

MINUTES

STATE BOARD OF EDUCATION SPECIAL MEETING

Ladislaus B. Dombrowski Board Room
John A. Hannah Building
608 West Allegan
Lansing, Michigan

November 1, 2018
10:00 a.m.

Present: Ms. Sheila A. Alles, Chairperson
Dr. Casandra E. Ulbrich, Co-President
Dr. Richard Zeile, Co-President
Ms. Michelle Fecteau, Secretary
Mr. Tom McMillin, Treasurer
Ms. Lupe Ramos-Montigny, NASBE Delegate
Dr. Pamela Pugh
Ms. Nikki Snyder
Mrs. Eileen Weiser

Absent: Mr. Tyler Sawher, representing Governor Rick Snyder, ex officio

Also Present: Mrs. Marilyn Schneider, State Board Executive, Michigan Department of Education
Mr. Jared Ambrosier, Director of Enterprise Sourcing, Michigan Department of Technology, Management and Budget
Ms. Chelsea Lugibihl, Category Manager, Central Procurement Services, Michigan Department of Technology, Management and Budget

SPECIAL MEETING

I. CALL TO ORDER

Ms. Alles called the meeting to order at 10:17 a.m.

II. APPROVAL OF AGENDA AND ORDER OF PRIORITY

Mr. McMillin moved, seconded by Dr. Ulbrich, that the State Board of Education approve the agenda and order of priority.

The vote was taken on the motion.

Ayes: Fecteau, McMillin, Ramos-Montigny, Snyder, Ulbrich, Weiser, Zeile
Absent: Pugh

The motion carried.

Dr. Zeile said the sole purpose of the Special Meeting is to review proposals for professional recruitment services related to the search for the Superintendent of Public Instruction, also known as the State Superintendent.

III. INTRODUCTION OF STATE BOARD OF EDUCATION MEMBERS AND GUESTS

Mrs. Marilyn Schneider, State Board Executive, introduced members of the State Board of Education and staff from the Department of Technology, Management and Budget.

Ms. Alles invited the audience members to introduce themselves, and they did so.

IV. DISCUSSION/ACTION REGARDING SEARCH FOR SUPERINTENDENT OF PUBLIC INSTRUCTION (STATE SUPERINTENDENT)

Ms. Sheila Alles, Interim State Superintendent, said the State Board of Education and Michigan Department of Education staff have worked with the Department of Technology, Management and Budget to issue a Request for Proposals for Professional Recruitment Services to assist in the recruitment of a Superintendent of Public Instruction, also known as State Superintendent.

Ms. Alles welcomed Mr. Jared Ambrosier, Director of Enterprise Sourcing, and Ms. Chelsea Lugibihl, Category Manager, from the Department of Technology, Management and Budget, who led the discussion.

Ms. Lugibihl said four proposals were submitted by vendors, and State Board of Education members have individually reviewed the proposals.

Discussion followed.

Dr. Pugh arrived at 10:29 a.m.

Board members reported the scores they assigned to each proposal, and Ms. Lugibihl tabulated the scores.

Following tabulation and discussion, it was determined that the proposal from Ray & Associates, Inc. was the preferred proposal. Mr. Ambrosier distributed the pricing sheet for the proposal.

Dr. Ulbrich asked for clarification regarding what is included in advertising, and it was noted that the timeline provided by Ray & Associates should be altered to align with the timeline previously approved by the State Board of Education at its meeting on June 12, 2018.

Dr. Ulbrich explained that the search for the State Superintendent will comply with the Open Meetings Act, and decisions will be made in meetings that are open to the public.

Ms. Fecteau asked for next steps and clarification on the list of stakeholders. She reiterated that the State Board of Education will see the applications of all candidates who apply for the position of State Superintendent.

Ms. Alles said if a contract can be put in place with Ray & Associates, they will be invited to attend the State Board of Education meeting on November 13, 2018, at which time a revised timeline could be provided.

Dr. Pugh and Ms. Snyder said diversity should be ensured. Ms. Lugibihl said that should be discussed with the search firm during a Board meeting.

Mrs. Weiser moved, seconded by Ms. Ramos-Montigny, that the State Board of Education approve Ray & Associates, Inc., as the search firm to assist the State Board of Education in the recruitment of Michigan's State Superintendent of Public Instruction, pending negotiation of final details of the contract.

The vote was taken on the motion.

The motion carried unanimously.

VI. PUBLIC PARTICIPATION IN STATE BOARD OF EDUCATION MEETING

There were no comments during public participation.

V. FUTURE MEETING DATES

- A. Tuesday, November 13, 2018 (9:30 a.m.) Regular Meeting
- B. Tuesday, December 11, 2018 (9:30 a.m.) Regular Meeting

VII. ADJOURNMENT

The meeting adjourned at 12:11 p.m.

The video archive of the meeting is available on the [Michigan State Board of Education website](http://www.michigan.gov/sbe) (www.michigan.gov/sbe).

Respectfully submitted,

Michelle Fecteau
Secretary