



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING

GRETCHEN WHITMER
GOVERNOR

SHEILA A. ALLES
INTERIM STATE SUPERINTENDENT

MEMORANDUM

DATE: March 28, 2019

TO: Local and Intermediate School District Superintendents
Public School Academy Directors

FROM: Kyle L. Guerrant, Deputy Superintendent *KG*
Finance and Operations

SUBJECT: BULLETIN 1022 – CHANGE NOTICE #29

The purpose of this correspondence is to transmit Michigan Public School Accounting Manual Change Notice #29.

The following attachment gives the detail for pages in the manual that have been changed. You may print those pages from our website. Please communicate these changes to others in your district that may be in possession of the Michigan Public School Accounting Manual to ensure that all school district accounting manuals remain current. The entire manual along with this change notice is also available electronically on the [Michigan Public School Accounting Manual](#) page of our website. The publishing of accurate and up-to-date financial accounting guidance will help Michigan achieve its goal of becoming a top ten education state in the next ten years by supporting strategy 4.3, to “provide and promote evidence-based best practices to create efficiencies at the local administrative level to focus more resources in the classroom.”

The Michigan Public School Accounting Manual contains the state prescribed chart of accounts to be used by all public school districts in Michigan. According to the Revised School Code, Section 380.1281:

- 1) The Department shall:
 - a) Require each board, each public school academy board of directors, each intermediate school board, and the officers of each of those boards to observe the laws relating to schools...prescribe appropriate uniform pupil and financial accounting records for use in school districts, public school academies, and intermediate school districts and promulgate rules for their adoption.

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The Department may examine and audit the official records and accounts of school districts, public school academies, and intermediate school districts, and may compel proper accounting by legal action instituted by direction of the attorney general.

Michigan Department of Education staff and members of the Michigan Public School Accounting Manual referent group will continue their efforts to ensure uniformity in the recording and reporting of Michigan public school district accounting transactions via updates to this manual. **The changes listed in Change Notice #29 are to be implemented for fiscal year 2019-20.**

If you have questions concerning the Michigan Public School Accounting Manual, please contact Christopher May at 517-335-1263 or MayC@michigan.gov.

Attachment

cc: Michigan Education Alliance

Change Notice 29

Section	Sub-Section	Change	Discard Page #	Add Page #
Section II	Table of Contents	Updated with new section	1	1
Section II	B.02	Updated references to fund types and replaced references to "Agency Funds" with "Fiduciary Funds"	6-7	6-7
Section II	E.18 (new)	Added supplemental guidance for GASB Statement #84	N/A	103-107
Appendix	Balance Sheet Fund Codes	Changed name of Fund 28 – Public Purpose Trust Fund, and Fund 29 – Student/School Activity Fund	4	4
Appendix	Balance Sheet Major Class Codes	Added Major Class Codes 732 – Committed Fund Balance (Student/School Activity Funds) and 791 – Net Position	14	14-15
Appendix	Revenue Major Class Codes	Added Major Class Code 178 – Other Private Purpose Trust Income, Revised Allowable Funds of Major Class Code 179	17	18
Appendix	Expenditure Function Codes	Revised definitions of Function Codes 133 and 135	25	26
Appendix	Expenditure Function Codes	Added Function Codes 296 – Other Student/School Activity Expenditures and 298 – Other Private Purpose Trust Expenditures	30	31
Appendix	Expenditure Object Codes	Added Object Codes 7920 – Other Student/School Activity Expenditures and 7930 – Other Private Purpose Trust Expenditures	47	48