



STATE OF MICHIGAN  
DEPARTMENT OF EDUCATION  
LANSING

RICK SNYDER  
GOVERNOR

BRIAN J. WHISTON  
STATE SUPERINTENDENT

**MEMORANDUM**

**DATE:** December 1, 2016

**TO:** Local and Intermediate School District Superintendents  
Public School Academy Directors

**FROM:** Susan Broman *SB*  
Deputy Superintendent, P-20 System and Student Transitions

Kyle Guerrant *KG*  
Deputy Superintendent, Finance and Operations

Venessa A. Keesler, Ph.D. *V. Keesler*  
Deputy Superintendent, Educator, Students, and School Supports

Norma Jean Sass *NJS*  
Chief Deputy Superintendent

**SUBJECT:** Announcing Round Four of Early Literacy (K-3) Additional Instructional Time Grant

As a part of the State 2016-2017 school aid appropriations (PA 249 of 2016 Sec. 35a), the Michigan Department of Education (MDE) announced on August 18, 2016 the release of two (2) grants that are intended to increase student achievement in early literacy. Round one of the grants closed on September 23, 2016, round two of the grants closed on October 21, 2016, and round three of the grants closed on November 25, 2016.

The ISD Literacy Coaches grant closed permanently after round three since all available grant funds have been awarded.

The MDE will be conducting a round four of the Additional Instructional Time grant for local educational agencies (LEAs), public school academies (PSAs) and intermediate school districts (ISDs) that did not apply during the first three rounds and have not

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yet received funding in 2016-17. Please note: LEAs, PSAs, and ISDs can only receive one grant award per fiscal year.

The Additional Instructional Time grant covers the following area:

- [Additional Instructional Time](#)
  - Section 35a(5) of the FY 2016 State School Aid Act provides \$17,500,000 to districts for additional instructional time to pupils in grades K-3 who have been identified as needing additional supports and interventions in order to be reading at grade level by the end of grade 3.
  - If your district applied and received a grant award in 2015-2016, the application does not need to be filled out in its entirety. Please complete Section 1 of the application only to continue to receive funding in 2016-2017. Please only submit an updated instructional time table if the district's programming and/or budget has changed and please only send an updated assurances page if the district has a new Superintendent. Per pupil funding for 2016-2017 is based on the number of eligible first graders determined by end of school year 2015-2016 count so the grant award amount may vary from your previous award.

The application for round four of the Additional Instructional Time grant will be available for LEAs, PSAs, and ISDs on December 1, 2016 with a deadline to apply for the fourth round by December 23, 2016. You can find the application and background information at [http://www.michigan.gov/mde/0,4615,7-140-28753\\_74161-367703--,00.html](http://www.michigan.gov/mde/0,4615,7-140-28753_74161-367703--,00.html).

If you have questions regarding this communication or the Additional Instructional Time grant, please contact [MDE-EarlyLiteracy@michigan.gov](mailto:MDE-EarlyLiteracy@michigan.gov).

cc: Michigan Education Alliance