

**MICHIGAN DEPARTMENT OF EDUCATION (MDE)**  
**PUPIL TRANSPORTATION ADVISORY COMMITTEE (PTAC)**

Thursday, February 2, 2017  
State Board Room (4<sup>th</sup> Floor), John A. Hannah Building

<b>PUPIL TRANSPORTATION ADVISORY SUBCOMMITTEE MEETING</b> <b>9:00 – 10:15 a.m. – Hannah Building – State Board Room</b>
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The subcommittee meets prior to the regular meeting to review and discuss agenda items in preparation for the regular meeting. PTAC representatives are welcome to attend. Topics covered include:

- a) Curriculum and Training
- b) Management and Best Practices
- c) State and National Issues

<b>PUPIL TRANSPORTATION ADVISORY COMMITTEE REGULAR MEETING</b> <b>10:30 a.m. - 12:00 noon – Hannah Building – State Board Room</b>
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**I. CALL TO ORDER**

The meeting was called to order at 10:30 a.m. by Louis Burgess.

**II. ROLL CALL AND RECOGNITION OF GUESTS**

All members and guests were asked to sign in. Members were introduced and the guests were Tom Bryant, Michigan Department of State (MDOS), Pam Kies-Lowe, MDE, and Charlotte Kilvington, Michigan State Police (MSP) – Office of Highway Safety Planning. Members in attendance included:

**Michigan Department of**

Education:

- Ken Micklash
- Kevin Walters
- Louis Burgess

State Police

- Sgt. Mike McLaughlin (Primary)

State

- Carol Reagan (Primary)

**Michigan Assn. of School Business Officials**

- Jill Segal (Primary)

**Office of Great Start/Head Start Collaboration Office**

- Kaitlin Ferrick (Primary)

**Representing:**

Northern Michigan Transportation Directors

- Donna Korzeniewski (Alternate)

Suburban Michigan Directors

- Mary Delor (Primary)

Special Education Transportation Directors  
Lisa Block (Primary)  
Private Contractors  
Fred Doelker (Alternate)

**III. APPROVAL OF October 6, 2016, MEETING MINUTES**

Sgt. Mike McLaughlin moved and Fred Doelker seconded to approve the amended minutes. The motion passed.

**IV. ADDITIONS TO AGENDA AND APPROVAL OF AGENDA**

Fred Doelker requested an addition to the agenda. He desired to address changes to statutes on seclusion and restraints.

Lisa Block moved and Sgt. Mike McLaughlin seconded to approve the amended agenda. The motion passed.

**V. OPENING COMMENTS/ANNOUNCEMENTS/PRESENTATIONS**

**A. MDE Initiated (Micklash)**

1. Tom Bryant, MDOS, briefed PTAC of changes to Federal commercial driver license requirements beginning in 2020. He explained that states have three years to comply with the regulations. Current training for beginning bus drivers likely will meet the requirements. There will be a requirement to do a cross-walk of specific training to the federal regulations to ensure that all requirements are met. There will be additional information provided. Local training agencies must be registered with a federal site; in addition, records, must be maintained.
2. Sgt. Mike McLaughlin noted that MSP has hired a new bus inspector and will be at full capacity at the end of February. The new inspector will be based in Wayne County. With the new automated inspection system, reports can be produced that will help manage bus fleets. Sgt. McLaughlin requested input from PTAC membership associated with any potential system improvements.
3. Pam Kies-Lowe, MDE, updated PTAC on recent changes to the Elementary and Secondary Education Act called Every Student Succeeds Act (ESSA) that affect transporting Homeless and Foster students. Click on [District Responsibilities Under ESSA for Transporting Homeless Students](#) to view. District responsibilities under the new law were covered in detail. In addition, Ms. Kies-Lowe outlined the impact on district pupil transportation operations.

4. There was no update provided by the Michigan Association for Pupil Transportation (MAPT).

**VI. PRELIMINARY RECOMMENDATIONS/ITEMS PRESENTED TO PTAC**

A. Curriculum and Training (Micklash, Coaster, Richardson)

1. Beginning School Bus Driver Safety Education Curriculum – (No update)
2. Continuing Education School Bus Driver Safety Education Curriculum – (No update)

B. State and National Issues (Hooper/Micklash)

1. Ken Micklash reported that various Training Agency Association of Michigan and MAPT members, along with Intermediate School District legislative representatives, are working with legislators to seek an increase in State Aid Section 74 funding which has not been increased in over 20 years. This source of revenue provides funding for the legislative mandated safety education training that our state's approximately 20,000 school bus drivers and supervisors are required to complete.
2. Fred Doelker outlined concerns that he has been fielding from transportation supervisors related to the recent series of laws passed related to seclusion and restraint. Ken Micklash indicated that he has expressed these concerns to the MDE Policy Committee that is developing guidelines to assist local educational agencies with the implementation of these statutes. As information becomes available, it will be relayed to local districts.

**VII. FINAL RECOMMENDATIONS FOR PTAC TO CONSIDER**

A. Curriculum and Training – (No items)

B. Management and Best Practices – (No items)

C. State and National Issues – (No items)

**VIII. ASSIGNMENTS FOR SUBCOMMITTEE WORK**

A. MDE Initiated

1. To Curriculum and Training – (No items)
2. To Management and Best Practices – (No items)
3. To State and National Issues – (No items)

B. PTAC Initiated

1. To Curriculum and Training – (No items)
2. To Management and Best Practices – (No items)
3. To State and National Issues – (No items)

**IX. OTHER ISSUES**

A. The next PTAC meeting is June 1, 2017

**X. ADJOURNMENT**

The meeting was adjourned at 11:55 a.m. by Louis Burgess.