Dynamic Score Reporting Site User Guide

A guide for accessing and navigating score reports for:

- M-STEP
- PSAT 8/9
- SAT with Essay
- MI-Access
- Early Literacy and Mathematics Benchmark Assessments



TABLE OF CONTENTS

Introduction
Family Educational Rights and Privacy Act (FERPA) 4
Accessing the Dynamic Score Reporting Site
Minimum Browser Requirements and Settings9
The Report Navigation Menu10
Filter Options13
Back/Reset All/View Report:14
Embargo Period15
Report Components and Functionality1
Report Body16
The Preliminary Student Roster Reports18
Search Results Header21
Go to Student Link
Display Number of Students Per Page21
Go to Next Page

Take Action Menu	22
About this Report	22
Print Options	22
New Large PDF Download Functionality	23
CSV Download Options	26
Other Functions and Navigation Options	26
Alert/Help/Contact/Log Out panel	26
Drill-Down Feature	27

Introduction

This document is a guide for navigating Michigan's Dynamic Score Reporting Site. The Dynamic Score Reporting Site will provide Michigan score reports for the M-STEP, PSAT 8/9, SAT with Essay, MI-Access, and Early Literacy and Mathematics Benchmark test administrations.

Student-level data is data from one student's performance. It provides the educator with a snapshot of information about how one student performed, at one point in time, relative to Michigan's content standards.

Aggregate data measures groups of students' performance relative to Michigan's standards at one point in time. This data can be used to look at program effectiveness, to determine how a building's program is serving students in different demographic groups, or to gauge how a program serves students in one grade level over time. Aggregate data can also be used to compare program effectiveness in one school with another in the district, with the district as a whole, or in comparison with statewide results.

Family Educational Rights and Privacy Act (FERPA)

Reports that provide student level data include federally protected student data. Some aggregate reports may contain score data representing small numbers of students. The Office of Educational Assessment and Accountability (OEAA) does not suppress or mask data on aggregate reports therefore data representing small numbers of students is also considered federally protected student data. It is imperative that report users understand the sensitive and confidential nature of the data presented on assessment reports and comply with all <u>Family Educational Rights and Privacy Act</u> (https://www2.ed.gov/policy/gen/guid/fpco/ferpa/ index.html) regulations.

Accessing the Dynamic Score Reporting Site

The Dynamic Score Reporting Site is accessed through the Office of Educational Assessment and Accountability (OEAA) Secure Site using your Michigan Education Information System (MEIS) login. Supported browsers for the Dynamic Score Reporting Site are Chrome, Firefox, Microsoft Edge for PCs, and Safari for Mac OS.

Reports are available through the <u>OEAA Secure Site</u> (www.michigan.gov/oeaa-secure) under the Reports tab. Secure Site access is only available to district and school employees with authorized user roles and permissions granted by their district. You must have a Michigan Education Information System (MEIS) login in order to access the Secure Site. For instructions on how to obtain a MEIS login, go to the <u>Secure Site Training web page</u> (www.mi.gov/ securesitetraining) and select **How do I get access to the Secure Site?** STEP 1: Log in to the Secure Site using your MEIS login. Choose the appropriate profile that allows access to the desired school or district assessment data from the required field in the Choose the profile to be used dropdown (Fig. 1). Once the profile is selected, select the OK button.

Note: If a user does not have access to multiple profiles, this option will not be provided. These users will go directly to Step 2.

Secure Site Michigan Department of Education	
Choose User Profile	Page Instructions
Profile available for login Smith, John (SmithJ)	
* Indicates required field	
Choose the profile to be used	
Select a profile	
Set Default	
	ОК

Figure 1: Choose User Profile screen

STEP 2: Choose Reports in the menu bar and select Dynamic Score Reports (Fig. 2).

4	Se Mich					
Home	Security	Assessment Registration	Student Assessments	Reports	Accountability	
Sec	suro Sit	0		Stude	nt Test Scores	
Check	Check the Home page often for updated information and Announcem			Dynam	nic Score Reports	
				Stude	nt Record Labels	Page Instructions
Searc	h Filter			Potent	ial Combine Issues Report	
* Indic	ates required	d field		_		
Du	e Date		Test Period	•	Test Cycle	
			Select a Test Period		Select a Test Cycle	•
						Filter Reset

Figure 2: Choose Dynamic Score Reports

STEP 3: On the Search Criteria page section, select the appropriate test cycle (i.e., Spring 20XX M-STEP, Spring 20XX MI-Access, etc.) from the required Test Cycle drop-down menu (Fig. 3).

4	Se Mich	cure Site igan Department of Educatio	on			
Home	Security	Assessment Registration	Student Assessments	Reports	Accountability	

Dynamic Score Reports

						Page Instructions
Se	arch Criteria					
* //	ndicates required field					
	*Test Cycle	*ISD		District		School
	Select a Test Cycle	Select an ISD	•	Select a District	•	Select a School
	Fall 20XX Early Literacy					
	Winter 20XX Early Literacy					
	Spring 20XX Early Literacy					Search Reset
	Spring 20XX SAT					
	Spring 20XX PSAT 8					

Figure 3: Select Test Cycle

STEP 4: Next, select the appropriate Intermediate School District (ISD) in the required **ISD** drop-down menu (Fig. 4). Select **Search**.

ome Security As	sessment Registration	Student Assessments	Reports	Accountabilit	у	
)ynamic Sco	re Reports					
						Page Instruction
Search Criteria						Page Instructio
Search Criteria	d			_	_	Page Instructio
Search Criteria Indicates required field *Test Cycle	d *ISD		District	_		Page Instructio
Search Criteria <i>Indicates required fiel</i> *Test Cycle Spring 20XX M-ST	d *ISD EP Select a	n ISD 🔹	District Select a Di	strict	•	Page Instruction School Select a School ▼
Search Criteria * Indicates required fiel *Test Cycle Spring 20XX M-ST	d EP Select a Demo IS	n ISD	District Select a Di	strict	T	Page Instruction School Select a School ▼

Figure 4: Select an ISD

Selecting the Search Criteria of **District** and **School** is optional (Fig. 5). If you have access to more than one district within the ISD selected and search without selecting a specific district, all districts that you have access to will be returned in the search results. If you only have access to one district within the ISD selected, that district will be pre-populated. Similarly, if you have access to more than one school within the ISD and district selected, all schools that you have access to will be returned in the search results unless a specific school is selected in the search criteria. If you only have access to one school, that school will be pre-populated. When all selections have been made, select **Search**.

4	Secure Site Michigan Department of Education							
Home	Security	Assessment Registration	Student Assessments	Reports	Accountability			
Dyn If you l	amic S	core Reports viewing the updated data on th	e Preliminary Reports, try t	o clear your	web browser cache.	Page Instructions		

Se	arch Criteria				
* Ir	dicates required field				
	*Test Cycle	*ISD		District	School
	Spring 20XX M-STEP	Demo ISD (00000)	•	Select A District 🗸 🗸	Select a School 🔻
				Demo Public Schools Community District (00000)	
				Demo Public Schools Community District (00000)	Search Reset

