



STATE OF MICHIGAN  
DEPARTMENT OF EDUCATION  
LANSING

RICK SNYDER  
GOVERNOR

MICHAEL P. FLANAGAN  
STATE SUPERINTENDENT

May 23, 2013

**MEMORANDUM**

TO: Intermediate and Local School District Superintendents  
Public School Academy Directors

FROM: Sally Vaughn, Ph.D. *Sally*  
Deputy Superintendent/Chief Academic Officer

SUBJECT: Updated Technology Planning Process;  
Elimination of Federal Educational Technology Reporting Requirements

For the 2012-13 school year, in order to satisfy Best Practices requirements in Section 22.F (d) of the State School Aid Act, **all districts** must have a current technology plan approved by the Michigan Department of Education (MDE). School districts that have a technology plan set to expire or are currently operating with an expired technology plan should update their plan by June 30, 2013, to remain eligible.

Once the district plan is reviewed by their Intermediate School District (ISD), it is submitted to the MDE via the Michigan Electronic Grants System (MEGS) for approval. By participating in the review process, ISDs satisfy Best Practice requirements in Section 81.7 (c). The MDE will review and approve the submitted plan within two weeks of submission.

- **The MDE has set June 30, 2013, as the submission deadline for district technology plan approval through the current process.**

As a result of the Section 22.i Technology Readiness Infrastructure Grant, a statewide committee is developing the new statewide technology readiness planning process. The MDE anticipates launching the new technology planning process during the 2013-14 school year and allow districts to complete reporting for technology readiness, instructional technology awareness, and professional development planning by June 30, 2014. In addition, completion of this process should satisfy the E-rate requirements and Best Practices requirements for districts and ISDs going forward. The MDE also anticipates including technology readiness planning in eligibility requirements for any future Technology Readiness Infrastructure Grant programs.

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For several years, the U.S. Department of Education requested that districts report to the MDE the following four data elements on educational technology in the classroom:

- Integrated Technology Status
- Instructional Computers
- Personnel Skilled in Technology
- 8th Grade Technology Literacy

Because of the elimination of Title II, Part D funding under the Elementary and Secondary Education Act, districts are **no longer required** to report these items.

Please email questions to [techready@michigan.gov](mailto:techready@michigan.gov).

cc: Michigan Education Alliance