



STATE OF MICHIGAN  
DEPARTMENT OF EDUCATION  
LANSING


GRETCHEN WHITMER  
GOVERNOR

MICHAEL F. RICE, Ph.D.  
STATE SUPERINTENDENT

**MEMORANDUM**

**DATE:** August 14, 2020

**TO:** Local and Intermediate School District Superintendents  
Public School Academy Directors  
Local Education Agency Principals

**FROM:** Venessa A. Keesler, Ph.D., Deputy Superintendent   
Division of Educator, Student, and School Supports

**SUBJECT:** Educator Effectiveness Ratings Data Appeals Information  
MEMO #COVID-19-091

Under [Michigan Compiled Laws \(MCLs\) 380.1531j and 380.1531k](#), specific educator effectiveness ratings are required for certificate progressions. To ensure accurate reporting, the annual educator effectiveness ratings data appeals window will be open from **September 1 to December 1, 2020**. This will allow authorized personnel from intermediate school districts (ISDs) and local education agencies (LEAs), which include both traditional public schools and public school academies, to update inaccurate ratings from the five most recent years in the registry of educational personnel (REP). Educators should ensure educator evaluation labels are reflected accurately in the Michigan Online Educator Certification System (MOECS).

[Section IV \(8\) of Executive Order 2020-65](#) waived performance evaluation requirements for a large percentage of teachers for the 2019-20 academic year. For exempted educators, assignment codes typically requiring an educator effectiveness rating have been reported with the label "No Eval Emergency Order," which will not affect certificate progression or renewal.

Below are important steps for districts to ensure data quality during the REP educator evaluation appeals window.

1. Conduct an internal audit of educator evaluation data in the REP for the past five years to ensure accuracy of both the assignment code and rating for educators. The assignment code is important to verify because educators will not be able to view evaluation data for non-instructional assignments and will be unable to use evaluations for non-instructional positions toward certificate progression.

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2. Encourage all teachers and administrators to log into MOECS and confirm accuracy of educator evaluation ratings.
3. Ensure that educators are informed about the procedure to report an inaccurate evaluation label.
4. Develop and follow a protocol to resolve reported inaccuracies.
5. Refer to the full instructions in the [educator effectiveness appeals document](#) to submit a correction within the REP.

Additional resources relating to the data appeals window, including recorded webinars, can be located on the [Educator Effectiveness Label Data Appeals Resources](#).

Please visit [www.michigan.gov/mde-edevals](http://www.michigan.gov/mde-edevals) for more information regarding educator evaluations or send questions to [MDE-EdEvals@Michigan.gov](mailto:MDE-EdEvals@Michigan.gov). Questions regarding the Nonpublic School Personnel Report may be directed to CEPI at [CEPI@Michigan.gov](mailto:CEPI@Michigan.gov) or 517-335-0505 ext. 3.

cc: Michigan Education Alliance  
Confederation of Michigan Tribal Education Directors