



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING

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INTERIM STATE SUPERINTENDENT

MEMORANDUM

DATE: June 28, 2018

TO: Local and Intermediate School District Superintendents
Public School Academy Directors

FROM: Venessa A. Keesler, Ph.D., Deputy Superintendent *V. Keesler*
Division of Educator, Student, and School Supports

SUBJECT: Educator Externships

As a reminder, the Office of Educator Excellence (OEE) created and distributed a helpful guidance document relating to [educator externships](#). Externships provide real-life experiences for educators and may help to make course content more relevant to students. Externships may be considered for education-related professional learning within the [State Continuing Education Clock Hours](#) (SCECH) or within the local [District Provided Professional Development](#) (DPPD) systems.

To assist with clarifying the availability of externships, additional guidance has been developed:

- [Externships for SCECH](#)
- [Externships for DPPD](#)

As always, SCECHs will be logged and stored in the Michigan Online Educator Certification System (MOECS) for ease of processing and using for certification renewal. Documentation of externship opportunities provided locally as DPPD under MCL 380.1527 must be maintained locally.

Please note that externships cannot be used retroactively as SCECHs. Educators must work collaboratively with a SCECH sponsor and the application must be completed prior to completing the externship.

For additional information regarding externships contact the Office of Educator Excellence at 517-373-3310 or MOECSSupport@michigan.gov.

cc: Michigan Education Alliance

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