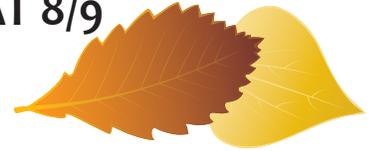




Fall 2020 School Day Testing for MDE-Provided SAT with Essay, PSAT/NMSQT, and PSAT 8/9



The Michigan Department of Education (MDE) and the College Board are providing Fall 2020 testing for students who are enrolled in schools that were established for Spring 2020 testing. Recently passed 2020-2021 budget legislation has modified the requirements of Governor Gretchen Whitmer’s Executive Order 2020-65 as follows:

- Districts are required to make available the SAT with Essay, PSAT/NMSQT, and PSAT 8/9 assessments to students who were in grades 8-11 last year and who were unable to take the appropriate assessment during the 2019-2020 school year.
- Students must be encouraged but not required to take these assessments.
- These tests do not replace the requirement to take the statewide administrations of SAT with Essay, PSAT 8/9, or PSAT 10 in Spring 2021 to all eligible students.
- Only the results of the Spring 2021 administrations of SAT with Essay in grade 11 and PSAT 8/9 in grade 8 will count towards accountability measures.

The table below shows the authorized assessments for students based on their grade in the fall of 2020.

Who Will Test in Fall 2020 and What Assessments Are Authorized			
Student Grade Spring 2020	Student Grade Fall 2020	Assessment Given	Mode
Grade 8	Grade 9	PSAT 8/9	paper or online
Grade 9	Grade 10	PSAT/NMSQT	paper
Grade 10	Grade 11	PSAT/NMSQT	paper
Grade 11	Grade 12	SAT with Essay	paper



COVID-19 Considerations for 2020-2021

As of the publication of this document, the COVID-19 pandemic continues to impact teaching and learning in Michigan schools. Questions and uncertainties associated with the safe return to school and in-person instruction present continued challenges to statewide assessment. Legislative action in the Michigan Senate and House of Representatives may impact testing requirements for the 2020-2021 school year, including expectations for summative, benchmark, and screening assessments.

Ensuring the health and safety of students and educators is the first concern when planning for the administration of the College Board SAT Suite of Assessments. Schools should work closely with the [MI Safe Schools: Michigan’s 2020- 21 Return to School Roadmap](#) and their local health agencies when administering the College Board SAT Suite of Assessments. In addition, MDE is developing the *2020-2021 Guidance to Schools for the Safe Administration of State Assessments* document to assist with this planning. This document will be available on the [MME web page](#) and [PSAT web page](#) in late summer.



The Office of Educational Assessment and Accountability (OEAA) will share the most current information on state assessments as it becomes available, through the [weekly Spotlight on Student Assessment and Accountability newsletter](#). If you do not already receive the Spotlight in your in-basket, subscribe to the [Spotlight listserv](#) to receive an alert when the latest edition is available.

Finally, if you have questions or concerns regarding the impact of any test administration policy on the effective implementation of your local health agency requirements related to COVID-19, send them in an email to OEAA, at mde-oeaa@michigan.gov.

SAT with Essay – Schools can flexibly test students on September 23, and/or October 14, and/or October 27, if needed. October 27 can be used as a makeup test date for September 23 and October 14, or as a stand-alone primary test date. The Table below provides timelines for the three test dates.

SAT with Essay Fall 2020 School Day Testing			
Test Date	Primary September 23, 2020	Primary October 14, 2020	Makeup (or used as a third Primary) October 27, 2020
Ordering Window – Standard and nonstandard materials	06/02/20 – 08/25/20	06/02/20 – 09/16/20	09/23/20 – 09/25/20 or 10/14/20 – 10/16/20 Depending upon primary test date
Accommodated Deadline	08/07/20	08/25/20	08/25/20
Preadministration materials in schools	09/08/20 – 09/10/20	09/29/20 – 10/01/20	10/21/20 – 10/26/20
Test Materials in Schools	09/15/20 – 09/17/20	10/07/20 – 10/12/20	10/21/20 – 10/26/20
Primary Test Date	09/23/20	10/14/20	10/27/20
Accommodated Testing Window	09/23/20 – 10/06/20	10/14/20 – 10/27/20	10/27/20 – 11/09/20
Makeup Request Window	09/23/20 – 09/25/20	10/14/20 – 10/16/20	N/A
Makeup Materials in Schools	10/21/20 – 10/26/20	10/21/20 – 10/26/20	10/21/20 – 10/26/20
Makeup Test Date	10/27/20	10/27/20	N/A
Scores available for Educators	10/15/20	11/06/20	Approximately 4 weeks after test date
Scores available for Students	10/16/20	11/09/20	Approximately 4 weeks after test date

Additional information about the MDE-sponsored Fall 2020 SAT with Essay test administration:

- The Fall 2020 SAT with Essay is offered to 12th graders in schools that were established in Spring 2020 to administer the SAT with Essay to grade 11 students.
- Seniors unable to test in Fall 2020 will be allowed to take the SAT with Essay in Spring 2021 with 11th grade students, but seniors will be required to take the entire MME (Sat with Essay, ACT WorkKeys, and M-STEP science and social studies).



