

## Fall 2016 Test Window

### Test Window for Online Tests

**October 3, 2016 – October 21, 2016**  
Insight Available: M – F 7:00 A.M. – 4:00 PM

## Important Pre-testing Activities

<b>Pre-ID Window</b>	Opens: <b>August 15, 2016</b> Closes: <b>October 21, 2016</b>
<b>Create/Manage Online Test Session in Secure Site</b>	<b>Note:</b> Pre-id must be completed prior to creating test sessions. Opens: <b>August 15, 2016</b> Closes: <b>September 20, 2016</b>
<b>Create/Manage Online Test Sessions in eDirect</b>	<b>Note:</b> Pre-id must be completed prior to creating test sessions. Opens: <b>September 22, 2016</b> Closes: <b>October 21, 2016</b>
<b>Technology Coordinator Training Session (Live and Recorded)</b>	Live session: <b>August 16, 2016 from 10:00 - 11:00 EST</b> Recorded session: available in eDIRECT on <b>August 17, 2016</b>
<b>District &amp; Building Coordinator Training Session (Live and Recorded)</b>	Live session: <b>September 22, 2016 from 3:00 - 4:00 EST</b> Skype for Business Meeting Link: <a href="https://meet.lync.com/drc365/smasterson/q1hpmj4y">https://meet.lync.com/drc365/smasterson/q1hpmj4y</a> Recorded session: available in eDIRECT on <b>September 23, 2016</b>
<b>Early Literacy and Mathematics Benchmark Assessment Tutorial</b>	Opens: <b>August 29, 2016</b> Location: Tutorial video available in eDirect.
<b>Online Training Tools (OTT) available</b>	Opens: <b>August 29, 2016</b> The OTTs are available in both Insight and Google Chrome. <a href="https://wbte.drctedirect.com/MI/portals/mi/ott3">Chrome:</a> (https://wbte.drctedirect.com/MI/portals/mi/ott3)

## Manuals and Guides

<b>Technology User Guide</b>	Location: <a href="http://www.mi.drctedirect.com">eDIRECT</a> (www.mi.drctedirect.com) Available: <b>August 16, 2016</b>
<b>eDirect User Guide</b>	Location: <a href="http://www.mi.drctedirect.com">eDIRECT</a> (www.mi.drctedirect.com) Available: <b>September 12, 2016</b>
<b>Test Administration Manual (TAM)</b>	Location: <a href="http://www.mi.drctedirect.com">eDIRECT</a> (www.mi.drctedirect.com) Available: <b>September 14, 2016</b>
<b>Test Administration Directions (TD)</b>	Location: <a href="http://www.mi.drctedirect.com">eDIRECT</a> (www.mi.drctedirect.com) Available: <b>September 14, 2016</b>
<b>Review Assessment Integrity Guide</b>	Location: <a href="http://www.michigan.gov/earlylitandmath">Early Literacy and Mathematics web page</a> (www.michigan.gov/earlylitandmath)
<b>Early Literacy and Mathematics Overview Video</b>	Location: <a href="http://www.michigan.gov/earlylitandmath">Early Literacy and Mathematics web page</a> under the <b>What's New</b> section (www.michigan.gov/earlylitandmath) Available: <b>August 25, 2016</b>