



McKinney-Vento Homeless Education Grant Training



April 13, 2009

Lansing Community College, West
Lansing, MI



Welcome to the Training Workshop for McKinney-Vento Homeless Education Grant Applicants!

This session is geared toward NEW applicants, but previous applicants are certainly welcomed and will learn a few new things about changes in this year's application in the Michigan Electronic Grants System (MEGS).

I appreciate your interest in seeking grant funding to support your district's Homeless Education Program and the homeless children and youth in our state. If you're like most Liaisons, this role takes much more time and money than you and your district administrators ever thought it would when the law first came into effect in the mid-80's.

By now, in 2009, we've learned so much about HOW to support and enhance education for these most vulnerable students. But we've also learned a great deal about the COSTS of effectively programming for these students, and how to best manage these. **COLLABORATION IS THE KEY!**

The current economic crunch is affecting more and more of us here in Michigan. This is a perfect opportunity – although a sad one – to bring attention to homelessness and its effects on the education of children and youth. Get the word out that this affects many families and children, not just “street people” that so many imagine making up our homeless population.



AGENDA FOR NEW APPLICANTS

- ❖ Welcome and Introductions
- ❖ Homeless Education Facts
- ❖ Grant Criteria
- ❖ Application Review Process
- ❖ Application Components
- ❖ Timelines
- ❖ Support for Grantees
- ❖ Q & A

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We have a LOT to cover in this session (See the agenda.)

But I want to be certain to leave time for all your questions, and for you to be able to review the DEMO SITE of the new Homeless Education Grant application in MEGS.

After your introductions, it sounds like districts need more money to serve the increasing numbers of homeless students they are seeing. We all want more money and we all want to help our kids. The numbers of homeless children and youth in Michigan are shocking. People who don't have contact with homeless kids or families who are struggling don't know how greatly severe poverty and homelessness affects the academic achievement of kids. But I know that all of you DO.

We will look at some numbers in a few minutes.



Introductions: New Applicants

- ❖ Name and Position
- ❖ District/ISD/Region
- ❖ How familiar are you with Homeless Education?
- ❖ Did you come for -
 - ◆ Program Growth?
 - ◆ Program Renewal?
 - ◆ New Program Beginnings?

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I am Pam Kies-Lowe, the new Homeless Education Consultant and State Coordinator for Homeless Education for the Michigan Department of Education. I began in this position in early November 2008, after working at MDE in Special Education for 3 years, but I've had many years of experience in the field of homeless education.

I was introduced to homeless education around 1998 while serving as the Title I Family Involvement Specialist for Kalamazoo Public Schools. The more we learned and the deeper we looked, the more homeless students we identified and served. Eventually it turned into a full-time position in Kalamazoo Schools. This was prior to the *No Child Left Behind Act* (NCLB) which brought the *McKinney-Vento Homeless Assistance Act* into the spotlight, along with other educational reforms.

However, the McKinney-Vento Act – in some form - has been in effect since 1987! At its beginning, the law required states to review and revise residency requirements for the enrollment of homeless children and youth. By 1990, it had been amended to require the elimination of all enrollment barriers for these students, and the provision of direct services. In 1994 the education provisions of the Act were included in the *Improving America's Schools Act*, and preschool services, interagency collaboration, and greater parental input were added. With its inclusion in NCLB, the McKinney-Vento Act was reauthorized and strengthened to require all public school districts to provide access and success for homeless children and youth, along with mandating the role of local McKinney-Vento Liaison in districts.



Homeless Education Facts

- ❖ 1 of every 3 homeless persons in Michigan is a child
- ❖ During the 2006-2009 McKinney-Vento (M-V) grant cycle
 - ◆ 31 grants represented 457 individual school districts
 - ◆ Served over 24,000 homeless students in Michigan
- ❖ Approximately 7,500 homeless students were reported in Michigan's year-end 2007-2008 student data system.
- ❖ Approximately 23,899 homeless students were reported in updated counts by Michigan schools for 2007-2008.
- ❖ High mobility can reduce the chances of high school graduation by more than 50%.
- ❖ Homeless students are at greater risk than their peers of school failure, behavioral problems, and other challenges.

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Just after I began this position at the MDE, I discovered that Michigan had been incorrectly reporting our homeless education data to the USED for many years. Michigan reported the number of GRANTS, rather than the number of individual districts involved in those grants and whose students benefitted from those grant-funded services. To the feds, it looked like we were only serving 31 districts with the \$2 million we received for homeless education!

The reality is that, during the 2006 – 2009 grant cycle (the most recent one), we had 31 grants, but 457 DISTRICTS involved with these grants!

Michigan was cited by the U.S. Education Department in a recent federal program audit for the discrepancy between the data reported by McKinney-Vento Grantees and the data in the Single Record Student Database (SRSD).

You can see the discrepancy in the numbers on this slide:

> 7,500 homeless students reported for the 2007-2008 school year IN SRSD; > 23,899+ reported in updated district counts in March! (Thank you all for responding to my pleading emails on this! Our share of the ARRA Funding depended upon these counts... and it was worth it, as you'll see in a moment!)

The effects of homelessness on the school performance of children and youth are well documented – and greater than most outside the field of education would imagine.



