



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING

GRETCHEN WHITMER
GOVERNOR

MICHAEL F. RICE, Ph.D.
STATE SUPERINTENDENT

MEMORANDUM

DATE: November 2, 2020

TO: Local and Intermediate School District Superintendents
Public School Academy Directors

FROM: Kyle L. Guerrant, Deputy Superintendent
Finance and Operations KG

SUBJECT: Family Income Data Communication Resources –
MEMO #COVID-19-133

On October 26, 2020, the Michigan Department of Education (MDE) published [#COVID-19-130](#) that outlined the critical funding ramifications of collecting family income data. Certification of the fall 2020 general collection is due to the Center for Education Performance and Information (CEPI) by November 11, 2020. Districts that are unable to fully collect these income data may very well lose some of their funding and/or community eligibility provision (CEP) status.

MDE created a [communication template](#) for districts to utilize in communicating with parents and guardians the importance of this family income data. The communication template provides sample text and messages that districts can use to customize outreach through letters, newsletters, social media, and telephone calls.

Questions regarding this memo, meal provision, or supplemental nutrition eligibility collection can be directed to Dr. Diane Golzynski at GolzynskiD@michigan.gov.

cc: Michigan Education Alliance
Confederation of Michigan Tribal Education Directors

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