

Michigan Department of Education
Office of Health and Nutrition Services
School Nutrition Programs

Important Information about the Fresh Fruit and Vegetable Program Application

**2020-2021 Fresh Fruit and Vegetable Program (FFVP)
Important Information**

Background

To promote fresh fruit and vegetable consumption among school children, the Child Nutrition and WIC Reauthorization Act of 2004 (Public Law 108-265) authorized the United States Department of Agriculture (USDA) to fund a Fresh Fruit and Vegetable Program (FFVP) grant.

Eligible Applicants

Eligible applicants are elementary schools. Schools with the highest free and reduced-price eligibility will be given priority for participation in the FFVP. Schools with at least 50% free and reduced-price student eligibility, are participating in the National School Lunch Program (NSLP), and house elementary students are eligible to apply. Limits on past USDA funding allowed the Michigan Department of Education (MDE) to award grants to schools with free and reduced-price eligibility at 85% or higher. Residential Child Care Institutions (RCCIs) can participate, provided they operate an elementary school program during the day and participate in the NSLP.

An eligible school is a school that **does not** house grades 9 or above (high school), **is not** considered a middle school and **is not** a pre-K only building. Building sites with elementary students that also contain students in grades 7 and higher may apply but must ensure that **ONLY** K-6 grade students receive the FFVP snacks.

School Selection Criteria

Criteria used for site selection includes, but is not limited to, the following:

- Only elementary students may participate in the program. MDE defines elementary students as those in grades K-6.
- If an eligible site has pre-K students, these students may participate in the FFVP, but this is at the SFA discretion.
- Selected schools must operate the NSLP and must have operated the NSLP in the previous school year.
- Each school site must have a completed application submitted by the deadline.

The percentage of students certified for free and reduced-price benefits is obtained from the most recent October School Meals Claim data. For Community Eligibility Provision

(CEP) schools, the free and reduced percentage will be determined based on the most recently available direct certification percentage multiplied by 1.6 (DC x 1.6).

MDE may apply other factors in making funding decisions, such as:

- Participation history with the program, if applicable.
- School fails to meet the deadline for application completion.
- School does not have the support of its administration.
- School does not spend the majority of their awarded grant funds.
- MDE has concerns with the school's administration of another Child Nutrition Program.
- MDE believes that a school cannot properly operate the FFVP based on past grant management history, despite previous support from the State.

Expectations of Participating Schools

- Certification of support, as part of the application, must be documented by the handwritten signature of:
 - Foodservice manager
 - School principal
 - Superintendent (or designee)
- School will submit a monthly claim for reimbursement for each participating school (reimbursement claims can be entered on a weekly basis, if desired).
- FFVP funds will be spent in accordance with Section 19 of the Richard B. Russell NSLA, the FFVP Handbook (USDA issued), and additional guidance or memoranda provided by USDA/FNS or MDE.
- School will publicize the availability of free fresh fruits and vegetables for their students.
- FFVP funds for administrative expenses cannot exceed 10 percent of grant fund allocation.
- School will retain all related FFVP paperwork for three years, plus the current year.
- School will develop a budget that provides for full utilization of grant funds.
- FFVP snacks must be made available to students during the school day.
- FFVP snacks must be provided separately from the lunch or breakfast meal.
- FFVP snacks cannot be offered before or after the regularly scheduled school day.
- Schools are encouraged to develop partnerships with non-federal resources, including entities representing the fruit and vegetable industry.
- Schools will participate in all FFVP training provided by MDE.
- Schools must follow all food safety requirements and HACCP guidance.

USDA Fresh Fruit and Vegetable Program Information

Complete information can be obtained from the [USDA](https://www.fns.usda.gov) and [MDE](https://www.michigan.gov/mde/) websites:

<https://www.fns.usda.gov/ffvp/fresh-fruit-and-vegetable-program>

https://www.michigan.gov/mde/0,4615,7-140-66254_50144-200565--,00.html

Refer to the *Fresh Fruit and Vegetable Handbook* (December 2010) for additional background information and operational information:

<https://www.fns.usda.gov/ffvp/fresh-fruit-and-vegetable-program>

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- 1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- 2) fax: 202-690-7442; or
- 3) email: program.intake@usda.gov.

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