Impact of Homelessness on Children and Youth

- ❖ **Research shows that homeless children are more likely to suffer from:**
 - ◆ **Health problems**
 - ◆ **Emotional and mental health problems**
 - ◆ **Developmental problems**
 - ◆ **Academic performance problems**
 - 1.5 times more likely to perform below grade level in reading
 - 1.5 times more likely to perform below grade level in spelling
 - 2.5 times more likely to perform below grade level in math
- ❖ **Between the 2006-2007 and 2007-2008 school years, 459 school districts nationwide had an increase of at least 25 % in the number of homeless students identified. (Before the so-called "economic crisis")**

Rubin, D. H., Erickson, C. J., San Agustin, M., Cleary, S. D., Allen, J. K., & Cohen, P. (1996). Cognitive and academic functioning of homeless children compared with housed children. *Pediatrics*, 93, 289-294.

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With the current economic downturn, districts throughout the country – especially in Michigan – are seeing a great influx of homeless students, along with greater levels of need being seen, and higher levels of mobility among families who are homeless.

High mobility and homelessness reduced a student's chances of graduating by 50%, according to national studies. Children and youth who experience homelessness are at greater risk than their peers of school failure, behavioral problems, and other challenges, as this slide shows.

Imagine – as an adult - having to go to work each day and perform at a high level if YOU haven't had enough to eat, are not sure whether there will be any dinner when you come home this evening, and have no idea whose house you will be sleeping in tonight. How well could YOU manage?? The stress can lead to emotional and physical health problems, along with the behavioral and academic difficulties we so often see in our homeless students.

Nationally, many districts noted a 25% increase in the numbers of homeless students identified between the 2006-07 and 2007-08 school years -- and THAT WAS BEFORE THE SO-CALLED ECONOMIC CRISIS!

In Michigan, we've had quite a few urban districts reporting similar patterns this year. Rural areas tend to follow these patterns, but rural homelessness presents a very different picture (few or no shelters, many more doubled up and unsheltered), as well as greater challenges to educators (in terms of maintaining attendance at schools of origin.)



McKinney-Vento Grant Criteria

Two-year grant cycle to accommodate additional funding through the American Recovery and Reinvestment Act. (ARRA - "Recovery Funding")
Grants awarded to eligible applicants (LEAs, PSAs, or ISDs) on the basis of:

- ❖ Meeting the purpose of the M-V Act
- ❖ Documented need for the grant
- ❖ Documented collaboration with LEAs and community agencies to coordinate services to homeless children and youth
- ❖ Effective use of funds
- ❖ Ability to meet identified needs
- ❖ Complete and accurate reporting of homeless student data

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This new McKinney-Vento Homeless Education Grant cycle has been changed to a TWO-YEAR cycle, rather than our typical three-year cycle, to accommodate the additional funding provided through the American Recovery and Reinvestment Act (ARRA or "Recovery Funding").

ONLY PUBLIC SCHOOL DISTRICTS are eligible to receive these grants -- LEAs, PSAs, and ISDs. NOT community agencies or other organizations. Grant recipients MAY CONTRACT with other agencies. For example, Wayne RESA uses the Wayne County Community Action Agency, Wayne Metro, to implement and coordinate its grant for homeless students. But the agency itself may not apply for this grant through MEGS.

The requirements for receiving this grant are shown on this slide. Notice the last item: "Complete and accurate reporting of homeless student data." That is a critical element this time around, given the federal findings and the huge discrepancy in our MI counts.

Another new item this year is that other districts that participate in a joint grant are no longer considered "Collaborative Partners;" they will be "Consortium Member Districts." Each grant applicant will be considered the fiscal agent – in charge of the financial elements of the grant, as well as the application, data and grant management (as in previous years), and must list participating districts by their district ID code number. The rationale for this is to connect the districts' homeless student data (SRSD/MSDS) into one single grant, so MI can accurately report data on all homeless students being served by grantee districts versus non-grantee districts. BE SURE THAT STUDENTS IN YOUR UPDATED COUNTS APPEAR IN YOUR YEAR-END SRSD, so we can count them at the end of 2008-09!

This fall will see the use of a NEW STUDENT DATA SYSTEM: the MI Student Database System (MSDS), which will be a vast improvement over the SRSD. It will be open for data submission ALL YEAR LONG! We'll be able to count unaccompanied youth separately from the nighttime residence codes, and there will be only 6 residence categories in the MSDS.



Grant Project Priorities

**Projects to serve
underserved or unserved areas
of the state, with priority given
to consortia projects and those
focusing on academic achievement
of homeless students.**

