What is Emergency Closure SFSP?
In the event of an unanticipated school closure, sponsors may participate in Emergency Closure SFSP. The requirements are the same as traditional SFSP but are used during the school year instead of the summer.

What is an unanticipated school closure?
An unanticipated school closure is defined as a school/district that has an unplanned closure. Examples include: extreme cold, snow days, a water main break, frozen pipes, electrical (heating/cooling) problems, employee strikes, flooding, fire, natural disaster, health and safety issue, etc.

Can I use Emergency Closure SFSP during school breaks?
No, during planned school breaks, sponsors are not eligible to participate in Emergency Closure SFSP.

Am I eligible for Emergency Closure SFSP?
Sponsors that have participated in the SFSP within the past 2 years are eligible to use Emergency Closure SFSP.

What sites can I have Emergency Closure SFSP at?
For a site to be eligible for Emergency Closure SFSP, it must qualify using school data (at least 50% free or reduced applications) or census map data. Any site that was approved in the SFSP Michigan Electronic Grant System + (MEGS+) application within the past 2 years is eligible.

Can I serve at a new site?
Yes, sponsors may add new sites to serve Emergency Closure SFSP if the sites are eligible using school or census data.

How can I participate in Emergency Closure SFSP?
Email the Michigan Department of Education (MDE) at mde-sfsp@michigan.gov with your intent to use Emergency Closure SFSP for unanticipated school closures. Include the following information:
- Sponsor name and agreement number
- Reason for school closure
- Date of closure(s)
- Meal(s) to be served
- Meal service times
- How information was communicated to the public
- Name and phone number of contact person

How often am I able to use Emergency Closure SFSP?
There is no limit to the number of times sponsors can use Emergency Closure SFSP. Emergency Closure SFSP can be used whenever there is an unanticipated school closure.
What are the reimbursement rates?
Reimbursement rates for meals served during Emergency Closure SFSP will be the same as traditional SFSP. Reimbursement rates for the SFSP are effective January through December.

What is the meal pattern?
The meal pattern for Emergency Closure SFSP is the same as traditional SFSP.

Can parents pick up a child’s meal?
No, if a sponsor wants to serve a meal and receive reimbursement, children must come to the site and eat the meal onsite.

Can we give a child a sack meal to take home and still claim it?
No, meals must be eaten onsite to fulfill the congregate feeding program requirement of SFSP. Meals consumed offsite cannot be claimed for reimbursement.

Can I use food service funds to pay for adult meals or food sent home with children?
No, if reimbursable meals are not served, non-federal funds (i.e. General Fund, donations, etc.) would have to be used to cover the entire cost of all the food provided to children. These funds would also have to cover the labor used to make the meals, paper products, etc. Adults must always pay for their meals or be covered by non-federal funds.

Do I have to charge for adult meals?
No, sponsors are not required to charge for adult meals. However, if you provide adult meals for free, the funds to pay for those meals must come from another funding source and not the non-profit foodservice account.

What records do I need?
You will need to keep the menu, production record(s) and/or delivery tickets from those days that children were served using Emergency Closure SFSP. Meal counts taken at the Point-Of-Service (POS) using the Daily Meal Count Form, Meet Up and Eat Up application, or POS system will also need to be kept for 3 years plus the current year.

Do I have to complete monitoring requirements during Emergency Closure SFSP?
No, monitoring requirements are waived during Emergency Closure SFSP.

How often do I have to update the SFSP MEGS+ application?
The most recent SFSP MEGS+ application will need to be updated by the last day of each month that you participate in Emergency Closure SFSP.

Where do I claim the reimbursable meals served during Emergency Closure SFSP?
All claims are submitted through the Michigan Nutrition Data (MiND) system. Select Emergency Closure SFSP to submit the claim.