



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING

RICK SNYDER
GOVERNOR

BRIAN J. WHISTON
STATE SUPERINTENDENT

MEMORANDUM

DATE: December 22, 2016
TO: Local and Intermediate School District Superintendents
Public School Academy Directors
FROM: Venessa A. Keesler, Ph.D., Deputy Superintendent *V. Keesler*
Division of Educator, Student, and School Supports
SUBJECT: Michigan Department of Education (MDE) Accountability & Accreditation
School/District Reporting Requirements

This communication is to inform you of the reporting requirements for federal and state accountability and accreditation. You are required to submit the following online reports (during the designated timeframes) which are accessible through the AdvancED [ASSIST website](#):

SCHOOL REPORTS

- EdYES! ReportDue March 17, 2017 or
*4 weeks prior to AdvancED External Review
 - School Systems Review (SSR), or
 - Interim Self Assessment or *Self Assessment
- Program Evaluation Tool Due June 30, 2017
- School Improvement Plan (SIP) Due September 1, 2017
 - Please note school reports are assigned based on school status. For Title I planning purposes, districts may choose to have School Improvement Plans submitted as early as April 1, 2017. Schools moving from Title I Targeted Assisted to Title I Schoolwide must submit by June 1, 2017.

DISTRICT REPORTS

- District Requirements ReportDue April 21, 2017 or
*4 weeks prior to AdvancED External Review
 - District Systems Review (DSR), or
 - District Interim Self Assessment or *District Self Assessment

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- District Improvement Plan (DIP) or Due June 30, 2017
Single Building District Improvement Plan (SBDIP)
- Program Evaluation Tool Due June 30, 2017

Further information on reporting requirements is available on the School Improvement Support [website](#). For detailed instructions on submitting reports, please see the Resources section of the [AdvancED/MDE website](#). Please note that there are tabs for Schools, Districts, Quick Guides, and additional training.

In addition, assistance is available from your local ISD/RESA, the appropriate MDE office, or the AdvancED Michigan Office. Contact information is provided at the bottom of the AdvancED/MDE website (accessible via the above link).

[Subscribe](#) to the School Improvement Reporting email list and get information about the ASSIST platform and reporting due date reminders delivered directly to your inbox.

Questions regarding this communication may be directed to Bill Witt, Supervisor, School Improvement Support Unit at 517-373-4213.

cc: Michigan Education Alliance