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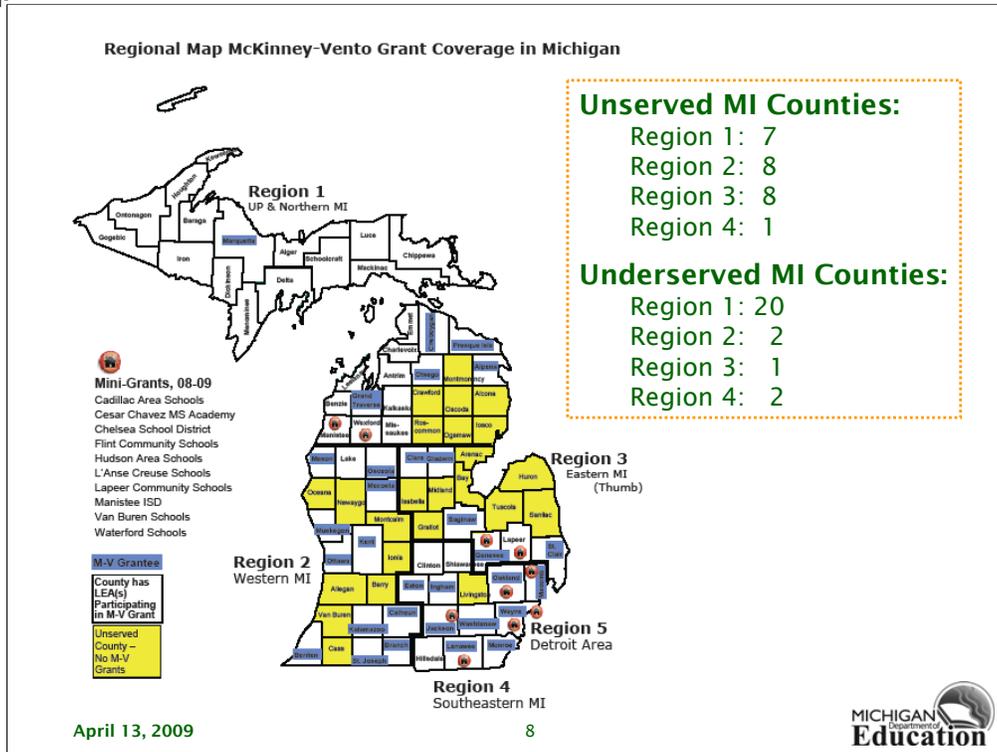
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Our MDE priorities for the “regular” (as opposed to the ARRA) 2009 – 2011 McKinney-Vento Grants are:

- Serving unserved and underserved areas of the state
- Consortia projects – multiple districts joining together to serve students in a broader geographical area of the state – THIS WILL BE REQUIRED, with the exception of extremely large districts with high levels of homelessness, such as Detroit Public Schools.
- Projects focusing on improving the academic achievement of homeless children and youth

The reason for requiring consortia of districts is to get “more bang for the buck,” as they say. When you have a group of districts in a consortia (an ISD or a county, for example), the numbers of total homeless students are higher, and can qualify for a larger McKinney-Vento grant. The grant can be used to hire a coordinator for the entire consortium to provide the district and community coordination and collaboration necessary to have an effective homeless education program. So many M-V Liaisons are school staff who are “building-bound,” and cannot get away during business hours to do the essential work required. This is the reason we do not recommend selecting a district administrator as the Liaison – they are far too busy to handle all that is required of a Liaison. You’ve all seen the District Homeless Education Self-Assessment Tool... you KNOW what I’m talking about! When that collaboration and coordination is present, services flow quickly to students and families, and we see improvements in attendance, engagement, academic performance, and even graduation.



This slide shows the areas of Michigan that already have McKinney-Vento grants (blue-highlighted county names), those that participate in a grant project (bolded county names), and those that received a Mini-Grant for 2008-09 to begin work on a Homeless Education Program.

You can also see the areas of the state that have NO M-V grant or mini-grant, and do not participate in any of the existing grant projects to serve homeless children and youth.

Districts without M-V funding must still have a coordinated and collaborative homeless education program that meets the basic requirements of the law, **IN THE EVENT THAT A STUDENT IN THE DISTRICT IS IDENTIFIED AS HOMELESS OR A HOMELESS STUDENT COMES IN TO ENROLL.** The main difference is in the level of data collection and reporting, with differences in the levels of service resulting from lower funding of the program. Much better to join a consortium and have adequate funding to provide services to homeless students.

Every single county in Michigan, however, has a Ten Year Plan to End Homelessness, which requires the involvement of local Community Action Agencies, Continuum of Care organizations, shelters and housing agencies (HUD and MSHDA), as well as human service agencies and organizations. We're the only state that has every county involved! Think what could be accomplished if we connect our efforts in the area of education with the efforts of these organizations...



McKinney-Vento Grant Criteria Regular Grants

Homeless Students Reported in SRSD SY 2008-2009	Amount of Base Grant Awarded	Additional Grant Amount
50 or more	\$10,000	Per homeless student reported in 08-09 year-end SRSD
100 or more	\$20,000	Per homeless student reported in 08-09 year-end SRSD
200 or more	\$30,000	Per homeless student reported in 08-09 year-end SRSD

Anticipated funding: TO BE ANNOUNCED AFTER APRIL 15, 2009

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These are the criteria that you probably have seen in the grant announcement memo. If the reported TOTAL count of homeless students for the 2008 – 2009 school year – for the consortium of districts you will be working with – is more than 200 for the current school year, the BASE amount of your grant would be \$30,000, PLUS a per-pupil amount determined by our state allocation of funds.

BE SURE HOMELESS STUDENTS IN THE UPDATED COUNTS SENT TO US IN MARCH ARE CODED IN FIELD 34 OF THE 08-09 SRSD IF THEY ARE STILL IN YOUR DISTRICT!

The reason the McKinney-Vento Grants are competitive is that the amount of funding is not enough to distribute on a formula basis (per pupil, like that used for Title I) for all of our districts. We can use a formula once the grant applications are reviewed and ranked.

SLIDE INDICATES OUR FUNDING WAS TO BE ANNOUNCED ON APRIL 15th... but it was actually posted on April 10, 2009. WE NOW KNOW OUR ALLOCATIONS FOR JULY 1, 2009 AND THE ARRA FUNDING!



