

2013-2014 Sending Scores Back Policy for Shared Educational Entities (SEEs) & Specialized Shared Educational Entities (S2E2s)

Frequently Asked Questions (FAQ)

1. What is the "Sending Scores Back" Policy?

The Sending Scores Back Policy is a special policy offered by the Bureau of Assessment and Accountability to provide an alternative option for attribution of building-level accountability such as Scorecard/Adequate Yearly Progress (AYP) and Top-to-Bottom designations. This policy is offered to districts offering "good deed" schools or programs. Schools or programs that operate under the Sending Scores Back Policy, apply to become Shared Educational Entities for Reporting and Accountability and Specialized Shared Educational Entities and then have their students' scores "sent back" to resident districts such that the building(s) where these special services are provided do not receive traditional accountability as all other schools do.

2. What is a Shared Educational Entity (SEE)?

A Shared Educational Entity is a school setup in the Educational Entity Master (EEM) such that it allows districts that are NOT the parent district of a school entity to enroll students in that SEE building. Districts that do not "own" or are "parent" of a building are usually not allowed to submit students with school facility numbers that do not belong to them. Being any kind of Shared Educational Entity creates the relationship in the EEM that allows student enrollment submissions from outside a district's traditional building hierarchy. Example: District A and District B send students to a District C that runs a center program. District A and District B would not otherwise be allowed to submit students in District C's center-based program building. Being a Shared Educational Entity allows this to happen. Note that not all Shared Educational Entities participate in the Sending Scores Back Policy.

3. What are the different kinds of SEEs?



Shared Educational Entities for Reporting Only:

These are some Early/Middle Colleges (EMCs) [only] that enroll students from other districts and do not apply to have special district and school accountability rules (Sending Scores Back Policy) in place for their entity. These are standalone schools with an entity code used for student enrollment. EMCs that do not accept students from districts outside of their own are not *any kind* of SEE.



Shared Educational Entities for Reporting and Accountability:

These are any "good deed" schools (including some Early/Middle Colleges) that enroll students from other districts and apply and are accepted to have special district and school accountability rules (the Sending Scores Back Policy) in place for their entity. These are standalone schools with an entity code used for student enrollment.



Specialized Shared Educational Entities (S2E2s) for Reporting and Accountability:

These are ISD/consortium "good deed" *programs* with an entity code used for student *identification* in the program and not student *enrollment*. Students from other districts enroll in "regular," existing, school buildings with select classroom programs housed within and wish to have special district and school accountability rules (Sending Scores Back Policy) in place for the students that are enrolled in these various buildings housing the "good deed" program classrooms. S2E2s are not standalone school entities, but rather an ISD/consortium-wide program. This designation thus excludes all Early/Middle Colleges and all school buildings whose entire population are the "good deed" school students.

4. What is the difference between a SEE and an S2E2?

Both SEEs and S2E2s are formed when *two or more districts* enter into a cooperative agreement to provide educational services to a specific group of students; however, a SEE provides those educational services in a single, separate, school location. An S2E2 provides those educational services in multiple classrooms inside of multiple, existing schools. A SEE is a "school" and a S2E2 is an identified as an "ISD/consortium-wide set of one or more programs." A S2E2 is thus a special kind of SEE that is not in a single, standalone school building.

5. What are the benefits of applying for the Sending Scores Back Policy to become a SEE for Reporting and Accountability or S2E2 for Reporting and Accountability?

SEEs for Reporting:

These entities have regular school accountability rules applied and have not applied or been approved for the Sending Scores Back Policy. Student participation, proficiency and accountable graduation rates go to the PEPE district and PEPE school like all other "regular" districts and schools.

SEEs for Reporting and Accountability:

These entities will have the benefit of the entire building not receiving a school accountability scorecard, accreditation status, or Top-to-Bottom Ranking. All of these SEE students' accountability contributions will attribute to the Resident District of the student in the MSDS.

S2E2s for Reporting and Accountability:

Students enrolled in various buildings (where their classroom programs are located) and submitted with a valid S2E2 entity code in the "S2E2Code" component of the MSDS will not be included in the accountability designations for the building where their classroom program is located (where they are enrolled). S2E2 students will not contribute to the school accountability scorecard or school accreditation status.

6. How do we become a SEE or S2E2?

Shared Educational Entities for Reporting Only:

Since these are Early/Middle College entities without special accountability handling- ISDs, districts, or consortiums that wish to start or register as an Early/Middle College would apply once in the spring of a school year through the Office of Career and Technical Education (OCTE). Early/Middle College entities *that serve multiple districts* will automatically become a "SEE for Reporting Only," however, if special accountability handling is desired, the EMC must apply for Reporting and Accountability status annually through the Bureau of Assessment and Accountability (BAA).

