



STATE OF MICHIGAN  
DEPARTMENT OF EDUCATION  
LANSING

RICK SNYDER  
GOVERNOR

MICHAEL P. FLANAGAN  
STATE SUPERINTENDENT

June 6, 2013

**MEMORANDUM**

TO: Local and Intermediate School District Superintendents and  
Public School Academy Directors

FROM: Carol Wolenberg, Deputy Superintendent *Carol*

SUBJECT: Frequently Asked Questions to Assist U.S. Department of Education  
Grantees to Appropriately Use Federal Funds for Conferences and  
Meetings document

The U.S. Department of Education recently posted guidance titled *Frequently Asked Questions to Assist U.S. Department of Education Grantees to Appropriately Use Federal Funds for Conferences and Meetings*. Click [here](#) to view.

The Michigan Department of Education (MDE) is currently reviewing this document and will provide additional guidance in the Fall of 2013 on MDE's position regarding hosting meetings and conferences with the use of federal funds. Until that time, recipients of federal funds should continue to follow current procedures and rely on their program's federal regulations as well as OMB circular A-87, Cost Principles for State, Local, and Indian Tribal Governments, for guidance on allowable expenditures.

If you have any questions about this guidance or the appropriate use of federal funds, please contact the appropriate MDE Program Office.

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