McKinney-Vento Grant Criteria ARRA "Recovery" Funding

- ❖ **Regional projects to address and promote:**
 - ◆ **Parent/family involvement** and engagement in education among homeless families
 - ◆ **Technical assistance for districts** in facilitating the enrollment, attendance, participation, and academic success of homeless children and youth
 - ◆ **Engagement of unaccompanied youth** in education and/or education-related work programs.
- ❖ **UPDATED 4-09: Additional programming elements (beyond basic M-V services) to build capacity, strengthen existing homeless education programs, and/or create new, sustainable services to homeless children and youth.**

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THIS SLIDE SHOWS THE TYPES OF PROJECTS THAT WILL BE FUNDED WITH ARRA GRANT FUNDS:

1. **REGIONAL PROJECTS - 3 TYPES ABOVE** - We'd like to see these projects implemented in School Improvement Regions (5 in state), but would accept a smaller region, if enough homeless students are reported in the proposed area.
2. **ADDITIONAL M-V PROGRAM ELEMENTS** – as described above. If you want to enhance your cross-district transportation of homeless students to maintain them in the schools of origin, you might request funding to buy a small bus for these purposes. That would be an example of an "additional M-V program element." Perhaps your consortia needs a lot more training of district staff on homeless issues and identification. THAT would be another example of an additional item that would not need to be repeated or continued after the ARRA funding is not longer available.

NOTE:

The ARRA projects should be proposed for the purpose of strengthening the Homeless Education Program for a wide region or for the State of Michigan. These will NOT be funded for only one district, county, or ISD. Any jobs created should be able to be "absorbed" into M-V Grant projects, district programming, or community agencies when the ARRA funding is gone.



Guidelines for McKinney-Vento Grant Funds under the ARRA

- ❖ Funds are available for maximum of 27 months (through September 2011)
- ❖ Funds must be obligated prior to June 30, 2011
- ❖ Focused on maintaining/creating jobs and programs that can be sustained after the ARRA funding period has expired
- ❖ Separate fund account established for ARRA funds (SEPARATE APPLICATION IN MEGS)
- ❖ Reporting requirements also separate for ARRA funds, to be established by the U.S. Education Department (USED) - *estimated publication date is 4/15/09*

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ARRA Grantees will have these funds to obligate by June 20, 2011 to be spent by Sept. 30, 2011.

Second Year ARRA funds will be AVAILABLE BY CARRYOVER ONLY. No additional funds will be available for request.

Funds remaining after Sept. 30, 2011 would

The ARRA Grant is a SEPARATE GRANT APPLICATION in MEGS from the “regular” Homeless Education Grant, and ARRA Grant data also has to be reported separately, as well.

The USED has not yet specified how or when ARRA Grant data must be reported, but our federal coordinator indicated that a common reporting form is being developed. He anticipates that states may have to post quarterly reports on the web for the ARRA expenditures and data, as well as outcomes. **We will update the ARRA Grantees as information is released to us.**



Sneak Peek!

Homeless ARRA Grant Awards

Posted at 5:30 p.m. on 4/10/09 on USED website -
<http://www.ed.gov/policy/gen/leg/recovery/index.html#appa>

MICHIGAN - \$2,360,691

**in addition to
McKinney-Vento FY 2009 MI allocation of
\$2,181,408**

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Since the ARRA Homeless Education Guidance and Allocations were released late in the evening of Friday, April 10th... we can get a Sneak Peek! They were not scheduled to be out until April 15th.

THANKS TO ALL OF YOU WHO SUBMITTED REVISED COUNTS!!!

Due to our State's increased/updated counts of homeless students for the 2007-2008 school year, our ARRA allocation for McKinney-Vento is \$2,360,691!

This is IN ADDITION TO our "regular" M-V allocation of \$2,181,408!!

THAT IS A TOTAL OF \$4,542,099!

The State is allowed to use 25% of the TOTAL amount of these two allocations for State activities (the annual conference, contracted monitors for non-grantee districts, State Coordinator presentations, and travel to the national conferences and meetings, etc.) However, **ALL OF THE 25% MUST BE TAKEN FROM THE "REGULAR" ALLOCATION. NONE MAY BE TAKEN FROM ARRA FUNDS FOR STATE ACTIVITIES.**



Sneak Peek!

- ❖ **ARRA Accountability and Reporting**
 - ◆ Quarterly reports
 - ◆ Posted to www.recovery.gov by States
 - ◆ **USED is developing a common reporting form for State use in ARRA reporting on**
 - Homeless student data
 - Funding

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The final decisions on data collection, fiscal accountability and reporting for the use of ARRA funds has not yet been made by the USED, as I mentioned earlier.

The general consensus is that there will likely be quarterly reporting, posted to a public website by States, and that the USED is working on a common reporting form for all States to use, similar to the CSPR that we just finalized.

FISCAL ACCOUNTABILITY WILL BE CRITICAL FOR ANY DISTRICT RECEIVING THESE FUNDS, SO IF YOU ASK FOR AN ARRA GRANT, BE PREPARED TO DOCUMENT EVERYTHING VERY CLEARLY!



Appropriate Local Uses of Funds

- ❖ Expenditures are within the state and federal guidelines for appropriate use of M-V and Title I funds (*Guidance/Handout*)
- ❖ Specific, direct, and/or in-kind financial support from the school district, consortium members, and collaborative partner(s)
- ❖ Coordination of grant funds with local and federal district funds to provide services to homeless children and youth
- ❖ Expenditures and data collection are kept separately for activities funded with ARRA monies

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Self explanatory.



