

STATE SCHOOL AID DATA UPDATED FOR JULY

The July state school aid payment is the 10th regular payment of the year and reflects 90.9% of the year's allocation for Sections 22a, 51c, and 22b as well as for most categoricals. Prior year adjustments are made at 100% in a single payment. The payment will post at the districts' banks on Thursday, July 20, 2017.

Taxable value figures used to calculate the July payment represent the tax year 2016 values provided by county treasurers via the web-based taxable valuation collection process. Any revisions to taxable values received prior to July 6, 2017 were incorporated into the payment calculation.

The **membership blend** used to calculate the July payment incorporated all Michigan Student Data System (MSDS) pupil (FTE) counts released to the Department as of July 6, 2017.

ONLINE TRAVEL WAIVER FORM

The Department has updated the form used for requesting a travel waiver for the 2017-18 school year. If your district was granted a travel waiver last year, you may be eligible for renewal. All travel waiver requests should be submitted online using [the new Travel Time Waiver Submission Form](#). The online form must be used to ensure that your request is received and can be considered for approval. Districts should no longer submit the form in paper copy or by email. Questions related to this form should be directed to Jessica Beagle, Office of State Aid and School Finance, at 517-241-6435 or by e-mail at BeagleJ1@Michigan.gov.

2016-17 DAYS AND CLOCK HOURS REPORTING DEADLINE IS AUGUST 1, 2017

In order to satisfy the legislative requirement found in Section 101(3) of the State School Aid Act (MCL 388.1701), intermediate districts must certify and submit to the Department a days and clock hours report, formerly known as the Days and Clock Hours of Instruction Report (DS-4168), for the intermediate and local districts by [August 1, 2017](#). The requirement applies to all local school districts and public school academies. It also applies to intermediate school districts that operated an alternative education program or claimed FTE for a Special Education Early Childhood program during the 2016-17 school year.

The user guide to assist districts in using the application can be viewed by clicking [here](#). Further questions regarding the application can be addressed by contacting CEPI Customer Support at CEPI@Michigan.gov.

SUMMER POSTSECONDARY COURSES UNDER PA 160 OF 1996

After reviewing the policies associated with postsecondary dual enrollment opportunities, as provided under PA 160 of 1996, the Department would like to clarify that a district may include dual enrollment offerings that occur during the summer months as part of the student's upcoming school year course schedule for membership purposes regardless of fifty percent of the course having taken place within the school year. This change aligns with the Department's support of flexible scheduling options for students, allowing districts to consider scheduling options that best serve the student's needs.

SECTION 64b DUAL ENROLLMENT INCENTIVE FUNDS

Incentive payments for supporting postsecondary opportunities for students remain available in 2016-17. A maximum of \$60 per course can be claimed by coding eligible courses as "10" in the TSDL collection upon completion of a course (a separate submission of an Excel form is no longer required to claim these incentives). Incentive payments will be included in districts' state school aid payments following claim processing and course verification. Questions related to the processing of Section 64b Dual Enrollment Incentives may be directed to the Center for Education

Performance and Information at 517-335-0505 or cepi@michigan.gov. Questions related to dual enrollment and eligibility for these incentives may be directed to Christopher May at 517-335-1263 or MayC@michigan.gov.

SID AND REP REPORTING

Section 19(5) of the State School Aid Act requires local districts, intermediate districts, and public school academies to submit their Registry of Educational Personnel (REP) data to the Center for Educational Performance and Information (CEPI) by June 30 each year. Section 19(6) of the State School Aid Act requires local districts, intermediate districts, and public school academies to submit their School Infrastructure Database (SID) information to CEPI by June 30. Section 19(7) of the State School Aid Act requires the Department to withhold 5% of the total funds for which the local district, intermediate district, or public school academy qualifies under the act for non-compliance with either of these reporting requirements. State aid funds are being withheld from several entities that did not comply with the SID and/or the REP reporting requirement. The withheld amount will appear on the State Aid Financial Status Report as a negative under the section labeled "Current Year Allowances" on a line labeled "SID Deduct" or "REP Deduct." The withheld funds will be released in the next school aid payment following compliance. Questions regarding the submission of SID/REP data should be directed to CEPI customer support via e-mail at CEPI@Michigan.gov or phone at 517-335-0505, option 3.

SECTION 31A AT-RISK PROGRAM REPORTS DUE JULY 21, 2017

Local districts and public school academies receiving fiscal year 2017 funds under Section 31a At-Risk are required to submit the fiscal year 2017 Section 31a Program Report to the Department by **July 21, 2017**. The Section 31a Program Report is available in the [Michigan Electronic Grants System Plus \(MEGS+\)](#). If the report is not submitted by July 21, 2017, an amount equal to the district's Section 31a August installment will be withheld from the August state aid payment as required by language in Section 31a of the State School Aid Act. These funds will be forfeited if the report is not received by September 30, 2017. If you have questions regarding the Section 31a program and reporting requirements, please contact Shereen Tabrizi, Manager, Special Populations Unit, at TabriziS@michigan.gov or 517-373-6066. If you have MEGS+ related questions, please contact Judy Thelen, Analyst, Office of Field Services, at 517-335-1266 or ThelenJ8@Michigan.gov.

TAXABLE VALUE SYSTEM UPDATES

The online taxable valuation collection system has been made available for county treasurers to input tax year 2017 values to be used when calculating FY 2018 State School Aid. These values are due by September 1, 2017. Please encourage your treasurer to report these values if they have not already done so. Taxable Value data can be viewed by clicking [here](#). To view your data, click on "Public Access" and then choose your district code and the applicable tax year from the drop down menu. Questions should be directed to Phil Boone, Office of State Aid and School Finance, at 517-335-4059 or e-mail at BooneP2@Michigan.gov.

GENERAL INFORMATION

- The proration factor for the Section 31a – At Risk funding is \$184.1832682820 per pupil.
- The Section 22d(4) Isolated District funds are paid at \$44.7867431152 per pupil.
- The Headlee Obligation for Data Collection funds are paid at \$25.2633651216 per pupil.
- The Supplemental count (February 2017) ISD audited FTE values are due to CEPI by July 26, 2017.
- October 4, 2017, the first Wednesday in October, is the **Pupil Membership Count Date** for FY 2017-2018.

*Do you have questions about the information appearing in this UPDATE? Call the consultants identified above or Phil Boone, Director, State Aid and School Finance, MDE, phone 517-335-4059, fax: 517-241-0196, e-mail: BooneP2@Michigan.gov.