Figure 5: Select a District

essment Papetralish Durket Assesse	erts Doorts AccountedBy Hop			
Reports				
			My Profile Name: Demo Public Schools District - District	; My Email: sampleperson@sample.com; My Phone Number: 000-000-000
mic Score Reports				
hela .				
wquiwa fela Vole	* 160	Detret	Schoo	
g 2021 M-STEP =	Demo ISD	+ Demo School District (0	00000) - Dem	o School (00000) *
				fact In
eafa				
Page 100 .	A B	A	Ο	G TO items in 1
ELECT DA	TA AVAILABLE REPORT LEVE	L DISTRICT	SCHOOL	SCORES LAST MODIFIED DATE
Yes	District	Demo Public Schools Community District (00000)	All Schools	07/07/2021 02:30 PM
⊖ 9 Yes	School	Demo Public Schools Community District (00000)	Demo Elementary School (00000)	07/07/2021 02:30 PM
Yes	School	Demo Public Schools Community District (00000)	Demo Elementary School (00001)	07/07/2021 02:30 PM
O Yes	School	Demo Public Schools Community District (00000)	Demo Elementary School (00002)	07/07/2021 02:30 PM
Ves No	School	Demo Public Schools Community District (00000) Demo Public Schools Community District (00000)	Demo Elementary School (00002) Demo Elementary School (00003)	07/07/2021 02:30 PM 07/07/2021 02:30 PM
Ves No Yes	School School School	Demo Public Schools Community District (00000) Demo Public Schools Community District (00000) Demo Public Schools Community District (00000)	Demo Elementary School (00002) Demo Elementary School (00003) Demo Elementary School (00004)	07/07/2021 02:30 PM 07/07/2021 02:30 PM 07/07/2021 02:30 PM
Ves No Ves Ves	School School School School	Demo Public Schools Community District (00000) Demo Public Schools Community District (00000) Demo Public Schools Community District (00000) Demo Public Schools Community District (00000)	Demo Elementary School (00002) Demo Elementary School (00003) Demo Elementary School (00004) Demo Elementary School (00005)	07/07/2021 02:30 PM 07/07/2021 02:30 PM 07/07/2021 02:30 PM 07/07/2021 02:30 PM
Yes Ves Vo Ves Ves Ves Ves Ves	School School School School School	Demo Public Schools Community District (00000) Demo Public Schools Community District (00000)	Demo Elementary School (00002) Demo Elementary School (00003) Demo Elementary School (00004) Demo Elementary School (00006) Demo Elementary School (00006)	07/07/2021 02:30 PM 07/07/2021 02:30 PM 07/07/2021 02:30 PM 07/07/2021 02:30 PM 07/07/2021 02:30 PM
 Yes No Yes Yes Yes Yes Yes Yes 	School School School School School School	Demo Public Schools Community District (00000) Demo Public Schools Community District (00000)	Demo Elementary School (00002) Demo Elementary School (00003) Demo Elementary School (00004) Demo Elementary School (00005) Demo Elementary School (00006) Demo Elementary School (00007)	07/07/2021 02:30 PM 07/07/2021 02:30 PM 07/07/2021 02:30 PM 07/07/2021 02:30 PM 07/07/2021 02:30 PM 07/07/2021 02:30 PM
Yes No Yes Yes	School School School School School School	Demo Public Schools Community District (00000) Demo Public Schools Community District (00000)	Demo Elementary School (00002) Demo Elementary School (00003) Demo Elementary School (00004) Demo Elementary School (00006) Demo Elementary School (00007) Demo Elementary School (00007)	07/07/2021 02:30 PM 07/07/2021 02:30 PM 07/07/2021 02:30 PM 07/07/2021 02:30 PM 07/07/2021 02:30 PM 07/07/2021 02:30 PM 07/07/2021 02:30 PM

Figure 6: Search Results Grid

After you select the test cycle, ISD, district and/or school, a Search Results grid (Fig. 6) will display all the options available within the searched criteria. If you have district-level access, you will have access to both district- and school-level score data in the Dynamic Score Reporting Site. If you do not have district-level access, only school records will be returned. You will be able to see:

- \Lambda which schools or districts have score data in the Data Available column
- B the report level (school or district) in the Report Level column
- C the district name in the District column
- D the school name (or All Schools for district-level records) in the School column
- the date on which scores were last modified in the Scores Last Modified Date column

All columns are filterable and sortable.

- STEP 5: To access the report for a specific school or district, select the check box in the far-left column of the record, and then G, the Open Report button in the bottom right corner of the Search Results grid. Only one record can be selected at a time (Fig. 6).
- **STEP 6:** While the system is retrieving data, a message letting you know that you are connecting to the Dynamic Score Reporting Site will appear. (Fig. 7).

Connecting to the Dynamic Score Reporting Site Please Stand by. . .

Figure 7: Connecting message

Minimum Browser Requirements and Settings

IMPORTANT: Be sure that your browser's pop-up blocker is set to allow the Dynamic Score Reports to be viewed. If your browser is configured to block all pop-ups, you will not be able to access the Dynamic Score Reporting Site until your browser's pop-up blocker is disabled. If you need further assistance with pop-up blockers, contact your district's network administrator to configure your browser settings to allow access to the Dynamic Score Reporting Site.

Minimum Browser Requirements:

To ensure the best possible experience while accessing and navigating the Dynamic Score Reporting Site (DSRS), MDE recommends using the most recent versions of the following browsers:

- Google Chrome
- Mozilla Firefox
- Microsoft Edge
- Apple Safari

MDE recommends using the most current production release of each browser.

MDE will provide best effort support for browser versions older than two versions prior to the most recent version. The version of the browser in use can be found by looking in the Help menu and choosing About.

Downloading and Printing from Google Chrome

PDFs generated in the DSRS can now be printed from any browser, including Chrome. However, if the "Download" option (Fig. 8) does not work in Google Chrome, you can use the Save as PDF (Fig. 9) function and save the downloaded reports to a secure location.



Once you have accessed the Dynamic Score Reporting Site through the Secure Site, you will first come to the Authorization Page (Fig. 10). Once you have read the text and accept the terms of the disclaimer, select Continue to enter the site.



Figure 10: Authorization Page

You will then see the Welcome page (Fig. 11), which provides detailed directions for accessing the reports available, based on your user role.

Welcome to Michigan's Dynamic Score Reporting Site

To access your reports, verify the assessment (M-STEP, MI-Access, PSAT, 8/9, SAT, or Early Literacy). The Dynamic Score Reporting Site will default to the assessment based on your test cycle section in the OEAA Secure Site. For MI-Access results you will also need to select the Test Type: (Functional Independence, Supported Independence, Participation).

Once you have verified or selected the assessment, then:

- 1. Select a **Level**. Options may include State, District, School, or Student. Student level reports are available before Aggregate level reports.
- 2. Select a Report.
- 3. School may need to be selected.
- 4. Select the Next button.
- 5. Select the desired filters.
- 6. Select the [•]**VIEW REPORT** button to generate and open the requested report. (Note: your filter selections will remain in place until you select different filter options.)

Figure 11: DSRS Welcome Screen

The Report Navigation Menu

The Report Navigation Menu allows you to choose the assessment report and filter it according to several options, which vary based on the report selected.

Choose Report

To access your reports, verify the assessment (M-STEP, MI-Access, PSAT 8/9, SAT, or Early Literacy). The Dynamic Score Reporting Site will default to the assessment based on your test cycle selection in the OEAA Secure Site. For MI-Access results you will also need to select the Test Type: (Functional Independence, Supported Independence, Participation). Then, select the level, which may include State, District, School, or Student, again depending on your user role, and the available reports. Student level reports are available before the aggregate level reports. Next, select a Report. **Note: The Preliminary Student Roster Report option, as shown in Fig. 12, will not be available once final reports are released.** Depending on your user role (District or School user), and your selections in the Secure Site, you may be able to choose a school (Fig. 13) within a district. The District and ISD are carried over from the Secure Site. School users will only see their school name. Select NEXT to continue (Fig. 14).

	amic Score Reporting
	B
① Choos MI-Ad	e Report
✓ Academic Year 2020 - 2021	✓ LevelO Student
 Assessment MI-Access FI MI-Access SI MI-Access P 	 Report Individual Student Report Preliminary Student Roster Report Student Overview Report Student Roster Report

Figure 12: Choose Level and Report

()	(T)				
① Choose Report	Select Filters ~				
Early Literacy and Mathematics Benchmar	Choose a fill	ter			
 ✓ Academic Year 2020 - 2021 	✓ Level	✓ ISD Wayne RESA	Ŧ		
 Assessment Early Literacy and Mathematics Benchmark - Fall Early Literacy and Mathematics Benchmark - Winter 	Report Domain Analysis Report Individual Student Report Student Report	✓ District Detroit Public Schools Commu	v		
O Early Literacy and Mathematics Benchmark - Spring	O Student Trend Report	① School Select a School	•		
		Sample Public School A Sample Public School B Sample Public School C			
Welcome to Michigan's Dyna	amic Score Reporting S	Sample Public School D Sample Public School E			

Figure 13: User may need to select school.