Title I Set-Asides

ALL public school districts receiving Title I, Part A funds MUST reserve funds for providing services to homeless children and youth

- ◆ whether or not funded by M-V grant.
- ◆ whether or not any homeless students were reported in previous school years.
- ◆ reserved for any homeless students who may be identified or enrolled during the current school year.
- ◆ reserved for Title I students attending non-Title I schools, as well as for additional services to homeless students attending Title I schools (*See Guidance*).

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ALL PUBLIC SCHOOLS RECEIVING TITLE I, PART A FUNDS MUST RESERVE FUNDS FOR SERVICES TO HOMELESS CHILDREN AND YOUTH.

I receive multiple calls and emails on this subject each week...

Please read the USED McKinney-Vento Guidance on Title I collaboration and set-aside funds, and discuss it with your district's Title I Director to determine how your programs will coordinate services and funds to assist homeless children and youth.

Guidance is in the M-V Homeless Liaison Toolkit. If you attended the annual conference in 2008, you should have received an updated Toolkit. If you are new, or still do not have one, you can download the NCHE version of the Toolkit from our webpage at www.michigan.gov/homeless.

The next updated version will be posted online soon, and will include Michigan forms to be used, as well as sample forms you can modify for your own district or grant region.



Application Components

- ❖ Application Cover Sheet
- ❖ Assurances
- ❖ Consortium Members (*NEW*)
 - ◆ *Districts - LEAs, PSAs, ISDs*
- ❖ Collaborative Community Partners
 - ◆ *Agencies*
 - ◆ *Organizations*
- ❖ Narrative Proposal and Attachments
- ❖ Budget

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Most components of the McKinney-Vento Homeless Education Grant application in MEGS have not changed. PLEASE TAKE TIME TO PROOFREAD BEFORE YOU UPLOAD OR SUBMIT INFORMATION!

Cover sheet and Assurances are the same.

NEW: Consortium Members

ONLY public school districts may apply for these grants (NOT agencies). (More on the next page.)

Collaborative Partners

Agencies and organizations your district works with to serve your homeless students will still be known as your Collaborative Partners. The form in MEGS specifies more of their responsibilities to the grant, but essentially is the same. You will print out the PDF of the form you complete for each partner, get the appropriate signatures on each one, then mail them or scan them electronically and send in to our office to document the partnership agreement. (More on the next page.)

Narrative Proposal and Attachments

are still the same. Grant applicants will prepare a narrative no longer than 15 pages, and upload it into the MEGS application. Any relevant attachments may also be uploaded, and do not count in the 15-page limit.

These



CONSORTIUM MEMBER INFORMATION

ADD A NEW MEMBER
REMOVE SELECTED MEMBER

The tables below list all of the agencies that are part of this application. The date the authorized official of an agency accepts the invitation to be a consortium member is noted as Accepted: [date] under the Acceptance Date column. If the invitation was not accepted, a Rejected: [date] is shown.

Instructions: To add agencies to this application, click the [Add a New Member](#) button. To remove an agency from this application, select the agency by clicking on the box next to the agency's name and then click the [Remove Selected Member](#) button.

Consortium Members

	Name	District Code	Building Code	Homeless - Regular	Homeless - Carryover
<input type="checkbox"/>	ABC Public School District	99999	NA	Budget: \$500	Budget: \$56
<input type="checkbox"/>	XYZ Community Schools	11111	NA	Budget: \$1000	Budget: \$6

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Rather than being “**Collaborative Partners**” in your grant, other school districts participating with your Homeless Education Program or Grant will be considered to be “**Consortium Member Districts.**”

After the applicant enters the district code into this table in MEGS, the district name should pop into place.

IF THE APPLICANT/FISCAL AGENT CHOOSES TO ALLOCATE FUNDS TO CONSORTIUM MEMBER DISTRICTS, the applicant would enter an amount of money allocated to that district in this table.

IF THE APPLICANT/FISCAL AGENT DOES NOT ALLOCATE FUNDS, but instead pays expenses for Consortium Member Districts as items arise, THAT IS ACCEPTABLE. In this case, no allocation needs to be entered in this table.

Once the application is submitted, the “Authorized MEGS Contact” person at these districts will receive an email (automatically generated by MEGS) requesting a confirmation of participation in your homeless grant. Once they click the appropriate box, YOUR the “Authorized MEGS Contact” will then receive an email (automatically generated by MEGS) confirming the inclusion of the Consortium Member District.

IT IS IMPORTANT FOR APPLICANTS TO COMMUNICATE WITH THESE AUTHORIZED MEGS CONTACT PERSONS PRIOR TO THIS OCCURRING!



Collaborative Community Partners

Collaborative Partner Commitment

This form serves as a signed general assurance that the Collaborative Partner agency or organization has the following:

- Financial stability
- The ability to deliver high-quality services to children and families
- A commitment to provide services to the school district named below

Assurances

I/We hereby verify and assure that our district will:

- be engaged in the Needs Assessment and Grant Planning processes with the Grant Coordinator/Liaison, participating districts, and other collaborative partners
- assure timely and accurate reporting of homeless student data to the Grant Coordinator and/or the Michigan Department of Education upon request
- assure or assist in providing all mandated and/or relevant services required of McKinney-Vento subgrantees, and *(List below services to be provided by partner.)*

1. _____
2. _____
3. _____

Signature of Collaborative Partner Representative

Date

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Collaborative Partners

Agencies and organizations your district works with to serve your homeless students will still be known as your Collaborative Partners.

