



Does Your CSHP portfolio include:

- a. a copy of vision statement?
- b. the Healthy School Report Card results and report?
- c. the Healthy School Improvement Plan?
- d. the current Process Index and Summary ? (updated every six months)
- e. the health coordinator job description?
- f. the council operating procedures/by-laws?
- g. a council membership list and meeting calendar?
- h. a team membership list and meeting calendar?
- i. an advocacy/marketing plan?
- j. council meeting agendas and minutes?
- k. current press releases and other communications?
- l. photos and/or other depictions (i.e., video)?

Is your CSHP portfolio shared with:

- m. the Superintendent?
- n. the principal(s)?
- o. the District Council?
- p. the School Board?
- q. parent groups?
- r. other stakeholders & decision makers?