Shared Educational Entities for Reporting and Accountability:

ISDs or districts offering a "good deeds" school or set of programs serving multiple districts that wish to start or register for the Sending Scores Back Policy apply/renew annually in the late spring/summer through the BAA.

Specialized Shared Educational Entities (S2E2s) for Reporting and Accountability:

ISDs or consortiums wishing to start or register a program as an one serving multiple districts and having special accountability rules from the Sending Scores Back Policy applied to the students participating in these program(s) would apply/renew annually through the BAA.

7. Is it required that we apply for the Sending Scores Back Policy and become a SEE or S2E2?

No. The decision to establish for the Sending Scores Back Policy is optional. If educational services are not being provided to students from multiple districts under a cooperative agreement and/or the districts participating do not desire the special accountability handling, business will continue as usual for districts sending students to those programs. The building for which students are PEPE will continue to be part of building-level accountability calculations. No one is required to have "scores sent back."

Applying for the Sending Scores Back Policy will designate your entity or program as a SEE or S2E2 for reporting and accountability.

8. To apply for the Sending Scores Back policy, do all sending districts have to agree that the receiving entity should establish?

Yes. If an entity elects to establish as a SEE/S2E2 for reporting and accountability, all districts that wish to send students to that SEE/S2E2 must be included in the cooperative agreement.

Districts that do not wish to sign the agreement and be part of SEE/S2E2 will then be responsible for providing their students with these educational services in a different manner. Services must be provided to students as specified in their IEP (when applicable), but districts have a choice regarding whether to participate in a SEE/S2E2 or to provide students with those services in a different manner.

9. What will happen to the scores of a student who is in my district through schools of choice, but then attends a SEE/S2E2?

Student scores will be sent back to the operating district. If there is a discrepancy between the operating district and the resident district, the primary educational provider entity (PEPE) code will be used as a default. Please see example below.

Example: Student lives in District A, but has been attending District B for several years through schools of choice. This student then transfers to a SEE to receive specific educational services. In this situation, District B would receive the student's scores back. Schools of Choice students are identified using the "Student Residency" characteristic of the student's record in the Michigan Student Data System (MSDS).

10. What will happen to the scores of a student who is in a Public School Academy (PSA) district, but then attends a SEE/S2E2?

Student scores will be sent back to the operating district. If there is a discrepancy between the operating district and the resident district, the primary educational provider entity (PEPE) code will be used as a default. Please see example below.

Example: Student lives in District A, but has been attending Public School Academy A. This student then transfers to a SEE to receive specific educational services. In this situation, Public School Academy A would receive the student's scores back. PSA students are identified when the "OperatingDistrict" characteristic of the student's record in the Michigan Student Data System (MSDS) is a PSA District.

11. If I establish my school as a SEE/S2E2, do we need to complete the EdYES! reporting?

SEEs for Reporting Only:

Yes, these SEEs are to complete SPR (40)/ SPR (90) or Self Assessment reporting, as these reports are compliance factors on the Michigan School Accountability Scorecard. Completion of School Improvement Plans and School Data Analysis/Student Diagnostics Plans are also required as well.

SEEs for Reporting and Accountability:

No, these SEEs are not to complete SPR (40)/ SPR (90) or Self Assessment reporting, as these reports are compliance factors on the Michigan School Accountability Scorecard and these SEEs do not receive scorecards. Completion of School Improvement Plans and School Data Analysis/Student Diagnostics Plans are still required.

S2E2s for Reporting and Accountability:

No, since S2E2s are not schools, they are not to complete School Improvement Plans and School Data Analysis/Student Diagnostics Plans. Completion of SPR (40)/ SPR (90) or Self Assessment are also not to be completed, as these reports are compliance factors on the Michigan School Accountability Scorecard and these SEEs do not receive scorecards. The "regular" schools in which the S2E2 classroom programs are housed will do all necessary reporting.

You may refer to the chart here for additional information on reporting requirements:

http://www.michigan.gov/documents/mde/School_Reporting_Matrix_414707_7.pdf

12. For districts that send more than 30 students out of district, will the new "scores sent back" subgroup include all students from all grade levels in the district? Or will there be individual subgroups for elementary, middle, and high schools?

The "scores sent back" subgroup will be calculated in the same manner as other district-level subgroups. There will be an elementary "scores sent back" subgroup (including all district assessed grades). When this subgroup exceeds the minimum subgroup size of 30 students for the district, it will be reported as a subgroup.

13. If a district has fewer than 30 students for whom they will be receiving scores back, will they still receive the scores for individual students, even though they will not create a new subgroup?

Yes. Districts will receive individual scores of individual students, which will count toward overall accountability purposes and all relevant subgroups.

They will not, however, form a new “scores sent back” subgroup.

14. What about special education transition programs serving students who are aged 19-26? Do they need to apply to the Sending Scores Back Policy?