0		-0		
Choose Report		Select Filters v		① View Repo
M-STEP Student Roster Report, IS	D: Sample Filters: Gra	des 3, Content Areas: Engli		
Academic Year	✓ Level	✓ ISD		
2019 - 2020	O State O District	Sample ISD	*	
 Assessment M-STEP 	SchoolStudent	District Sample Public School District	*	
MI-Access FI MI-Access SI MI-Access P PSAT 8/9	 Report Individual Student Report Preliminary Student Roster Report Student Roster Report 	School Sample Public School	•	
 SAT with Essay Early Literacy and Mathematics Benchmark Early Literacy and Mathematics Benchmark Early Literacy and Mathematics Benchmark 	- Fall - Winter - Spring			

Figure 14: Select NEXT to continue Filter Options

Filter Options

	N Dynamic	Score Reporting								
Grades: All 3 4 5 6 7 8	Choose I MI-Access F Bent R Content Areas: All English Languag Mathematics Science Social Studies	Report V Roster Report, ISD: C Students: Type here to filter	Filter Reporting Codes: Type here to filter	Select Filte Grades: Onten Performance Leve All Surpassed Attained Emerging	rs A t Areas: Encrete Homeschoo All Yes No	led:		View Rej		Take Action
Economically Disadvantaged: All Yes No	English Learner: All Yes No	Ethnicity: All American Indian or Alaska Native Asian Black or African American Hispanic or Latino Native Hawaiian or Other Pacific Isl Two or More Races White	Former English Learner: All Yes No	Foster Care: All Yes No	Gender: All Female Male	Homeless: All Yes No	Migrant: All Yes No	Military Connected: All Yes No	Students with Disabilities: All Yes No	
				G	<< BACK	RESET	ALL OVIE	W REPORT		•

Figure 15: Filter options

Based on the assessment and report selected, you may choose the available filter options (Fig. 15).

A Grades:

The Grades filter defaults to the lowest grade assessed by the chosen assessment and served in the selected school. Multiple grades can be selected. Select the grade(s) of the report to be generated. You can select all grades on all reports by selecting All.

B Content area:

The Content Area filter defaults to English Language Arts. Select the content area(s) for the report to be generated. To select all content areas, select the box next to All.

O Students:

On some reports, you may select the students whose reports are to be generated. The Students filter (Fig. 16) defaults to listing students alphabetically by last name, regardless of grade based on all other current filter selections. The **All** students selection is checked by default. This filter also contains a predictive search function that will populate the list of students when you begin typing in the search field below **Students**. Try entering letters and some special characters, such as hyphens,





Reporting Codes:

In some reports, if reporting codes were previously specified by your school, you may generate reports grouped by Reporting Codes (Fig. 17). Like the Student Search field, the codes are displayed in alphanumeric order. This filter also has a predictive search function; you can narrow the results by typing in the search field below Reporting Codes.

Performance Levels:

You can choose the desired performance level which is dependent on the chosen assessment's reported performance levels. All performance levels are selected by default.

Homeschooled:

On some individual level reports, you may be able to choose students who are homeschooled. The Homeschooled filter defaults to No.

G Additional filters:

Filter options vary by report and assessment, but, in addition to the filters above, may include the following:

- Designated Supports
- Economically Disadvantaged
- English Learner
- Ethnicity
- Former English Learner
- Foster Care
- Gender

Back/Reset All/View Report:

After choosing all desired filters, the View Report icon at the top of the page and the associated text will turn red (Fig. 18).

H To view a report, either select this icon or select the View Report button (Fig. 19) at the bottom of the page and the filtered results will be displayed in the Report Body section.

UVIEW REPORT

RESET ALL



Figure 18: View Report icon

Figure 19: View Report button

<< BACK

Homeless

- Students with Disabilities
- Tested in Enrolled Grade
- Migrant
- Military Connected





The **Back/Reset/View Report** options allow you to go back to the previous menu to select a different report, reset all filter options, or refresh the report after filters have been changed.

If any search criteria are changed in the filters, you must select the View Report button to refresh the results. Hovering over the red () icon displays a tool tip (Fig 20).



Figure 20: View Report button

Embargo Period

Results from the spring summative assessments are embargoed until MDE publicly releases the results. The public release happens in late summer, typically before Labor Day. Prior to the public release, individual student results may be shared with parents but it is not permissible to share any school-, district-, or state-level results with parents, the community, or other external parties until the embargo has been lifted by the Michigan Department of Education. School board meetings are considered open meetings; therefore the sharing of embargoed assessment results at these meetings is not allowed until the embargo is lifted. A message to this effect will appear on the Dynamic Score Reporting Site landing page.

Before final reports are released, and within 48 hours of student testing, the only reports available in the Dynamic Score Reporting Site for the current administrations are the Preliminary Student Roster Reports. These reports provide a preliminary view of overall student performance on the M-STEP and MI-Access assessments. For more information about the Preliminary Student Roster Report, see the M-STEP and MI-Access Interpretive Guide to Preliminary Reports document, available on the <u>M-STEP</u> (www.michigan.gov/mstep) and <u>MI-Access</u> (www.michigan.gov/mi-access) web pages. Results reported on the Preliminary Student Roster are embargoed.

Also available within 48 hours of testing are the Early Literacy and Mathematics Benchmark Assessment's student-level reports. For more information about the Early Literacy and Mathematics Benchmark Assessment's student-level reports, see the Interpretive Guide to Early Literacy and Mathematics Reports, also available on the Early Literacy and Mathematics Benchmark Assessment's web page.

Report Components and Functionality

Michigan's Dynamic Score Reporting Site presents data for a variety of reports, including individual student reports, student rosters, and aggregate-level reports such as school and district demographic reports. Depending on the report selected, you will encounter the following components in each report type (Fig. 21). Each component in the Dynamic Score Reporting Site has a different purpose and functionality. M-STEP, PSAT 8/9, SAT with Essay, MI-Access, and Early Literacy and Mathematics Benchmark Assessment reports will display unique features associated with each of these assessments.

Note: The actual report may be different than what is shown in Fig. 21.



Figure 21: The Individual Student Report

Report Body

This is the main section of the report. The **Report Body** (Fig. 22) contains the result of the user input from all filter tools. Depending on the report, the Report Body will contain different sections. In order to see all sections of the Report Body, you may have to scroll down using the scroll bar on the right side of the screen.

The Report Heading is displayed at the top of the Report Body. This heading is a static bar that provides the same information as the Search Results Heading, shown in Fig. 22. Below the Report Heading is the Student Information Heading, which includes the student's name, grade, content area, Unique Identification Code (UIC), District Student ID, Date of Birth (DOB), and other student information chosen in the Report Navigation Menu filters. This information is specific to each student and may vary.