The form in MEGS specifies more of their responsibilities to the grant, but essentially is the same.

You will print out the PDF of the form you complete for each partner, get the appropriate signatures on each one, then mail them or scan them electronically and send in to our office to document the partnership agreement.

NOTICE that the form specifies that, this time, Collaborative Partners:

- **Must now be engaged in the Needs Assessment Process with all Consortium Member Districts**
- **Must report to the Fiscal Agent/Applicant District on the homeless students served by the Partner agency or organization**
- **Must assist in providing any mandated or relevant services required of M-V grantees**
- **Agrees to provide other listed services agreed upon with Applicant.**



Narrative Proposal and Project Plan

- ❖ **15 pages of narrative** – readers will disregard additional narrative content beyond 15 pages
- ❖ **Attachments** – maximum of 5 pages, not included in 15-page narrative limit
- ❖ **Scoring: 100 total points possible**
 - ◆ Statement of Need – 15 points
 - ◆ Plan of Operation – 15 points
 - ◆ Coordination of Services and Activities – 20 points
 - ◆ Commitment and Capacity – 10 points
 - ◆ Evaluation Plan – 10 points
 - ◆ Budget – 15 points
 - ◆ Accountability Plan (data collection/reporting) – 5 points
 - ◆ Overall Merit (reviewer input) – 10 points

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There are only TWO changes in this section, compared to previous grant applications:

1.Total points now equal 100. (I like things simple and straightforward...)

2.The addition of a rubric section on ACCOUNTABILITY

- We need to see that applicants have considered and planned for all necessary data collection and reporting
- We need to see that applicants have plans for intervention in cases where partners or consortium members do not submit accurate or complete data, or do not submit it in a timely manner for required reporting.

NOTE:

Applicants for this grant cycle will be held accountable for the complete and accurate submission of project data.

Submitting required reports more than 5 business days past a published deadline will result in a 10% loss of grant funding.

If this occurs with a final report at the end of a grant cycle, 10% will be removed from any future Homeless Education Grant awarded.

(THAT IS HOW SERIOUS THE FEDS – and now, the State - ARE BECOMING ABOUT DATA REPORTING!



Grant Budget

- ❖ **Standard - Clarity**
- ❖ **Budget Summary Page – Accuracy**
- ❖ **Budget Detail:**
 - ◆ Shows expenditures and what they support
 - ◆ In-kind donations
 - ◆ Local fund sources
- ❖ **Budget Narrative Description**—*Optional attachment*
 - ◆ Discusses sources of local share(s), including Title I Set-Asides
 - ◆ Amounts of consortium member allocations or formulas, if used, to calculate
 - ◆ Any anomalies in budget

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The items on this slide are considered when reviewing an applicant's grant budget.

The function codes on the McKinney-Vento (and ARRA Homeless) Grant budget pages are limited to reflect what is deemed appropriate within our grant funding.

Be sure you ask for what you NEED and WANT! If you determine that your district does not qualify for all you feel you need using the Base + Per-Pupil funding formula for successful applicants, PLEASE DO APPLY FOR ADDITIONAL ITEMS FROM THE ARRA HOMELESS GRANT!

MEGS Budget Page

4/6/2009

MICHIGAN DEPARTMENT OF EDUCATION
EDUCATION FOR HOMELESS CHILDREN AND YOUTH
REGULAR BUDGET SUMMARY

BUDGET SUMMARY - REGULAR								
Legal Name of Applicant AAA - TEST								
District Code	Grant Number	Project Number	CFDA Number	Project Type	Starting Date	Ending Date	Fiscal Year	
00003	102320	0809	84.196A	Regular	07/01/2009	09/30/2010	2010	
FUNCTION CODE	FUNCTION TITLE	SALARIES 1000	BENEFITS 2000	PURCHASED SERVICES 3000, 4000	SUPPLIES & MATERIALS 5000	CAPITAL OUTLAY 6000	OTHER EXPENSES 7000, 8000	TOTAL
110	Basic Programs			\$123				\$123
120	Added Needs							
210	Support Services - Pupil							
220	Support Services - Instructional Services							
230	Support Services - General Administration							
260	Operation and Maintenance of Plant							
270	Pupil Transportation Services							
310	Community Services Direction							
390	Other Community Services							
410	Payments to Other Governmental Units							
999	Indirect charges \$ <input type="text"/> o Enter dollar amount only, do not enter % Restricted Rate (Max allowed: 13%)							\$0
	TOTAL AMOUNT REQUESTED			\$123				\$123
				Funding:		Local Share of Expenditures		B
						Total Expenditures		C \$123

DATE	BUSINESS OFFICE REPRESENTATIVE	PHONE
DATE	PROJECT CONTACT PERSON	PHONE

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This is the exact budget page in our MEGS application.

The page will be the same in the ARRA Homeless application in MEGS



Accountability

- ❖ **Quarterly LEA data reports to fiscal agent**
 - ◆ Count of homeless students enrolled and served
 - ◆ Nighttime residence counts
 - ◆ Special populations – *Special Education (SE), Migrant, English Language Learners (ELL), Unaccompanied Youth (UY)*
 - ◆ Services provided
- ❖ **Quarterly fiscal agent reports to the Michigan Department of Education (MDE)**
 - ◆ Counts of homeless students enrolled and served
 - ◆ Nighttime residence counts
 - ◆ Special populations – *SE, Migrant, ELL, UY*
 - ◆ Services provided
- ❖ **ARRA grant reports to MDE**
 - ◆ Accountability and data reporting
 - ◆ ***Guidance is due to be published 4/15/09***

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The accountability information on this slide is subject to change, depending upon what is issued by the USED in regard to the ARRA Homeless Grant reporting requirements.

