



STATE OF MICHIGAN  
DEPARTMENT OF EDUCATION  
LANSING

RICK SNYDER  
GOVERNOR

MICHAEL P. FLANAGAN  
SUPERINTENDENT OF  
PUBLIC INSTRUCTION

April 12, 2012

**MEMORANDUM**

TO: Local and Intermediate School District Superintendents  
Public School Academy Administrators

FROM: Sally Vaughn, Ph.D. *Sally*  
Deputy Superintendent/Chief Academic Officer

SUBJECT: K-12 Educator/Administrator Evaluation Systems Survey

The Michigan Department of Education (MDE) distributed \$1.3 billion to school districts through the federal State Fiscal Stabilization Fund (SFSF) to implement and conduct several activities, including educator evaluations. The SFSF grant required your district, as a condition of receiving funds, to sign assurances which included providing reports to fulfill the state's grant application.

In addition, state law provides that all districts must adopt and implement an annual evaluation system for educators and administrators, using educator and administrator input and including state and local measures of student growth as a significant factor. The law also provides that your district locally determine ways in which the results of these evaluations will be used to inform decisions related to the promotion, retention, development, removal, and compensation of educators and administrators.

An additional requirement of the SFSF is that the MDE collect and report factors included in educator and administrator evaluations. The MDE will collect this information via a survey between Thursday, April 12 through Friday, June 29, 2012. However, the content of the survey can be downloaded and reviewed at: <http://tinyurl.com/k12mieducatorsurvey>

We are requesting all districts complete this survey between **April 12 and June 29, 2012** at: <http://www.zoomerang.com/Survey/WEB22FC7E4XCYH>

Please complete the survey using **current practices** in place for the 2011-2012 school year.

Your completion of this survey helps ensure Michigan is in compliance with all SFSF requirements. If you have any questions regarding this survey, please contact Carla Howe Olivares, Educational Evaluation Consultant, at (517)241-2884 or [olivaresc@mi.gov](mailto:olivaresc@mi.gov).

cc: Michigan Education Alliance

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