Choose Report 🐷		Select Report		View Report	<i>⊸</i> T.	ake Action 🗸
Early Literacy and Mathematics Be	Inchmark	Filters: Grades: 0, Content Areas: Er	ngl		About ti PDF Do	his Report wnload
50 Students per Page	· · (1) 2		Go to Student	· _	Report Heading	1 - 50 of 80 Students
Individual Student Report						
Year: 2020 Assessment: Early Literacy and M	Mathematics Benchmark ISD Cor	de: 00000 ISD Name: Sample ISD	District Code: 00000 District Na	ame: Sample District School Code:	00000 School Name: Sample School	Reporting Code: SE37 Spain
SAMPLE, STUDENT C Grade	e 0 English Language	Arts	tudent Information	h Heading		
UIC: 999999999 Student ID: 00000000	0 Gender: F DOB: 12/10/000	0 Ethnicity: Black or African Ame	erican Student with Disability: N	English Learner: N Former Eng	lish Learner: N Designated Supports	s: None
English Language Arts Summary						
Demoire	*	Points Earned/Points Po	ssible		Change	
Domains	Fall 2019	Winter 2020	Spring 2020	Fall to Winter	Winter to Spring	Fall to Spring
Reading - Literary Text	6/6					
Reading - Informational Text	6/6	Rep	ort Body			
Reading - Foundational Text	6/10					
Writing	3/6					
Language	3/8					
Total	24/36					
		T= Points Earned Decrease O = No Change	in Points Earned 🛆 = Points Earned Increase (Earned All Points Possible on both 		

Figure 22: Report Body, Early Literacy and Mathematics Benchmark Assessment Individual Student Report

In some reports, such as the Student Roster report, data may be sorted. The **Sort Function** is available in data columns where the header at the top of the column appears in blue. Hovering over the blue text in the header displays a tool tip, Select to Sort, that indicates that the column can be sorted (Fig. 23).

This function is especially useful when sorting students by scale score, claim, or discipline performance in ascending or descending order.

	Select to	Sort	Growth Target		Overall Scale [Gray] - standa	Score ard error			Cla	aims			
Students (Total = 39)	Scale Score	Standard Error	Perf. Level	1203-1279 Not Proficient (NP)	1280-1299 Partially Proficient (PP)	1300-1316 Proficient (P)	1317-1357 Advanced (A)	Reading	Writing	Listening	Research	Passage-based Writing PE/PP	Read By Grade 3 Law
SAMPLE, STUDENT A	1316	±6	Р		_			Above	Above	Above	AT/Near		Meets
SAMPLE, STUDENT B	1316	<u>±</u> 6	Р		_		_	AT/Near	Above	AT/Near	Above		Meets
SAMPLE, STUDENT C	1316	±5	Р	-	_			AT/Near	Above	AT/Near	Above		Meets
SAMPLE, STUDENT D	1316	±7	Р	_	_		_	Above	Below	Above	Below		Meets
SAMPLE, STUDENT E	1315	±5	Р				_	AT/Near	Above	AT/Near	Above		Meets
SAMPLE, STUDENT F	1315	±5	Р		_		_	Above	AT/Near	AT/Near	AT/Near		Meets

Figure 23: Select to Sort

In some reports, hovering over the **Student Information** symbol next to a student's name displays the student's Unique Identification Code (UIC) and Date of Birth (DOB) (Fig. 24). In the Early Literacy and Mathematics Benchmark Assessment report, you may see an **R** next to a student's name. This indicates that the student's test was invalid and the reason why the test was invalid. (Fig. 25)

SAMPLE, STUDENT A	0	
<u>SAMPLE, STUDENT B</u>	0	
<u>SAMPLE, STUDENT C</u>	0	UIC: 000000000 DOB: 01/01/2012

SAMPLE, STUDENT A	
SAMPLE, STUDENT B	UIC: 0000000000 DOB: 4/6/2014
SAMPLE, STUDENT C	Invalid Reason: Misadministration

Figure 25: Invalid Reason

Figure 24: Student Information

Some sections of the Report Body are dynamic, and will allow the view to be customized (Fig. 26). For example, in the **District Demographic Report**, you may expand and/or collapse this table as desired. In some aggregate reports, such as the M-STEP and MI-Access School and District Demographic report and the District Comprehensive report, you can view All Students/All Grades and all students in the selected grade, displayed in the stacked bar graph on the left side of the report. You can also select up to eight rows of comparison data in the table, which is also displayed on the left side of the report in a stacked bar graph with a different patterned graph color for each group.

MICHIGAN Dynamic Sco	re Reporting							
✓ Choose Report * M-STEP District Demograhic R	✓ Select Filters ↓ Report, ISD: Filters: Grades: 3, Content Areas: Engli		✓ View Re	port			✓ Take Action ✓ About this Report CSV Download	
District Demographic Report	Click to Expand or Collapse	mple Elementary/Middle School					CSV File Format PDF Download	
All Students: All Students	Permographic Subgroups	No. of Students Assessed	Mean Scale Score	% at NP	% at PP	% at P	% at A	% at P & A*
D8.4 50%	All Students / All Grades	3642	1511	20.0%	23.0%	18.0%	38.0%	56.0%
10%	All Students Grade 04	731	1516	21.0%	16.0%	20.0%	42.0%	63.0%
20%	Gender	375	1517	10.0%	17.0%	20.0%	44.0%	64.0%
P 2000000 42%	Female	375	1514	23.0%	16.0%	21.0%	41.0%	62.0%
PP 0000000 105%	Ethnicity							
NP	American Indian or Alaska Native	117	1518	20.0%	14.0%	22.0%	44.0%	67.0%
0 20 40 60 80 100	Asian	100	1512	23.0%	20.0%	17.0%	40.0%	57.0%
All Students / All Grades 🖬 All Students / Grade 4	Black or African American	91	1516	21.0%	19.0%	20.0%	41.0%	60.0%
Subgroup Comparisons	Hispanic or Latino	117	1517	19.0%	17.0%	19.0%	45.0%	64.0%
67%	Two or More Races	112	1515	22.0%	16.0%	21.0%	41.0%	62.0%
P&A 62%	White	78	1517	23.0%	8.0%	26.0%	44.0%	69.0%
415	Additional Reporting Groups		-	-			-	
A 415 455	Economically Disadvantaged: Yes	368	1515	23.0%	16.0%	21.0%	41.0%	62.0%
21%	Economically Disadvantaged: No	363	1517	19.0%	17.0%	20.0%	44.0%	63.0%
P 19%	English Learner: Yes	105	1518	24.0%	13.0%	14.0%	49.0%	63.0%
10%	odish Learner: No	626	1515	20.0%	17.0%	21.0%	41.0%	53.0%
PP 10%	Former Entry h Learner: N	635	1515	21.0%	18.0%	20.0%	41.0%	61.0%
23%	Foster Care: Yes Click to highlight and	79	1528	15.0%	14.0%	1 1.0%	60.0%	71.0%
NP 12%	Foster Care: No display up to 8 rows	652	1514	22.0%	17.0%	21.0%	40.0%	62.0%
	Homeless: Yes uispidy up to o rows	98	1516	18.0%	24.0%	16.0%	41.0%	57.0%
Economically Disadvantaged: Yes	Homeless: No of comparison data	633	1516	21.0%	15.0%	21.0%	43.0%	64.0%
Female	Migrant: Yes	98	1522	17.0%	17.0%	14.0%	51.0%	65.0%
Students with Disabilities: Yes	Military Connected: Yes	98	1518	22.0%	1 1 0%	17.0%	49.0%	66.0%
P&A - 1500-1560	Military Connected: No	633	1515	21.0%	17.0%	21.0%	41.0%	62.0%
A - 1524-1560 PP - 1481-1499	Students with Disabilities: Yes	99	1517	18.0%	16.0%	22.0%	43.0%	66.0%
P - 1500-1523	Students with Disabilities: No	632	1515	21.0%	16.0%	20.0%	42.0%	62.0%
	Accommodation							
	Standard Accommodation - all students Standard Accommodation - EL only	140 38	1520 1528	22.0% 21.0%	12.0% 8.0%	16.0% 10.0%	49.0% 60.0%	66.0% 71.0%
* Value may not equal the exact sum of Proficien	at and Advanced due to rounding.						Date las	st modified:

Figure 26: The District Demographic Report

The Preliminary Student Roster Reports

The **M-STEP** and **MI-Access Preliminary Student Roster Reports** are both available within 48 hours of a student completing a content area test in English language arts, mathematics, or social studies. The Preliminary reports and data are embargoed.