Transition programs serving students aged 19-26 do not generally receive accountability designations, as students in these programs are highly unlikely to take the state assessments and are not tracked in the graduation rate in the same manner. Transition programs are eligible to become SEEs, but there is likely no benefit for them to do so, as they do not enter the accountability pipeline in the same manner as other schools. If these programs elect to become a SEE/S2E2, they should follow the same guidelines and business rules as other programs.

15. How does the 1% cap function for districts that choose to participate in SEEs?

Districts are currently able to apply up to 1% of the proficient scores obtained from MI-Access to their overall proficiency. Students whose scores are sent back would count toward this 1%. This will apply as well to the MEAP-Access 2% cap. Districts that feel they might exceed their allotted 1% MI-Access cap are encouraged to apply for the 1% cap exception (if they have not already done so). Spring 2013 1% MI-Access Cap Exception applications are available at www.michigan.gov/baa-accountability and due by Friday, May 3, 2013. There is no exception or exception application for the 2% MEAP-Access cap.

16. Do I need to change anything in the Michigan Student Data System (MSDS) with regard to student building code or district code?

SEEs for Reporting Only:

- i. The school/facility number (entity code) must be a number registered in the Educational Entity Master (EEM) as a SEE for the current school year.
- ii. The operating district is the district within which the SEE is located, based on the normal school/district hierarchy in the EEM.
- iii. The operating district and all member districts MUST be an approved member district of the SEE, as determined when the districts applied for the Early/Middle College status with OCTE.

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- i. The school/facility number (entity code) must be a number registered in the Educational Entity Master (EEM) as a SEE for the current school year.
- ii. The operating district is the district within which the SEE is located, based on the normal school/district hierarchy in the EEM.

- iii. The operating district and all member districts MUST be an approved member district of the SEE, as determined when the districts applied for the Sending Scores Back Policy status with BAA.

S2E2s for Reporting and Accountability:

For S2E2s, on the student's MSDS record you will report the entity code (school/facility number) of the building in which the student is actually being educated and assessed, and in addition, you will populate the "S2E2Code" field with the S2E2 entity code. This field will remain blank for all students not participating in an S2E2.

17. Does this change how we conduct assessment functions, such as pre-ID?

No. For SEEs, their building code is also the SEE code, so SEEs will pre-ID students in their own building code, the same as has been done previously. S2E2s will pre-ID students in the building they are actually being educated and assessed in (using its building code, not the S2E2 code).

18. Does my SEE need to apply to be an approved MME Test Center if we serve 11th/12th graders that will take the MME?

SEEs for Reporting Only:

Yes. SEEs administer the MME to 11th/12th graders in the SEE building. The SEE must apply to be its own MME Test Center.

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S2E2s for Reporting and Accountability:

S2E2s *DO NOT* become MME test centers, since S2E2s are not schools themselves and students served by the S2E2 will test at the building in which they are enrolled and receiving instruction. School buildings that house S2E2 classrooms for 11th/12th graders must, however, apply to be approved MME Test Centers.

19. Do we have to provide an addendum to the cooperative agreement if the cooperative agreement already meets all the requirements outlined in the application?

No. Cooperative agreements need to meet the requirements listed on page 1 of the 2013-2014 SEE/S2E2 Application. This can be accomplished by either incorporating all elements into the cooperative agreement, or by creating an addendum to the original agreement that meets these requirements. You do not need both.

20. What kind of documentation do I need to complete to establish as a SEE/S2E2 for Reporting and Accountability under the Sending Scores Back Policy?

To establish as a Shared Educational Entity (SEE) or a Specialized Shared Educational Entity (S2E2) for Accountability, the district or agency responsible for operating the SEE/S2E2 must complete the 2013-2014 SEE/S2E2 application and submit it along with a copy of the cooperative agreement between the resident district(s) and the operating district. This agreement must be signed by the superintendent of all participating districts. This agreement must also specify the funding structure of the SEE/S2E2 and must outline the responsibilities of both the resident districts and operating district. Finally, the agreement or an addendum to the agreement, must contain a statement that each participating district understands that their cooperative arrangement will be established as a SEE/S2E2 and that scores will be return to the resident districts for accountability purposes. Documentation for the 2013-2014 school year must be received by the Office of Evaluation, Strategic Research & Accountability (OESRA) by August 21, 2013.

Documentation can be scanned and emailed to MDE-Accountability@michigan.gov or hard copies sent via mail to:

Attn: SEE Application
Office of Evaluation, Strategic Research & Accountability
Bureau of Assessment and Accountability
Michigan Department of Education
P.O. Box 30008
Lansing, MI 48909

Additional resources on SEEs and S2E2s can be found at:
www.mi.gov/sees

If you are in need of further assistance, please contact:

Office of Evaluation, Strategic Research and Accountability (OESRA)
MDE-Accountability@Michigan.gov
(517) 373-1342