- Schools can use all 3 dates of September 23, October 14, and October 27 to flexibly administer the SAT with Essay to students.
- The SAT with Essay must be administered. MDE will not pay for SAT tests without the essay component.
- College Board Services for Students with Disabilities (SSD) Online approval is required for accommodations for students during testing.
 - » Many students were already entered into the SSD Online system with approvals from the Spring 2020 establishment. Schools must verify in SSD Online that these accommodations are still valid.
- No State Allowed Accommodations (SAAs)— for example, Math Only or Sign Language— will be offered for the Fall 2020 administration of the SAT with Essay.
- Bilingual glossaries and translated test directions that were offered for Spring 2020 testing will be offered for the fall SAT School Day administrations.
- EL Students who were approved for 50% extended time in Spring 2020 will need to be re-entered into SSD Online for Fall 2020 testing.

PSAT/NMSQT – Schools can now use multiple test dates to flexibly administer the PSAT/NMSQT to students. The table below and on the following page provides timelines for the authorized test dates.

PSAT/NMSQT Fall 2020 School Day Testing			
Primary Test Date	October 14, 2020	October 29, 2020	January 26, 2021
Ordering Window (Standard and nonstandard materials)	06/02/20 – 09/16/20	06/02/20 – 09/16/20	10/08/20 – 12/04/20
Accommodated Deadline	08/25/20	08/25/20	12/07/20
Preadministration materials in schools	Orders placed by 08/12/20 will receive a preadministration shipment the week of 09/14/20	Orders placed by 08/12/20 will receive a preadministration shipment the week of 09/14/20	01/12/21 – 01/15/21
Test Materials in Schools	10/07/20	10/21/20	1/12/21 - 1/15/21 (both preadministration and test materials will arrive at the same time for this administration)
Primary Test Date	10/14/20	10/29/20	01/26/21
Accommodation Window	10/14/20 – 10/15/20 for students authorized for two-day testing	10/29/20 – 10/30/20 for students authorized for two-day testing	01/26/21 – 01/27/21 for students authorized for two-day testing
Makeup Test Date	No makeup dates	No makeup dates	No makeup dates
Scores available for Educators	12/02/20	12/02/20	Mid-March
Scores available for Students	12/07/20 – 12/09/20	12/07/20 – 12/09/20	Mid-March



Additional information about the MDE-sponsored Fall 2020 PSAT/NMSQT test administration:

- The Fall 2020 PSAT/NMSQT is offered to 10th and 11th grade students in schools that were established in Spring 2020 to administer the PSAT 8/9 in grade 9 and PSAT 10 in grade 10.
- The College Board test date of Saturday, October 17 is not available as an MDE-provided assessment date.
- Students in grade 10 and grade 11 do not have to test on the same day.
- Students in grade 10 and grade 11 may test in the same room if needed.
- Due to the National Merit Scholarship, PSAT/NMSQT does not offer an accommodated testing window.
- PSAT/NMSQT accommodations must be entered into SSD Online if those accommodations are not already in the system.
- Due to the National Merit Scholarship, PSAT/NMSQT does not offer English Learner support, or state-allowed accommodations.
- For students enrolled in grade 11, the PSAT/NMSQT will provide an opportunity to enter the National Merit Scholarship if the student has a qualifying score.

PSAT 8/9 – Schools have the flexibility of choosing a primary test date between September 21 and October 29, 2020. Schools have up to two weeks after the selected Primary Test Date to complete all testing. The table below and on the following page provides timelines for the MDE-provided Fall 2020 PSAT 8/9.

PSAT 8/9 Fall 2020 School Day Testing	
Primary Test Date	September 21 – October 29, 2020
Ordering Window – Standard and nonstandard materials	06/02/20 – 09/16/20 Orders should be placed no later than 4 weeks prior to scheduled test date
Accommodated Deadline	N/A
Preadministration materials in schools	Orders placed by 08/12/20 will receive a preadministration shipment the week of 09/14
Test Materials in Schools	Approximately one week prior to scheduled test date; refer to the delivery schedule
Primary Test Date	09/21/20 – 10/29/20
Accommodated Testing Window	From chosen test date, school has two weeks to administer any accommodated testing.
Makeup Test Date	From chosen test date, school has two weeks to administer any makeup testing.
Scores	Approximately two months after answer sheets are received

Additional information about the MDE-sponsored Fall 2020 PSAT 8/9 test administration:

- The Fall 2020 PSAT 8/9 is offered to students entering the 9th grade.