Grade 3 M-STEP Preliminary Student Roster Report

The M-STEP English Language Arts Preliminary Student Roster reports is a preliminary view of M-STEP student test scores and can be used for components of the Read By Grade 3 law (for grade 3 only). Please be aware that:

- The M-STEP Preliminary Student Roster Report is for **School and District** use only and may not be shared with the public under the Family Educational Rights and Privacy Act (FERPA)
- Scores presented in this report are preliminary and are subject to change.
- Only students who tested online are included in these reports.

- Preliminary scores are calculated using only machine-scored items available at the time the test is submitted. Hand scored items are not included.
- Data presented on these reports are not a final evaluation of student performance. State summative assessment results reflect a snapshot in time and educators should also consider local data and evidence when using these reports.
- The Preliminary Student Roster Report, as shown in Fig. 27, will not be available once final reports are released.

A new column has been added to the Grade 3 M-STEP English Language Arts Preliminary Student Roster Report and the final Grade 3 M-STEP English Language Arts Student Roster Report (Fig. 27). This column displays the Read By Grade 3 Law Indicators, shown here on the right of the Report Body. The column can be sorted by selecting the dark blue column header.

Preliminary Student Roster Report								_		
Year: 2021 Assessment: M-STEP ISD Code 00000 ISD Nam	e: Sample ISD District Code: 00000	District Name: Sample C	ommunity District School C	ode: 00000 School Name: Sample Eleme	ntary/Middle School Reporting Code: All				ead by (Grade 3
Grade 3 English Language Arts All Stude	nts							Law	Indicato	or Column
				Prelimin	ary Scale Score		Cla	ins C		
Students #				1203-1299 Below Benchmark	1300-1357 Above Benchmark					Read By Grade 3 Law
(Total = 467)		Preliminary Scale Score	Preliminary Standard Error	[Gray] - Prelin	inary Standard Error	Reading	AND	New Street Stree	An and a second	
SAMPLE, STUDENT A	•			Not currently reporta	ble - see About This Report					
SAMPLE, STUDENT B		1252	±7			Below	Below	Below	Below	Retention
SAMPLE, STUDENT C				Not currently reporta	ble - see About This Report					
SAMPLE, STUDENT D		1300	±7			Above	At/Near	At/Near	At/Near	Meets
SAMPLE, STUDENT E		1254	±7			Below	Below	At/Near	Below	Supports
SAMPLE, STUDENT F		1313	±5		- 10	AtiNear	Above	At/Near	At/Near	Meets
SAMPLE, STUDENT G		1325	±5			Above	AtiNear	Above	Above	Meets
SAMPLE, STUDENT H		1295	±7		- 213	Above	AtiNear	At/Near	At/Near	Meets
SAMPLE, STUDENT I		1316	±5		- (1)	Above	AtiNear	Above	Below	Meets
SAMPLE, STUDENT J		1313	±5			Above	At/Near	Above	At/Near	Meets
SAMPLE, STUDENT K		1315	±5		- 00	Above	AtiNear	At/Near	At/Near	Meets
SAMPLE, STUDENT L		1320	±5			AtiNear	Above	Above	At/Near	Meets
SAMPLE, STUDENT M		1317	±5			Above	Above	At/Near	At/Near	Meets
SAMPLE, STUDENT N		1265	±6			Below	Below	At/Near	Below	Supports
SAMPLE, STUDENT O		1295	±5	1.1555079	- CD	AtiNear	AtiNear	At/Near	At/Near	Meets
SAMPLE, STUDENT P		1353	±12			Above	Above	Above	Above	Meets
SAMPLE, STUDENT Q		1276	±5			Below	Below	At/Near	At/Near	Meets

Figure 27: M-STEP English Language Arts Grade 3 Preliminary Student Roster Report

The Read By Grade 3 Law indicators are :

- Eligible for **Retention** (Dark Purple) Student scale score is 1252 or below
- Needs Supports (Medium Purple) Student scale score is between 1253 and 1271
- **Meets** Requirements (Light Purple) Student scale score is 1272 or above

Hovering over the black LEGEND rectangle on the far right of the Report Body will display a slide out box (Fig. 28) that contains information pertaining to the Read By Grade Three Law Indicators, as well as the Claim Performance Indicators.



Figure 28: Claim Indicators and Read By Grade 3 Law Indicators Legend

Hovering over the dark blue Read By Grade 3 Law header (Fig. 29) in the Read By Grade 3 Law Indicators Columns displays a pop-out box that contains information on the Read By Grade 3 Law (Fig. 30).



All 2021 M-STEP English Language Arts and Mathematics (Grades 3–7), and Social Studies (Grades 5 and 8) Preliminary Student Roster Reports will also contain additional information in the Standard Error column (Fig. 31).

Figure 30: Ready By Grade 3 Law Information

www.michigan. gov/earlyliteracy

Literacy web page at

Grade 3 English Language Arts All Stude	nts		rror Column							
				Prelimina	ry Scale Score		Ch	aims		
Students			*	1203-1299 Below Benchmark	1300-1357 Above Benchmark					Road Ry Grade 2 Law
		Preliminary Scale Score	Preliminary Standard Error					10	P	
(Total = 467)				[Gray] - Prelimi	nary Standard Error	ReaD.	Alle	- AND	ALL	
SAMPLE, STUDENT A				Not currently reportab	le – see About This Report					
SAMPLE, STUDENT B		1252	±7	CED		Below	Below	Below	Below	Retention
SAMPLE, STUDENT C				Not currently reportab	le - see About This Report					10,000
SAMPLE, STUDENT D		1300	±7		C10	Above	At/Near	At/Near	AtiNear	Meets
SAMPLE, STUDENT E		1254	±7	- CD		Below	Below	At/Near	Below	Supports
SAMPLE, STUDENT F	•	1313	±5			At/Near	Above	At/Near	AtiNear	Meets
SAMPLE, STUDENT G		1325	±5			Above	At/Near	Above	Above	Meets
SAMPLE, STUDENT H		1295	±7			Above	At/Near	At/Near	AtiNear	Meets
SAMPLE, STUDENT I		1316	±5		- 33	Above	At/Near	Above	Below	Meets
SAMPLE, STUDENT J		1313	±5		- 00	Above	At/Near	Above	AtiNear	Meets
SAMPLE, STUDENT K		1315	±5			Above	At/Near	At/Near	AtiNear	Meets
SAMPLE, STUDENT L		1320	±5			At/Near	Above	Above	AtiNear	Meets
SAMPLE, STUDENT M		1317	±5			Above	Above	At/Near	AtiNear	Meets
SAMPLE, STUDENT N		1265	±6			Below	Below	At/Near	Below	Supports
SAMPLE, STUDENT O		1296	±5			At/Near	At/Near	At/Near	AtiNear	Meets
SAMPLE, STUDENT P		1353	±12			Above	Above	Above	Above	Meets
SAMPLE, STUDENT Q		1276	±5			Below	Below	At/Near	AtiNear	Meets

Figure 31: Preliminary Student Roster Report Standard Error Column

Hovering over the header in the Preliminary Student Roster Standard Error Column will display a pop-out box (Fig. 32) with the definition of the term "Standard Error."

