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GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING

MICHAEL P. FLANAGAN
SUPERINTENDENT OF
PUBLIC INSTRUCTION

March 24, 2011

MEMORANDUM

TO: Local and Intermediate School District Superintendents, Public School Academy Directors, Public School Principals, and District and School Assessment Coordinators

FROM: Sally Vaughn, Ph.D. *Sally*
Deputy Superintendent/Chief Academic Officer

SUBJECT: Distribution of Parent Reports and Individual Student Reports from the Fall 2010 MEAP and MI-Access Assessments

Schools have had access to their fall 2010 MEAP and MI-Access student data files for some time. Production and dissemination to schools of hard copies of the Parent Reports and Individual Student Reports usually occur several weeks after the initial data file release.

Pursuant to section 1111(b)(3)(C)(xiii) of the Elementary and Secondary Education Act (ESEA) individual student reports must be provided to parents, teachers, and principals "as soon as practicable after the assessment is given." Therefore, beginning with this test cycle (fall 2010 MEAP and MI-Access), we are sending reminders to all persons listed above as recipients to distribute parent reports to parents and make available the individual student reports to teachers and principals as soon as possible.

Questions regarding the content of this memo may be directed to Jim Griffiths in the Office of Educational Assessment and Accountability at (517) 373-4332.

cc: Michigan Education Alliance

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