



STATE OF MICHIGAN  
DEPARTMENT OF EDUCATION  
LANSING



JENNIFER M. GRANHOLM  
GOVERNOR

MICHAEL P. FLANAGAN  
SUPERINTENDENT OF  
PUBLIC INSTRUCTION

August 28, 2008

TO: Nonpublic School Principals

FROM: Carol Wolenberg, Deputy Superintendent *Carol*

SUBJECT: Certification Required

You may disregard this notification if your school does not receive federal reimbursements for the National School Lunch/Breakfast programs or any federal grants.

The purpose of this notice is to provide you with information regarding the submission procedure for certifying your school's compliance for Constitution Day. This certification is due on **September 25, 2008**.

**Constitution Day**

Public Law 108-447 requires all educational institutions receiving Federal funds to hold an educational program on the United States Constitution on September 17<sup>th</sup> for the students served by the educational institution. Questions regarding this program may be directed to Karen R. Todorov at 517-373-2893 or [todorok@michigan.gov](mailto:todorok@michigan.gov).

This must be completed through the Michigan Electronic Grants System (MEGS). The instructions are as follows:

- Authorized Officials (Level 5) log into MEGS.
- On the Main Menu select "**Additional Functions**," click on "**Certification Menu**." (Note: only level 5s can see this selection).
- Within the "**Certification Menu**," click on the specific certification.
- Read and verify the statement by using the "**I Agree**" button.

The MEGS submission outlined above will meet the requirements of the statute. Questions regarding this electronic process may be directed to Grants Administration and Coordination at 517-373-1806.

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