



STATE OF MICHIGAN  
DEPARTMENT OF EDUCATION  
LANSING



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SUPERINTENDENT OF  
PUBLIC INSTRUCTION

July 29, 2010

**MEMORANDUM**

TO: Local and Intermediate District Superintendents and  
Public School Academy Directors

FROM: Sally Vaughn, Ph.D. *Sally*  
Chief Academic Officer/Deputy Superintendent

SUBJECT: Change in Calculation of District Annual Yearly Progress (AYP)

In accordance with the State Board of Education's approval of Michigan's amended 2009-10 No Child Left Behind Accountability Workbook, the Michigan Department of Education (MDE) and the Center for Educational Performance Information (CEPI) have completed technical updates needed to change the calculation of district AYP. These updates will change the attribution of assessment scores and graduation rates from the district supervising student instruction to the district of residence for the purposes of calculating AYP in cases meeting certain requirements.

The new Shared Educational Entities (SEEs) provide the vehicle to make this change. A SEE is defined as a program to deliver a particular educational service to students coming from a group of two or more LEAs that have a business relationship (cooperative agreement) for that purpose. A SEE must meet the following requirements:

- Receive students only from its constituent and/or cooperating LEAs through a cooperative agreement between the LEAs and the SEE.
- Receive funding through its constituent/cooperating LEAs rather than directly.

Any Educational Entity can be flagged as a SEE in CEPI's Educational Entity Master (EEM). Flagging will be done by MDE as requested by LEAs and approved by MDE. Once flagged, the EEM will allow MDE to link entities of any other type to the SEE as new "members" are approved. For Michigan Student Data System (MSDS) reporting, students attending a SEE must be reported with the appropriate School Facility Code for that SEE.

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For officially established and approved SEEs only, resident districts will receive student scores for District AYP determination starting in 2010-11. Resident district AYP reports will display a new subgroup comprised of data from students attending a SEE. This subgroup will be treated in the same manner as other subgroups, such as Economically Disadvantaged or Students with Disabilities, when 30 or more students fall into this category. Assessment scores and graduation rates will continue to be reported at the location where the student is instructed and assessed, but those data will be used for AYP calculations only for the resident district.

To ensure a SEE has been approved and recognized officially by MDE and in the EEM for the 2010-11 school year, by **September 10, 2010** districts must:

- Establish a cooperative agreement with appropriate signatures from resident LEA superintendents and the receiving superintendent. Send completed cooperative agreement to OEAA/MDE and receive approval for SEE.

Sample cooperative agreements are located at <http://www.michigan.gov/oeaa>

If the cooperative agreement is complete and approved, MDE will notify CEPI, which will establish the SEE in EEM within 30 days of notification. Once the SEE is successfully established in the EEM, districts will be notified by email from CEPI and MDE.

For questions, please contact OEAA toll-free at 1-877-560-8378.

cc: William Mayes, MASA  
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Dan Quisenberry, MAPSA  
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