We will likely modify the “regular” M-V reporting timelines to align with those issued for ARRA reporting, again depending on the USED guidelines.

Stay tuned for further details as they become available.

SRSD vs. MSDS (MI STUDENT DATABASE SYSTEM):

1. The only student data entered for homeless students in the SRSD was in Field 34, which recorded the student’s nighttime residence.
2. In the MSDS, beginning in the Fall of 2009, pupil accounting personnel will be able to enter this using only 6 codes (as opposed to the 9 used in SRSD).
3. Also in the MSDS, you’ll be able to code in whether a homeless student is an unaccompanied youth. There was previously NO WAY to code this or for the MDE office to count these in districts not funded by M-V grants.

Grantee Data Collection - MEGS

HOMELESS STUDENTS' ASSISTANCE GRANTS
McKINNEY-VENTO HOMELESS DATA COLLECTION REPORT
FY 2007-2008

HOMELESS STUDENTS' ASSISTANCE GRANTS
McKINNEY-VENTO HOMELESS DATA COLLECTION REPORT (cont'd)
FY 2007-2008

1. Provide the number of homeless children and youth that were served by the McKinney-Vento grant during the 2007-2008 academic school year disaggregated by grade level groups:

School Level	Number of homeless children/youth served by grant
a. Pre-K	1
b. K	2
c. 1	3
d. 2	
e. 3	
f. 4	
g. 5	
h. 6	
i. 7	
j. 8	
k. 9	
l. 10	
m. 11	
n. 12	
o. Other (i.e., Adult Education)	

2. Of the total number of homeless children and youth served (excluding preschoolers), provide the numbers who had the following as their primary nighttime residence at the time of initial identification by LEAs.

a. Shelters	
b. Doubled Up	
c. Unsheltered (e.g., cars, parks, campgrounds, etc.)	
d. Hotels/Motels	
e. Unknown	

3. Provide the number of homeless preschool-age children served by the grant attending public preschool programs during the 2007-2008 school year (i.e., from birth through pre-K).

4. Provide the number of unaccompanied youths served by the grant during the 2007-2008 school year.

5. Provide the number of homeless migrant children/youth served by the grant during the 2007-2008 school year.

6. Provide the number of homeless children and youth served by the grant and enrolled in school during the 2007-2008 school year that received the following educational and school support services from the LEA.

a. Special Education (IDEA)	
b. English Language Learners (ELL)	
c. Gifted and Talented	
d. Vocational Education	

7. Check the educational support services provided with McKinney-Vento funds:

- | | |
|----------------------------------------------------------------------------------------|---------------------------------------------------------------------------------|
| <input type="checkbox"/> Tutoring or other instructional support | <input type="checkbox"/> Counseling |
| <input type="checkbox"/> Expedited evaluations | <input type="checkbox"/> Addressing needs related to domestic violence |
| <input type="checkbox"/> Staff professional development and awareness | <input type="checkbox"/> Clothing to meet a school requirement |
| <input type="checkbox"/> Referrals for medical, dental and other health services | <input type="checkbox"/> School supplies |
| <input type="checkbox"/> Transportation | <input type="checkbox"/> Referrals to other programs |
| <input type="checkbox"/> Early childhood programs | <input type="checkbox"/> Emergency assistance related to school attendance |
| <input type="checkbox"/> Assistance with participation in school programs | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Before- or after-school, mentoring or summer programs | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Obtaining or transferring records necessary for enrollment | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Parent education related to rights and resources for children | <input type="checkbox"/> Coordination between schools and agencies for children |

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ALL PUBLIC SCHOOL DISTRICTS ARE REQUIRED TO SUBMIT DATA INDIVIDUALLY ON HOMELESS CHILDREN AND YOUTH ENROLLED.

Beginning in the Fall of 2009, with the use of the MSDS, all Consortium Member Districts participating in a McKinney-Vento Homeless Education Grant will use a common data reporting form (above).

This form will also be sent to every McKinney-Vento Homeless Liaison in every public school district as a suggested way to track their homeless students throughout the school year.

Consistent use of the common reporting form among ALL DISTRICTS, even those not funded by M-V or ARRA Grants, will allow this office to report consistent and much more accurate data to the USED.



Monitoring of Grantees

- ❖ **UNDER M-V LAW, ALL PUBLIC SCHOOL DISTRICTS MUST BE MONITORED FOR COMPLIANCE**
 - ◆ **Districts funded by M-V grants have additional requirements for monitoring – fiscal and accountability**
 - ◆ **MDE will conduct monitoring site visits to all M-V grantees**
 - 1 per grant cycle = 1 Site Visit between 2009-2011
 - Offer on-site Technical Assistance
 - ◆ **MDE will conduct monitoring of NON-grantees**
 - **Desk Monitoring - Review of Self-Assessment and Documentation**
 - **OR, after reviewing Self-Assessment and Documentation**
 - **Site Visit between 2009-2011**

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Another area where Michigan's Homeless Education Program was cited in the USED audit was monitoring. Prior to 2008, the MDE had only one part-time Field Services Consultant assigned to manage the Homeless Education Program for the State! There was no way monitoring could occur consistently.