	Preliminary Scale Score	Preliminary Standard Error
Standard Error: E attempts to captur ability in the acade standard error aro estimate of the rar would likely achiev same test multiple	Educational measurement e a student's true score of emic area being assessed und the student's score it nge of scores the student ye if he or she were to tall times without additional	tts are or d. The s an t ke the ±7
instruction or learr	ning.	17
0	1300	±7

Note: For more detailed information about each report available, and its functionality, go to the selected assessment's Interpretive Guide for Reports which is available on each assessment's web page.

Figure 32: Definition of Standard Error

Search Results Header

The **Search Results Header** at the top of the report screen (Fig. 33) displays the selected assessment and entity information, such as **Year, Assessment, ISD, District,** and **School** as well as the selected filters in the Report Navigation Menu. Selecting the caret to the right of the search criteria expands the menu for viewing and selecting again hides the menu. For a complete list of the available reports for the assessment selected, see the assessment-specific Interpretive Guide to Reports available on each assessment's respective web page.



Figure 33: Search Results header

Go to Student Link

When student-level reports such as the M-STEP, MI-Access, and Early Literacy and Mathematics Benchmark Assessment Individual Student Report, Student Overview Reports, Parent Report, and Student Growth and Proficiency Report have been generated, you can use the **Go to Student** (Fig. 34) link to go directly to the selected student and view the displayed student results in the **Report Body**. This filter includes a Predictive Search feature, similar to the Student filter and Reporting Codes filter, shown in Fig. 15 and Fig. 16, respectively.



Some student-level reports contain additional functionality that allow you to access and navigate the reports more easily.

In the Individual Student Report and the Student Overview Report, you may choose the number of students per page to display (Fig. 35). To view reports for all students in your school or district, select All. Note: Access to all reports for all students in your school or district is dependent on your user role. Not all users will have access to all students.

Note: As more students are added to the displayed page, system performance may be impacted.

ß	o to Student	*
	SAMPLE, STUDENT A	
oit Di	SAMPLE, STUDENT B	
DILFL	SAMPLE, STUDENT C	1
	SAMPLE, STUDENT D	-
arnei	SAMPLE, STUDENT E	d
	SAMPLE, STUDENT F	





Figure 35: Display Number of Students per Page

Go to Next Page

The Go to the Next Page

(Fig. 36) function allows you to navigate to the next page, the previous page, the last page, an individual page, or, when a large number of reports are generated, pages beyond the sequence displayed as indicated by the three dots. Each page displays the number of students per page selected, as shown in Fig. 36.

Take Action Menu

These actions allow you to access additional information about the report, generate PDF files from the reports that may be printed and saved, and in some reports, export Comma Delimited Files (CSV) that may be opened in Microsoft Excel or any other spreadsheet application. Selectable actions will vary by report.

About this Report

This action will open a new browser tab containing a document called **About This Report** (Fig. 37). This explains in detail the purpose and content of the report and offers guidance on how to understand the information and data presented in the report. Each report will have its own **About This Report** document.

Print Options

All reports allow the option of downloading, printing, and saving a PDF version of the report. Many of the student level reports now have the Large PDF Download Function (see next section).

To view a PDF of the selected reports, select PDF Download (Fig. 38) in the Take Action drop-down menu. This will open a PDF document of the generated reports, according to what was selected in the Report Navigation Menu. The PDF Download document displays only the reports that are visible on screen. Furthermore, if you have set the Display Number of Students Per Page option at 50 students per page, then only 50 students will be displayed in the PDF, as shown in Fig. 35. Reports can then be printed and/or downloaded and saved to your computer.
 Note: It might take a few seconds to generate a PDF using this PDF Download function, depending on the number of pages being produced.





Figure 37: About This Report in the Take Action Menu – Student Roster Report



Figure 38: Download in the Take Action Menu – Individual Student Report

New Large PDF Download Functionality

To download large quantities of PDFs (250 reports or more) in the Dynamic Score Reporting Site, follow these instructions.

 Select the number of reports desired (250 and over) in the Students per Page drop down menu. To print all student reports in a school, select ALL (Fig. 39).



Figure 39: Number of Students Per Page

2. As you normally would, select the PDF Download (Fig. 40) option in the Take Action menu.



Figure 40: Download in the Take Action Menu – Take Action Menu

3. To begin generating the report, you will see a pop-up window (Fig. 41) requesting your email address.

PDF requests that generat	e large reports are submitted to a PDF queue for
processing. When your req notification to the email add	uest has been completed, you will receive an email dress provided below.
To access your reports, log Score Reporting Site (DSR	in to the OEAA Secure Site, navigate to the Dynamic S) again, and you can download your file(s).
If you are navigating in the pop-up screen will appear	DSRS when your reports become available, a letting you know your report is ready.
Eilea ara augilabla far saus	n days from the time of request via the Alerte ison 🌲
at the top right corner of the	page. Select the desired file(s) from the table provided
at the top right corner of the To receive notificati your school or distr	page. Select the desired file(s) from the table provided on of PDF file generation, provide ict email address.
To receive notificati your school or distr	on of PDF file generation, provide ict email address.
To receive notificati your school or distr Email:	on of PDF file generation, provide ict email address.
To receive notificati your school or distr Email: Confirm Email:	on of PDF file generation, provide ict email address.
To receive notificati your school or distr Email: Confirm Email:	on of PDF file generation, provide ict email address.
To receive notificati your school or distr Email: Confirm Email:	on of PDF file generation, provide ict email address.

Figure 41: Queue PDF Download – Requesting Your Email

4. To When the **PDF Downloa**d of the reports is ready, you will see a notification in the **Alerts** (Fig. 42) icon at the top right of the screen. You will also receive an email alert. Click on the blue Alert Indicator to see the Alert.



Figure 42: Alert notification – Reports are ready

5. The **Alerts** list (Fig. 43) will show all the available downloads that are available, along with the date requested and date that the downloaded reports will expire, which is **7 days** from the date requested.

	wanted are new re-	- de for doursload			
ne PDF(s) you req	uested are now rea	ady for download			
Report Name	Request Date	Expiry Date	Report Stat.		
Parent Report	7/27/2021 3:59:58 PM	8/10/2021 3:59:58 PM	Created		Î
Parent Report	7/27/2021 3:57:54 PM	8/10/2021 3:57:54 PM	Viewed		
Parent Report	7/27/2021 3:56:04 PM	8/10/2021 3:56:04 PM	Created		
Individual Student Report	7/26/2021 1:31:31 PM	8/9/2021 1:31:31 PM	Created		
Individual Student Report	7/26/2021 1:27:58 PM	8/9/2021 1:27:58 PM	Created		
Individual Student Report	7/26/2021 1:07:35 PM	8/9/2021 1:07:35 PM	Viewed		
Individual Student Report	7/23/2021 9:48:56 AM	8/6/2021 9:48:56 AM	Created		
Individual Student Report	7/23/2021 9:40:50 AM	8/6/2021 9:40:50 AM	Created		
Student Roster Report	7/22/2021 2:41:12 PM	8/5/2021 2:41:12 PM	Created		
Student Roster Report	7/22/2021 1:27:42 PM	8/5/2021 1:27:42 PM	Viewed		
Individual Student Report	7/22/2021 9:13:52 AM	8/5/2021 9:13:52 AM	Created		
Student Growth and	7/21/2021 4:11:58 PM	8/4/2021 4:11:58 PM	Created	B	-

Figure 43: Alert notification – Shows available downloads

To view the reports, select the **PDF** icon. To delete, select the **Trash** icon (Fig. 44).

