| Start | End | Task/Activity | Assessment(s) |
|---|---|---|---|
| 09/30/19 | 02/24/20 | Request College Board approved accommodations | PSAT 8/9 |
| 10/01/19 | 12/20/19 | Off-site Test Administration Request | PSAT 8/9 |
| 10/21/19 | 11/26/19 | Online Waiver Window – request waiver to administer paper/pencil **by 5:00 PM** | M-STEP - PP |
| 10/21/19 | 11/29/19 | Intent to Participate (i.e. Establishment) | PSAT 8/9 |
| 11/07/19 | 11/07/19 | Implementation Overview Webinar (**9:00–10:30 AM**) | PSAT 8/9 |
| 12/05/19 | 12/05/19 | Accommodations and EL Supports Webinar (**1:00–2:30 PM**) | PSAT 8/9 |
| 12/12/19 | 01/10/20 | Schools receive email confirming established Attending Institution (AI) Codes | PSAT 8/9 |
| 12/19/19 | 12/19/19 | Grade 8 Test Administration training posted on PSAT web page | PSAT 8/9 |
| 01/08/19 | 02/12/20 | Initial Material Order Window **by 5:00 PM** | M-STEP - PP/ PSAT 8/9 |
| 01/08/20 | 02/12/20 | Pre-identification of students for barcode labels **by 5:00 PM** | M-STEP - PP/ PSAT 8/9 |
| 01/08/20 | 02/24/20 | Online test session setup in the OEAA Secure Site **by 5:00 PM** | M-STEP - OL |
| 01/08/09 | **05/07/20** | Pre-identification of students **by 5:00 PM** | M-STEP - OL |
| 01/13/20 | 03/06/20 | Alternate Insight Availability Request | M-STEP - OL |
| 01/14/20 | 02/24/20 | Identify English Learners for 50% Extended Time | PSAT 8/9 |
| 01/14/20 | 02/24/20 | Request State Allowed Accommodations (SAAs) | PSAT 8/9 |
| 02/10/20 | **05/08/20** | Off-site Test Administration Request | M-STEP - Both |
| 02/13/20 | 04/28/20 | Pre-identification of students for local printing of barcode labels | PSAT 8/9 |
| 02/13/20 | **05/07/20** | Pre-identification of students for local printing of barcode labels | M-STEP - PP |
| 02/25/20 | 02/28/20 | Coordinator Planning Kit arrives in schools | PSAT 8/9 |
| 03/03/20 | 03/03/20 | Online District and Building Coordinator Training – DRC INSIGHT Portal (formerly known as eDIRECT) and Test Setup at **10:00 AM** – recording available 03/04/20 | M-STEP - OL |
| 03/03/20 | 04/13/20 | Test Administration Online Training available | PSAT 8/9 |
| 03/06/20 | **05/08/20** | Create/Manage Online Test Sessions and assign Universal Tools, Designated Supports, and Accommodations in DRC INSIGHT Portal (formerly known as eDIRECT) | M-STEP - OL |
| 03/24/20 | 03/26/20 | Materials arrive in schools (Pre-administration, Standard, and Accommodated) | PSAT 8/9 |
| 03/24/20 | 04/13/20 | Conduct pre-administration session | PSAT 8/9 |
| 03/25/20 | 03/25/20 | Testing Tips Webinar **3:00-4:00 PM** | PSAT 8/9 |

# 2020 Grade 8 Testing List of Important Dates
## M-STEP and PSAT 8/9 for Grade 8

| Start | End | Task/Activity | Assessment(s) |
|---|---|---|---|
| 03/27/20 | 04/07/20 | Additional Material Order Window **by 11:59 PM** | PSAT |
| 03/30/20 | 04/01/20 | Materials arrive in schools | M-STEP |
| 03/31/20 | 04/13/20 | Additional materials arrive in schools | PSAT 8/9 |
| 04/06/20 | 04/08/20 | Materials arrive in schools – alternate delivery date requested | M-STEP - Both |
| 04/07/20 | 04/28/20 | Additional Material Order Window **(closes at noon)** | M-STEP - PP |
| **04/13/20** | **05/08/20** | **Online Test Administration Window** | **M-STEP - OL** |
| **04/14/20** | **04/14/20** | **Initial Test Day** | **PSAT 8/9** |
| 04/14/20 | 04/16/20 | Makeup material Order Window | PSAT 8/9 |
| **04/14/20** | **04/28/20** | **Accommodated Testing Window** | **PSAT 8/9** |
| 04/15/20 | 04/17/20 | Return of Initial Test Day materials | PSAT 8/9 |
| **04/15/20** | **04/21/20** | **1st Makeup Window** | **PSAT 8/9** |
| 04/15/20 | 04/29/20 | Return of Accommodated materials | PSAT 8/9 |
| 04/15/20 | TBD | Preliminary Reports (within 48 hours of online test completion) | M-STEP - OL |
| 04/16/20 | 04/30/20 | Return of Makeup materials | PSAT 8/9 |
| 04/21/20 | 04/24/20 | Makeup materials arrive in schools | PSAT 8/9 |
| **04/22/20** | **04/22/20** | **Science Paper/Pencil Test Day** | **M-STEP - PP** |
| **04/23/20** | **04/23/20** | **Social Studies Paper/Pencil Test Day** | **M-STEP - PP** |
| **04/24/20** | **05/01/20** | **Makeup Window any content area** | **M-STEP - PP** |
| **04/28/20** | **04/29/20** | **2nd Makeup Window** | **PSAT 8/9** |
| 05/06/20 | 05/06/20 | Return of Materials Deadline | M-STEP - PP |
| May 2020 | June 2020 | Answer Documents Received – watch Spotlight for details | PSAT 8/9 |
| June 2020 | June 2020 | Answer Documents Received – watch Spotlight for details | M-STEP - Both |
| June 2020 | June 2020 | Accountable Students Enrolled and Demographics – watch Spotlight for details | M-STEP - PP/ PSAT 8/9 |
| June 2020 | June 2020 | Submitted Issues for Answer Documents – watch Spotlight for details | M-STEP - PP/ PSAT 8/9 |
| June 2020 | June 2020 | Students Not Tested – watch Spotlight for details | M-STEP - PP/ PSAT 8/9 |
| TBD | TBD | Final Reports – watch Spotlight for details | M-STEP - Both/ PSAT 8/9 |

**12/18/19:** Dates highlighted in yellow have been updated.