In the current school year (2008-2009), Sam Sinicropi has nearly completed site visits to ALL GRANTEES. (YEAH, Sam!)

However, districts not receiving these grants have not been monitored – and certainly not visited by staff from the MDE to assess their compliance with the McKinney-Vento Homeless Assistance Act.

You are all familiar, by now, with the District McKinney-Vento Self Assessment Tool sent out to districts this spring, and due on April 30th. It has caused quite an “awakening” among school districts, some of whom did not realize that ALL districts have compliance items related to homeless students. Our office has been swamped with calls – many positive, some not so friendly...

Regional Monitors will be reviewing the Self Assessments and scheduling site visits to at least one in each county (within their regions). Other districts will either be informed that their Homeless Education Program is in compliance, or perhaps needs additional documentation to be turned in for review.

THE PURPOSE OF THE SELF ASSESSMENT IS TO DETERMINE THE STATE'S NEEDS FOR TECHNICAL ASSISTANCE AND PROFESSIONAL DEVELOPMENT.



Timelines: M-V and ARRA

- ❖ Grant applications DUE BY JUNE 1, 2009
- ❖ Reader review June 1 - July 1, 2009
- ❖ Written recommendations presented to State Superintendent
- ❖ Award letters to successful applicants before July 30, 2009
- ❖ M-V Grant Projects must begin no later than September 8, 2009 or on first day of the 2009-10 school year
 - ◆ (May begin sooner)
- ❖ ARRA Grant Projects may begin as soon as funds are awarded

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Self explanatory

ALL APPLICATIONS MUST BE SUBMITTED THROUGH THE MICHIGAN ELECTRONIC GRANTS SYTEM (MEGS).



Application Review Process

- ❖ **Scored according to rubric** (published on MDE webpage)
- ❖ **Maximum score – 100 points**
- ❖ **Applications scoring below 50 points are considered on individual basis, if funds remain**
- ❖ **Individual review, inter-rater reliability, team consensus on overall score and recommendation**
- ❖ **Rank ordered by final score**

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Self explanatory, with more on coming pages



Factors to be Considered

- ❖ Federal and state priorities – *See grant criteria*
- ❖ Underserved and unserved areas of Michigan – *See Map*
- ❖ Duplication of effort or funding
- ❖ Consortia of districts – *Counties, ISDs, Regions*
- ❖ Collaboration and coordination
- ❖ Evidence of satisfactory performance on previous projects –
 - ◆ *Accurate and timely data reporting*
 - ◆ *Carryover amounts within reason*
 - ◆ *Project accomplishments and outcomes*
 - ◆ *Monitoring reports – Self-Assessments, site visits, etc.*

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This slide refers to several of the handouts given at the Grant Applicant Training session on April 13, 2009.

These are available to download on our website: www.michigan.gov/homeless



Support for Grantees and Districts

- ❖ **MDE Homeless Webpage:** www.michigan.gov/homeless
 - ◆ M-V Liaison Toolkit and Sample Michigan Forms
 - ◆ District Self-Assessment Tool for M-V Compliance
- ❖ **Quarterly Newsletters:** MDE and National Center for Homeless Education (NCHE)
- ❖ **MDE M-V ListServ:** to be established by *July 2009*
- ❖ **Annual Homeless Education Conference:**
 - ◆ September 14-15, 2009
 - ◆ Kellogg Center, MSU Campus, East Lansing
- ❖ **Best Practices for Homeless Education:** *published Fall 2009*
- ❖ **Web Resources:** (*handout*)
 - ◆ National Center for Homeless Education (NCHE)
 - ◆ National Association for the Education of Homeless Children and Youth (NAEHCY)
 - ◆ National Law Center for Homelessness and Poverty (NLCHP)

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The MDE Homeless Education Program Office is committed to providing full support to all Michigan public school districts, funded by McKinney-Vento or not, in efforts to develop, maintain and improve programs that serve homeless children and youth.

This slide presents just SOME of the resources available to district staff, particularly McKinney-Vento Liaisons, to assist in such efforts. Liaisons and district staff may contact me by email or phone with specific questions. Email typically receives a faster response (since I can respond after hours and from home...). Contact information is on the final slide.

These are available to download on our website: www.michigan.gov/homeless



Spring is Here!

GROW

your Homeless Education Program to serve more children in a broader area as families struggle in the current economy.

RENEW

your Homeless Education Program by spreading seeds into community agencies and organizations, collaborating to better serve the needs of our most vulnerable children and youth.

BEGIN

your district's Homeless Education Program by collaborating with adjacent districts, counties, and ISDs to help keep children and youth in school and moving toward academic success.

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Whether you need to create your district's Homeless Education Program, grow it to meet the expanded needs of families in your area, or renew your staff & district commitment to the program, please consider joining other districts, community agencies and organizations to develop a consortium and apply for McKinney-Vento Homeless Education funding ("regular" AND ARRA!)

GO FOR IT!

And send us your questions!

Thank you for coming to this session, and for your commitment to homeless children and youth in Michigan.



Questions & Answers

Contact Information:

Pam Kies-Lowe

Homeless Education Consultant
Michigan Department of Education

Email: kies-lowep@michigan.gov

Phone: 517-241-1162

Web Site: www.michigan.gov/homeless

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