The PDF(s) you re	Select to Generate PDF	Select to Delete			
Report Name	Request Date	Expiry Date	Report Stat		
Individual Student Report	8/2/2021 12:02:57 PM	8/16/2021 12:02:57 PM	Created		1

Figure 44: PDF Selections are Ready for download – Select icon to Generate PDF

Chrome Users: If the PDFs of the reports fails to download, see Fig. 8 and Fig. 9 in the **Minimum Browser Requirements and Settings** section of this guide.

CSV Download Options

- CSV File Format: to view the fields and their format in the downloadable CSV file containing student data, you may choose the CSV File Format option.
- CSV Download: The CSV Download (Fig. 45) allows you to download a Comma Delimited File (CSV) that contains all of the data displayed in the generated report, which can be opened in Microsoft Excel or any other spreadsheet application. The CSV Download options will vary according to the report selected.

Other Functions and Navigation Options

Alert/Help/Contact/Log Out panel

In the top right corner of the Report Navigation Menu, there is a four-function panel of buttons displayed (Fig. 46). When you hover over each button, a tool tip will appear naming the function. Each function is described as follows.

A Alerts: This button opens a pop-up window (Fig. 47) displaying alerts (see Fig. 42 for functionality).

B Help: Selecting this button opens a window (Fig. 48) that provides links to helpful documents that explain in detail how to navigate the reports and interpret the data contained in them.



Figure 45: Take Action Menu: CSV Download options



Figure 46: Alert, Help, Contact, and Log Out panel



Contact MDE

Help

E-mail: mde-oeaa@michigan.gov Call Center (877) 560-8378 Option 3

CLOSE

Figure 48: Help Pop-up



Figure 47: Alert button

It also contains information on how to contact the OEAA Help Desk.

Contact Us: This function also provides information for contacting the OEAA Help Desk (Fig. 49).

D Log Out: Selecting this button logs the user out of the Dynamic Score Reporting System.

Drill-Down Feature

The Dynamic Score Reporting Site has a drill-down feature for reports. This table show the drill-down path for each assessment and report.

Contact Us

Contact details below:

Email MDE-Oeaa@michigan.gov

```
Phone/Fax
(877) 560-8378 Option 3
```

Figure 49: Contact Us

Assessment	Report with Drill-Down Feature	Drill-Down Path
M-STEP	Comprehensive – District	Comprehensive Report > Demographic Report – School > Student Roster Report > Individual Student Report > Student Growth and Proficiency Report
M-STEP	Demographic - School	Demographic Report–School>Student Roster Report > Individual Student Report > Student Growth and Proficiency Report
M-STEP	Student Roster	Student Roster Report > Individual Student Report > Student Growth and Proficiency Report
M-STEP	Individual Student Report	Individual Student Report > Student Growth and Proficiency Report > Student Growth and Performance Report
MI-Access	Demographic – School	Demographic Report – School>Student Roster Report>Individual Student Report
MI-Access	Student Roster	Student Roster Report > Individual Student Report >Student Growth and Performance Report
MI-Access FI	Student Roster	Student Roster Report > Student Writing Responses (ELA)
MI-Access FI	Individual Student Report	Individual Student Report > Student Growth and Performance Report
Early Literacy and Mathematics Benchmark	Demographic –School	Demographic Report – School > Student Roster Report > Individual Student Report
Early Literacy and Mathematics Benchmark	Student Roster	Student Roster Report > Individual Student Report
Early Literacy and Mathematics Benchmark	Domain Analysis – School	Domain Analysis Report–School > Individual Student Report
Early Literacy and Mathematics Benchmark	Change – School	Change Report – School > Student Roster Report > Individual Student Report
PSAT 8/9 for Grade 8	Individual Student Report	Individual Student Report > Student Growth and Proficiency Report
SAT with Essay	Individual Student Report	Individual Student Report > Student Growth and Proficiency Report

For example, in the School Demographic Report (Fig. 50), the drill-down feature allows you to select the blue link in the Number of Students Assessed column to open a Student Roster Report and then an Individual Student Report.

✓ Choose Report >	✓ Select Filters	~		✓ View Re	port			✓ Take Action 🗸	
M-STEP School Demograhic R	eport, ISD: Filters: Grades: 5, Content A	vreas: Engli						About this Report CSV Download CSV File Format PDF Download	
ar: 2021 Assessment: M-STEP ISD Code 00000 ISD Name ade 5 English Language Arts All Stude	Sample ISD District Code: 00000 District Name: Sample Community District School Code: 00000 S	ichool Name: Sample Element	ry/Middle School						
All Students: All Students	Cemographic Subgroups	N	o. of Students Assessed	Mean Scale Score	% at NP	% at PP	% at P	% at A	% at P & A*
P&A 55%	All Students / All Grades		3642	1511	20.0%	23.0%	18.0%	38.0%	56.0%
A 10%	Gender		751	1510	21.076	10.0 %	20.0%	42.078	03.0 %
P 2000 28%	✓ Male		375	1517	19.0%	17.0%	20.0%	44.0%	64.0%
PP	GFemale		356			1	1		1
20% 21%	Ethnicity		447	4540	20.0%	14.0%	22.0%	44.00/	67.0%
0 20 40 60 80 100	American Indian of Alaska Native		117	1518	20.0%	14.0%	22.0%	44.0%	67.0% 57.0%
All Students / All Grades 🔝 All Students / Grade 4	Black or African American	down	91	1516	21.0%	19.0%	20.0%	41.0%	60.0%
Subgroup Comparisons	Hispanic or Latino	Pootor	117	1517	19.0%	17.0%	19.0%	45.0%	64.0%
	Two or More Races	IUSIEI	112	1514	20.0%	16.0%	21.0%	41.0%	62.0%
A 44%	White		78	1517	23.0%	8.0%	26.0%	44.0%	69.0%
P 20%	Additional Reporting Groups								
PP 17%	Economically Disadvantaged: Yes		368	1515	23.0%	16.0%	21.0%	41.0%	62.0%
IP 19%	Economically Disadvantaged: No		363	1517	19.0%	17.0%	20.0%	44.0%	63.0%
0 20 40 60 80 100	English Learner: No		626	1515	20.0%	17.0%	21.0%	41.0%	63.0%
All Students / All Grades	Former English Learner:		96	1522	21.0%	4.0%	23.0%	52.0%	75.0%
A - 1524-1560	Former English Learner: No Former English Ver		635	1515	21.0%	18.0%	20.0%	41.0%	61.0%
P - 1500-1523 PP - 1481-1499	Foster Care: No		652	1526	22.0%	17.0%	21.0%	40.0%	62.0%
PP - 1409-1480	Homeless: Yes		98	1516	18.0%	24.0%	16.0%	41.0%	57.0%
	Homeless: No		633	1516	21.0%	15.0%	21.0%	43.0%	64.0%
	Migrant: Yes		98	1522	17.0%	17.0%	14.0%	51.0%	65.0%
	Migrant: No		633	1515	22.0%	16.0%	21.0%	41.0%	62.0%
	Military Connected: No		633	1515	21.0%	17.0%	21.0%	41.0%	62.0%
	Students with Disabilities:		99	1517	18.0%	16.0%	22.0%	43.0%	66.0%
	Accommodation		052	1010	21.070	10.0 %	20.078	42.078	02.078
	Standard Accommodation - all students	1	140	1520	22.0%	12.0%	16.0%	49.0%	66.0%
			20	4500	21.0%	9.0%	10.0%	CO 09/	74.00/

Figure 50: School Demographic Report

On the School Demographic Report, if the number of students assessed in any demographic subgroup is one or more, the number will display as a link. If the number of students assessed is zero, the number displayed is 0 and is not an active link.