- Schools can choose **one** date between September 21–October 29 to administer the PSAT 8/9 to their 9th graders. From that chosen date, the school has 2 weeks to administer any accommodated or makeup testing.
- Accommodations for PSAT 8/9 do not have to be entered into College Board SSD Online; rather, accommodations are locally determined, and accommodated materials may be ordered directly in the College Board Test Ordering Site (TOS).
- No State Allowed Accommodations (SAAs)—for example, Math Only or Sign Language—are available.
- English Learner supports, such as glossaries and translated test directions, are available for those students who qualify.
- English Learner extended time is available, but it does not need to be entered into SSD Online.
- Schools may choose to administer the PSAT 8/9 in a paper/pencil mode or in a digital/online mode.
- Digital (Online) Testing Option:
 - » When ordering materials, schools will see an option for paper/pencil or digital testing.
 - » College Board digital testing uses the Cambium Assessment, Inc. (CAI) test delivery system; it does not use the DRC INSIGHT platform.
 - » Schools must submit a file into the bulk registration system with College Board to get students into the testing platform.
 - » For more information on digital testing offered by College Board, visit their [Digital Testing web page](https://digitaltesting.collegeboard.org/) (<https://digitaltesting.collegeboard.org/>)

Off-Site Testing

To aid schools in providing a safe testing environment by distancing students according to local health guidelines, schools will be able to select off-site testing locations without submitting a plan to College Board.

- Materials must be delivered to off-site locations only when an authorized individual is available to receive the materials and ensure the security of the materials.
- If possible, schools should return test materials to College Board as one consolidated shipment, which includes materials used at all off-site testing locations.
- If it is not possible to return materials as one shipment, schools will need to request from College Board additional test return kits to use for each location returning materials.
- Test return kits may be ordered using the [Ancillary Materials Request Form](https://app.smartsheet.com/b/form/fe3fa141a0d6468c88f86d79a64e54c4) (<https://app.smartsheet.com/b/form/fe3fa141a0d6468c88f86d79a64e54c4>) available on the [College Board website](#).

Flexible Start Times

- This includes SAT with Essay, PSAT/NMSQT, and PSAT/8/9.
- Schools may start testing earlier and/or later in the day in order to split students into different testing groups.
- Staggered arrivals and dismissals are allowed to provide ample space and staffing.
- Individual student tests need to be completed on the same day unless students are approved for a multiple day testing accommodation.
- In order to maintain test security cell phone collection is requested for the duration of the school day for all students, or at least until after the last group has started testing.
- All testing must start before the first group of students complete testing.



Accommodations

- College Board-approved accommodations that were requested for Spring 2020 testing are already entered into the College Board SSD Online system. Schools must verify accommodations currently in SSD Online are still appropriate for Fall 2020 testing.
- State Allowed Accommodations are not offered for fall testing (for example, Math Only and Sign Language).
- Due to the National Merit Scholarship, PSAT/NMSQT does not offer an accommodated window; however, a 2-day testing window is available for eligible students.
- SAT with Essay and PSAT 8/9 allow for an accommodated window for eligible students.
- For PSAT 8/9 only, accommodations in the fall are locally controlled; material orders for students who qualify can be placed with College Board without being requested in SSD Online.
- Schools must verify accommodations currently in SSD Online are still appropriate for Fall 2020 testing.
- EL Supports:
 - » PSAT/NMSQT does not offer EL supports (due to the National Merit Scholarship).
 - » Extended time, glossaries and translated test directions are offered for PSAT 8/9 and for SAT with Essay.

How to Order Materials for Fall 2020 Testing

- For Fall 2020 testing, schools must choose an MDE-authorized date(s) in the College Board Test Ordering Site (TOS).
- All scheduling and ordering will go through the College Board TOS. These processes will not utilize the Educational Entity Master (EEM) or the OEAA Office of Educational Assessment and Accountability (OEAA) Secure Site.
- College Board suggests ordering a few extra test booklets (up to 10% of the number ordered) to cover new students or other situations where a new test booklet may be needed.
- For schools that have never used the College Board TOS, College Board will provide an access code and additional information about ordering in early June.
 - » College Board will use the test coordinator and principal information that was available for Spring 2020 for emailing access codes.
 - » Once schools use the provided access code, schools will confirm test coordinators and testing staff within the TOS for fall testing.
- For schools using the SAT with Essay makeup test day of October 27 as a primary test day, material orders will be placed during the makeup request windows (September 23-25 for the September 23 test date, and/or October 14-16 for the October 14 test date).
- In early August, College Board will update the functionality of TOS to allow for ordering multiple test dates for PSAT/NMSQT.
- If a school has placed an order for PSAT/NMSQT on October 28, the test date will automatically be moved to October 29. If the school cannot test on October 29, the order can be canceled in TOS, and the school may place a new order for October 14. The new order should be placed prior to September 16.
- College Board has announced an additional PSAT/NMSQT testing date for January 26, 2021. College Board TOS will be open to order materials October 8 – December 4, 2020.



