



STATE OF MICHIGAN  
DEPARTMENT OF EDUCATION  
LANSING


RICK SNYDER  
GOVERNOR

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STATE SUPERINTENDENT

**MEMORANDUM**

**DATE:** February 15, 2018

**TO:** Local and Intermediate School District Superintendents  
Public School Academy Directors

**FROM:** Venessa A. Keesler, Ph.D., Deputy Superintendent   
Division of Educator, Student, and School Supports (DESS)

**SUBJECT: CLARIFICATION** - Certification Requirements for School Counselors  
and Library Media Staff

On February 8, 2018, memoranda from the Michigan Department of Education (MDE) were distributed to Local and Intermediate School Districts on the subjects of certification requirements in state law for school counselors and library media teachers. The following guidance documents have been updated to provide clarity and respond to concerns over state aid deductions for school librarian and counselor assignments.

[School Counselor Assignments](#)  
[Library Media Placements](#)

The MDE will not be recommending state aid deductions for the 2017-2018 academic year in these areas based on this guidance, and the MDE will work with districts to refine their programming and assignments for upcoming academic years. Districts are encouraged to review the guidance and existing programs to ensure appropriate staffing and compliance.

Contact the Office of Educator Workforce for additional support and technical assistance around staff assignments and programming at [MOECSSupport@michigan.gov](mailto:MOECSSupport@michigan.gov) or 517-373-3310.

CC: Michigan Education Alliance

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