	0				0				0					0	
	✓ Choose Report ✓				Select Filters				View Report	ŧ			√ Ta	ike Action ~	
M-STEP :	Student Roster Report , t	SD: Sample		Filters: Grad	des: 3. Content A	eas. Engl							About this Repr CSV Download CSV Download CSV Download CSV File Form PDF Download 21P (Bulk, PDF)	ort - Proficiency Sur - Rostered Stude II Download	nmary ints
tudent Ros	ster Report														
ear: 2020 Assess	sment: Early Literacy ar	nd Mathema	tics Benchmark	ISD Code: 00000	ISD Name: Sar	nple ISD Distr	rict Code: 00000 E	District Name:	Sample District	School Code	: 00000 Sc	hool Name: Sa	ample School	Reporting Cod	de: SE37 S
Frade 3 Englis	sh Language Arts	;													
roficiency Sum	nmary														
ntity Aggregation		No. Vali	d Tests Mea	n Scale Score No	t Proficient (NP)	Partially Proficie	ent (PP) Proficient	(P) A	dvanced (A)			Overall Profic	ciency Summary	Y	
Rostered Stude	ents	39		1308	0.0%	0.0%	1009	(0.0%	0		_	A COLUMN TWO IS NOT		
				1000		0.070	1007	0	0.070				-		
				1000		0.070	1007	0	0.078	-	Not Proficient (NP)	Partially Pr	roficient (PP)	Proficient (P)	Advanced (A
						0.070	1007		0.0%	Below Standard	Not Proficient (NP)	Partially Pr	e Standard) PE	Proficient (P)	Advanced (A
Selec	ct Student					0.070	1009	0	0.0%	Below Standard	Not Proficient (NP)	Partially Pr	e Standard) PE	Proficient (P)	Advanced (A
Selec	ct Student e to Drill		Proficie	ency Summary	Growth Target	0.070	Overall Scale [Gray] - standa	o Score rd error	0.0%	Below Standard	Not Proficient (NP)	Partially Pr	roficient (PP)	Proficient (P)	Advanced (A)
Selec Name Down	ct Student e to Drill n to ISR		Proficie	ency Summary	Growth Target	0.076	Overall Scale [Gray] - standa	Score rd error	(Below Standard	Not Proficient (NP)	Partially Pr	e Standard PP	Proficient (P)	Advanced (A
Selec Name Down	ct Student e to Drill n to ISR Students (Total = 39)		Proficie Scale Score	ency Summary	Growth Target Perf. Level	1203-1279 Not Proficient (NP)	Overall Scale [Gray] - standa 1280-1299 Partially Proficient (PP)	Score rd error 1300-1316 Proficient (P)	1317-1357 Advanced (A)	Below Standard	Not Proficient (NP)	Partially Pr Indard (Above	e Standard) Pf	Proficient (P)	Advanced (A Points Possible Read By Grade 3 Lan
Selec Name Down	ct Student e to Drill n to ISR Students. (Total = 39)		Proficie Scale Score 1304	ency Summary Standard Error ±6	Growth Target Perf. Level	1203-1279 Not Proficient (NP)	Overal Scale [Gray] - standa (Gray] - standa Pariady Proficient (PP)	Score rd error 1300-1316 Proficient (P)	1317-1357 Advanced (A)	Below Standard	Not Proficient (NP)	Partially Pr andard (Above ims	e Standard) PE	Proficient (P)	Advanced (A Points Possible Read By Grade 3 Lan
Selec Name Down	ct Student e to Drill n to ISR Studentsa (Total = 39)	•	Proficie Scale Score 1304 1301	standard Error ±6 ±6	Growth Target Perf. Level P	1283-1279 Not Proficient (NP)	Overall Scale [Gray] - standa Partially Policient (PP)	Score rd error 1300-1316 Proficient (P)	() 1317-1357 Advanced (A)	Below Standard	At/Near Sta	Partially Pr indard (Above ims (At/Near) (At/Near)	e Standard) PE	Proficient (P)	Advanced (A Points Possible Read By Grade 3 Lan Meets Meets
Selec Name Down	to Drill to ISR Students (Total = 39)	•	Proficie Scale Score 1304 1301 1309	standard Error ±6 ±6 ±5	Growth Target Perf. Level P P	1283-1279 Not Proficient (NP)	Overall Scale (Gray) - standa Parilally Proficient (PP)	Score I 1300-1316 Proficient (P)	1317-1357 Advanced (A)	Below Standard	Not Proficient (NP) AT/Near Sta Ctai	Partiaty Pr Indard Above ms (At/Near) (At/Near) (At/Near)	o Standard Pr o Standard Pr At/Near At/Near At/Near	Proficient (P)	Advanced (A Points Possible Read By Grade 3 Lan Meets Meets Meets
Select Name Down	to Drill to Drill to ISR		Proficie Scale Score 1304 1301 1309 1305	standard Error ±6 ±5 ±6	Growth Target Perf. Level P P P	1283-1279 Not Proficient (NP)	Overall Scale (Gray) - standa Partially Proficient (PP)	Score rd error 1980-1316 Proficient (P)	() 1317-1857 Advanced (A)	Below Standard Below Standard AMNear AMNear AMNear AMNear AMNear	Not Producent (NP) AT/Near State Clai	Partahy Pr mdard (Above ms <u>Aunear</u> (<u>Aunear</u> (<u>Aunear</u> (<u>Aunear</u>)	otident (PP)	Proficient (P)	Advanced (A Points Possible Read By Grade 3 Lar Meets Meets Meets Meets
Select Name Down	to Student to Drill n to ISR	• • •	Proficie Scale Score 1304 1309 1305 1316	standard Error ±6 ±5 ±6 ±6	Growth Target Perf. Level P P P P P P P P P P P P P P P P P P P	1202-1279 Not Proficient (NP)	Overall Scale (Gray) - standa 1280-1289 Partialy Prolicient (PP)	Score rd error 1989-1316 Proficient (P)	() 1117-1857 Advanced (A)	Beiow Standard Beiow Standard AufNear AufNear AufNear AufNear AufNear	NAC Profesent (NP) ATINear Sta Gau Gau Gau Gau Gau Gau Gau G	Partaly Pr maard (Abow ms AutNear (AutNear (AutNear) (AutNear) (AutNear) (AutNear)	estandard) pro	Proficient (P) PP - Points Earned/ Pessage-based Writing PE/PP	Advanced (A Points Possible Read By Grade 3 Lar Meets Meets Meets Meets Meets

Figure 51: Student Roster Report

The Student Roster Report (Fig. 51) includes a drill-down feature that allows you to select the student name on the Student Roster Report to open an Individual Student Report (Fig. 52).



Figure 52: Drill-down to Individual Student Report link

After you have selected a student name to drill-down into the Individual Student Report and the Individual Student Report displays, a breadcrumb area appears above the Individual Student Report title that displays **Student Roster Report > Individual Student Report**. (Fig. 53)

To return to the Student Roster Report, select **Student Roster Report**.

Student Roster Report > Individual Student Report

Figure 53: Drill-down breadcrumb

When you drill down into a report, the Select Filters option is not available. You can view the report and use its sorting functionality or drill-down further. However, to select new filter options, you must select the desired report from the Choose Report menu, select NEXT, (Fig. 54) and then choose from the available filter options for that report. The drill-down feature is not available on all reports (see table on page 25).



Figure 54: Choose New Report

For more information on how to drill-down on each report that features a drill-down function, please see the About This Report document available for each report, or the M-STEP/MI-Access Interpretive Guide to Reports, which will be available on each of the assessments' web page when final reports are released in the fall.

Exiting the Dynamic Score Reporting Site

To return to the Secure Site, close the browser tab or window, depending on the browser being used. Be sure to log out of your account when you are finished using the Secure Site. For additional assistance, call (877) 560-8378, option 3 or contact <u>mde-oeaa@michigan.gov</u>.