIGMA Vendor code

SIGMA Address ID

If we have questions about your application, we may contact you to clarify.

*Contact Name

*Contact Phone

*Contact Email

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Tell us more about your program

This information will be used to calculate the total amount of your grant. Please note: This round, funds will be awarded on a first come, first serve basis. Incomplete and duplicate applications will not be in line for funding until all information is provided. A complete application does not guarantee funding.

*** Since March 2020, has your child care facility experienced business interruption due to COVID-19? (Check all that apply. Providers must select at least one to qualify for funding.)**

- My site temporarily closed due to the pandemic.
- My site has shortened its hours due to the pandemic.
- My site has experienced lower enrollment due to the pandemic.
- My site has discounted tuition to support families experiencing economic hardship due to the pandemic.
- None of the Above

***Have you received funding from the Paycheck Protection Program (PPP) or Economic Injury Disaster Loans (EIDL)?**

- Yes
- No

***Were you open and caring for children in September?**

- Yes
- No

Child care providers who received funding from the PPP or EIDL are eligible to receive funding from Round 6. MDE, however, needs to ask for additional information to ensure federal funds are not used on the same expenses. Please complete the following questions to clarify how you will use Round 6 funds and how these expenses are different than previous federal relief. If you have questions, please contact 866-990-3227 for assistance.

***Describe the expenses that you will use Round 6 funds for to support your operations.**

Describe the expenses that you will use Round 6 funds for to support your operations

***Explain how these expenses are different from the expenses you used the PPP or EIDL loans to support. Child care providers cannot use funds from the Child Care Relief Fund, Round 6 to support the same expenses you used PPP or EIDL. For example, if PPP was used to support payroll for a specific pay period, these funds cannot be used to cover payroll for that same pay period, but could cover another pay period assuming that PPP did not cover that expense.**

Explain how these expenses are different from the expenses you used the PPP or EIDL loans to support.

*** Explain how you will be ensuring that you are not using the funds received from this program for the same expenditures with the PPP and EIDL.**

Explain how you will be ensuring that you are not using the funds received from this program for the same expenditures with the PPP and EIDL.

***What is your licensed capacity?**

***What is your Great Start to Quality star rating?**

You will also receive funding to provide a \$200 tuition credit to families for each child they paid to be in your care in September.

***How many children 0 through age 2 did you serve in the month of September? Include all children who attended at least one day between September 1 – September 30 and whose families were charged tuition or a co-pay (not paid for another state or federal program). Do not include children whose families are not directly charged tuition or a co-pay for care.**

***How many children 3 or older did you serve in the month of September? Include all children who attended at least one day between September 1 – September 30 and whose families were charged tuition or a co-pay (not paid for another state or federal program). Do not include children whose families are not directly charged tuition or a co-pay for care.**

If necessary, enter comments about your grant application

Comments must be less than 300 characters.

Previous step



Step 4/5

Next step

***When I am open, I will care for children of essential workers, regardless of where their parents or caregivers work. (For example, providers may not deny children access to care because their parents or caregivers work in the health care field.)**

Yes

***The information I have reported in this transaction is true and accurate to the best of my knowledge based on available information.**

Yes

***I will keep permanent and accurate records for five years documenting the information provided in this application, when I received grant funds, and how those funds were used.**

Yes

***I will not use Child Care Relief Fund grant dollars for costs that are reimbursed or compensated by other federal or state programs that provide for such benefits, including but not limited to the Small Business Administration Paycheck Protection Program (PPP), the Public Health and Social Services Emergency Fund, unemployment compensation, or the child care subsidy. I will keep records indicating the use of each of these funds for 5 years for audit purposes.**

Yes

***When I receive funds for tuition credits from the Child Care Relief Fund, I will use that funding to provide a \$200 tuition credit per child to eligible families in care in September. If the Department of Education determines a provider did not provide the required tuition credit, the MDE shall recoup the funds.**

Yes

***I understand if the grant is overpaid for any reason, the extra benefits received will have to be repaid. If intentional misrepresentation caused the overpayment, the responsible party (including any adult in the program group, the group's authorized representative, or the provider of goods and services) may be prosecuted for fraud.**

Yes



Child Care Relief Fund Application

Your Child Care Relief fund grant application has been submitted! Please print or take a picture of this confirmation page for your records.

Grant amounts vary based on provider type and amount of tuition charged.

The Michigan Department of Education (MDE) will be processing applications as quickly as possible. If the department has any questions regarding your application, we will be reaching out using the email provided in your application. MDE will be taking reasonable steps to distribute grants within 15 business days of receiving a complete application.

If you have questions about your application, please contact the Child Development and Care office (MDE) at 866-990-3227.



Visit www.Michigan.gov/childcare to apply!

Stuck? We're here to help!

- Child Development and Care Office: 866-990-3227
- Regional Resource Centers: 877-614-7328
- SIGMA Help Desk:
 - SIGMA-Vendor@michigan.gov or
 - 1-888-734-9749