Parental Consent

- The optional student data questionnaire and Student Search Service opt-in is available for students taking the PSAT/NMSQT and SAT with Essay.
- Students may opt-in and complete the [online questionnaire](http://studentsearch.collegeboard.org) (<http://studentsearch.collegeboard.org>) from home, but parents should be notified by the school if students are encouraged to complete the process from home.
- Parents must provide consent to their student's school for students under the age of 18 to opt into Student Search Service and to take the optional questionnaire on test day. Parental consent collected for Fall 2020 testing will not need to be collected again for Spring 2021 testing.
- Schools and districts determine how and in what format parental consent is obtained. MDE has provided a consent form that may be used. The *MDE SAT Suite of Assessments Participation in College Planning Options Consent Form* is available on the [MME](http://www.michigan.gov/mme) (www.michigan.gov/mme) and [PSAT](http://www.michigan.gov/psat) (www.michigan.gov/psat) web pages.
- Schools should keep parental consent information on file in the school for three years.

Training

- Training is required for the fall SAT with Essay administration. The fall administration policies and procedures are different from spring policies and procedures.
- Training is recommended but not required for the PSAT/NMSQT and PSAT 8/9 fall administrations.

PPE and Social Distancing

- If your local guidance indicates that students must wear Personal Protection Equipment (PPE) during the school day and/or have social distancing requirements, then the following is allowed:
 - » requiring and/or providing masks, gloves, hand sanitizer, or other PPE
 - » spacing desks at least six feet apart to adhere to social distancing guidelines
 - » ensuring staff are prepared to implement last-minute changes and effectively communicate changes to students

Additional Information

- Find the [Fall 2020 List of Important Dates](#) document under “What’s New” on the MDE [MME](http://www.michigan.gov/mme) (www.michigan.gov/mme) and [PSAT](http://www.michigan.gov/psat) (www.michigan.gov/psat) web pages.
- College Board has provided a [Frequently Asked Questions](#) document and a document [contrasting Fall 2020 with Spring 2021 testing](#) on the MDE [MME](http://www.michigan.gov/mme) (www.michigan.gov/mme) and [PSAT](http://www.michigan.gov/psat) (www.michigan.gov/psat) web pages under “What’s New.”
- College Board has provided the [Fall 2020 Flexible Testing Options Guide: Support for Schools Administering the SAT Suite](#) on the College Board website. **Note:** This article is written from a College Board national perspective, and not all information applies to school day testing in Michigan.
- Test results will be available through the College Board website:
 - » [Educator login](http://k12reports.collegeboard.org/login) (<http://k12reports.collegeboard.org/login>)
 - » [Student login](http://studentscores.collegeboard.org/home) (<http://studentscores.collegeboard.org/home>)



- Schools participating in Fall 2020 testing will still have to complete the Intent to Participate process with College Board for Spring 2021 testing. Information will be provided in the MDE Spotlight on Student Assessment and Accountability weekly online newsletter later in the fall.

Where to Get Help

- For additional questions concerning Fall 2020 high school testing eligibility, email mde-oeaa@michigan.gov or contact the OEAA Call Center at 877-560-8378.
- For questions related to Fall 2020 high school testing, email College Board at michiganadministratorsupport@collegeboard.org or call the Michigan Educator Hotline: 866-870-3127 (select Option 1).
- Watch for related articles in the MDE Spotlight on Student Assessment and Accountability weekly online newsletter.

Change Log

- **10/23/20** – Added note on page 2 that seniors who were unable to test in fall, may test in spring.
- **9/28/20** – Updated page 1 with recently passed 2020-2021 budget legislation modifications to the requirements of EO 2020-65
- **9/15/20** – Updated PSAT/NMSQT table, How to Order Materials section, and Parental Consent section
- **8/26/20** – Added additional winter date for PSAT/NMSQT
- **8/10/20** – Added COVID-19 Considerations for 2020-21
- **8/7/20** – Added two sections:
 1. Training
 2. PPE and Social Distancing
- **8/6/20** – Added Flexible Start Times section; expanded Off-Site Testing section
- **7/30/20**: Expanded test administration date options

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