



## Frequently Asked Questions

CIP 47.0604, Automobile Technician (ASE Certified)

Below are frequently asked questions (FAQ's) for new and updated credentials for Perkins V reporting beginning in the 2021–2022 school year, developed under the Career Pathways Program.

**Q: Will the professional ASE certifications be accepted if a high school student earns them at, during, or at the conclusion of a program?**

A: Professional ASE certifications are on the current approved list and will be accepted if a high school student earns them prior to August 31st of the year the student graduates.

**Q: If a person achieves Professional ASE can they get the corresponding State license without taking the test?**

A: Students who achieve the Professional ASE must visit the Secretary of State Michigan Mechanics site to determine steps to be awarded the corresponding state license.

**Q: Can students take only 1 ASE category test instead of the MLR test or do they have to take all 8?**

A: One approved ASE area test fulfills the Core Performance Indicator (CPI) 5S1; however, students are encouraged to and may earn more than one ASE area test.

**Q: If one person (grantee) gets the credential approved is it then approved for all of us?**

A: Yes. Once a credential is approved, it applies for all programs statewide.

**Q: Will the school get an allowance?**

A: An additional allowance for credentials is not provided to schools. Teachers should talk to local administrators about the credential cost when planning for their program budget needs. There are multiple funding options that can be utilized to cover the costs of the credential assessments, including but not limited to Perkins grant funds, 61a1 State Added Cost funds, and local funds.

**Q: If a student earns the credential in year 11 but returns to the program in year 12, do we need to offer an additional test in year 12 or does that credential from year 11 apply to year 12 reporting?**

A: No, an additional credential is not required, but you can offer more than one if you choose to.

**Q: Are we required to test the students in more than one year? I typically try to limit it to completing second years to control costs. I don't want to buy it for a one-year student who doesn't return.**

A: No. If a student is not ready to earn the credential, have them wait. The CPI is based on the number of concentrators who earn, not simply attempt, the credential.

Local programs may vary in length depending on the schedule and calendar of the district. In a multi-year program, students do not have to earn a credential each year. However, it is strongly recommended that students be offered the opportunity to earn additional credentials, if available, as this increases their competitive advantage for employment and value to future employers. If a student is not ready to attempt the credential, it is advised the student wait to attempt the credential until they are better prepared.

**Q: Can we count them as completers if they are credentialed in Auto 1?**

A: The Michigan definition of a completer is a student who has mastered all the competencies and is outlined in [Memo 2021-002](#). The local district and teacher may determine if a student has met all the competencies.

**Q: If you have a student returning for a second year you can choose to wait and credential them in the second year. What about the senior that I get for one year but really isn't ready to take the credential test?**

A: Students should be offered the opportunity to take the credential test when they are ready. The instructor determines when they are ready. The 5S1 CPI is based on the number of concentrators who earn a credential. Districts should not assess students who are not prepared to achieve the credential.

**Q: What is the impact of having students attempt but not pass - other than paying the \$40 cost?**

A: There is no impact except the \$40 cost. A student can take the ASE exams a second attempt at no additional cost. If a student does not pass the first attempt, they must wait 30 days and can test again. It is recommended that students only attempt the credential when they are ready.

**Q: Did the CPI number change and does it impact funding?**

A: The CPI – formerly 2S1 and now 5S1 - is based on the number of students who are awarded a credential. Funding is not tied to earning a credential.

**Q: If a student passes an ASE entry level test, shouldn't the State of Michigan Mechanic credential be given to the student as well? The State of Michigan recognizes ASE and will give a technician a state license if they have an active ASE license.**

A: The State of Michigan Mechanic Test and the ASE Entry Level Tests are awarded by two different entities and the State of Michigan will not award the Mechanics license based on an ASE Entry Level Test. However, either test may be used as a credential for Perkins V CPI reporting.

**Q: This sounds like it's partly an attempt to abandon the standard grading system and transitioning to strictly standards-based curriculum (Competent/Not Competent, Credentialed/Not Credentialed, Pass/Fail). Is that true? And if so, will the State be mandating that transition?**

A: There is no state mandate to transition to that type of grading system.

**Q: When was the last time the state test was updated?**

A: Five of the State of Michigan tests have been updated and will be available for testing electronically mid-2022. The other test titles are currently being updated and piloted. OCTE will continue to monitor the progress of this project and will crosswalk the updated tests to the 47.0604 competencies, when available. For more information and/or to sign up to proctor the state tests at your school when they are available, contact Douglas Trutzl, Manager of the Business Licensing Section, Office of Investigative Services, Michigan Department of State at [trutzld@michigan.gov](mailto:trutzld@michigan.gov).

**Q: Will there be a sample template to help the school districts properly report the competencies?**

A: Yes, a sample template is posted on the CTE Instructional Resources, by Career Cluster pages under [Transportation](#). The new instructional design forms are CIP code specific.

**Q: Will we need to rename our courses or reword our course descriptions to match the competency areas?**

A: Teachers do not have to rename any courses. PCCs were designed for reporting and data collection purposes for Perkins V; local districts still retain autonomy in how local courses are designed. Districts may choose to model local courses after the PCCs, but it is not required.

**Q: Did you say that they had to pass two tests to be a concentrator?**

A: No, a concentrator is a student who has completed two PCCs. See [Memo 2021-002-Perkins V Final Definitions](#) for more information.

**Q: If I choose more than one assessment, or more than one area (ASE), and a student passes one but fails one, will they still be considered proficient?**

A: Yes. The grant work team wanted to provide flexibility, which is why they recommended all area tests to be included.

**Q: Students have to take two PCCs and take and pass two ASE tests to be a concentrator, is that correct? What if they do not pass the ASE test, therefore they will not be funded?**

A: That is incorrect. Credentials are not tied to concentrator or completer status. See [Memo 2021-002-Perkins V Final Definitions](#) for the definition of concentrator and completer.

**Q: Adding up the ASE recommended hours could equal 205+ days of school. How do we do that in 180 days?**

A: The recommendation for hours is from ASE, not the OCTE or the Michigan Department of Education (MDE). Automotive programs must continue to meet the required hours for ASE accreditation; reporting for ASE, OCTE, and Perkins are not the same.

**Q: Why does Auto still have to do Classification of Instructional Programs (CIP) Self-Review?**

A: ASE accredited transportation programs must go through an extensive review process and upload documents to the ASE Portal. OCTE and CTE Administrators have access to the portal to review documents; therefore, they do not need to duplicate effort by uploading the same documents to the CIP Self-Review. To see which items must be uploaded to the OCTE CTE portal, refer to the [Classification of Instructional Programs \(CIP\) Self-Review \(SR\) and Automotive Service Excellence \(ASE\) Program Evaluation Crosswalk](#).

**Q: Is OCTE going to audit an ASE Auto Program, or are you only interested in making sure that they have current ASE Accreditation and the 4 or 5 things in the Grant Electronic Monitoring System (GEMS)?**

A: OCTE is required through the federal government to monitor and review all CIPs, so Automotive programs will still be subject to Technical Review Assistance and Compliance (TRAC) visits. The consultant may review the ASE accreditation information that aligns with the CIP Self-Review sections as a part of this process.

## **Useful Links:**

[Transportation, Distribution, Logistics Instructional Resources](#)

[Classification of Instructional Programs \(CIP\) Self-Review \(SR\) and Automotive Service Excellence \(ASE\) Program Evaluation Crosswalk.](#)

[Career Pathways Grant webpage](#)

[Perkins V FINAL Definitions: Course, Participant, Concentrator, Completer, memo](#)

[Credential Update for Perkins V Reporting](#)

## **Contact Information**

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