

## Justification Forms Summary Report Directions

This document provides an index of Justification Forms separated by ISD and the ISD's Member Districts. The index acts as a Table of Contents so you can easily navigate this PDF. To enable this feature, go to the "View" tab in your PDF viewer application menu bar and look for the option to show or enable the Bookmarks Panel. Once enabled, the Bookmarks panel should appear on the left side of the screen in the navigation pane. Some applications may require you to press the "Bookmarks" icon in the navigation panel to open the Bookmarks panel. Once the Bookmarks panel is open, click a district name to advance you to that district's justification form within the document. For additional assistance, contact the Catamaran Help Desk at [help@catamaran.partners](mailto:help@catamaran.partners) or 877-474-9023 (Toll Free).



# Exceeding 1% Cap on Participation in State Alternate Assessment Intermediate School District (ISD) Summary Justification Form FY 2019-2020

## ISD Name: Lapeer ISD

All intermediate school districts must complete this summary form regarding the percentage of students assessed using Michigan’s alternate assessment (MI-Access). This includes justification forms from member districts/public school academies (PSA) that assessed more than 1% of students in the spring of 2019 using MI-Access.

Please do not submit any student identifiable information with this form.

## Data

Data	Total
Number of member districts/PSAs including the ISD (only if the ISD runs internal programs)	7
Number of member districts/PSAs including the ISD (only if the ISD runs internal programs) that assessed more than 1% of all students tested in the spring of 2019 using MI-Access (in grades 3-8 and 11)	4

## Technical Assistance and Professional Development

**Tier I:** Please provide a summary of technical assistance and/or professional development provided as a result of feedback from MDE regarding the 2019 test year data and justification form review. Include any professional development and targeted assistance the ISD offered to all member districts, provided by MDE and/or the ISD and MDE together.

Date Occurred	Summary of Technical Assistance and/or Professional Development
10/18/2019	3 hour training North Branch Schools. How to determine course of study professional development. Included review of draft updated guidelines for determining alternate assessment. Discussed in detail the process for determining alternate assessment and the required information to provide parent should the team determine alt assessment most appropriate.
12/03/2019	3 hour training Almont, Dryden and Imlay City Schools (Same as above)
01/22/2020	Lapeer Community Schools (Same as above)

**Tier II/III:** Please provide a summary of technical assistance and/or professional development provided as a result of feedback from MDE regarding the 2019 test year data and justification form review. Include professional development and technical assistance the ISD provided for each specific member district that was flagged for disproportionality regarding assessment participation. Include technical assistance or professional development provided by MDE and/or the ISD and MDE together.

Member District	Date Occurred	Summary of Technical Assistance and/or Professional Development
Almont Community Schools	02/24/2020	<p>We had zero member districts flagged for disprop. assessment participation. N/A</p> <p>The system would not let me submit this form without a member district and date selected. Please note this is not valid.</p>

What resources or support is needed from MDE for the ISD to carry out the plan?

*None. Lapeer ISD feels comfortable with the information and ability to support LEAs.*

**Assurances**

**Please provide the following assurances.**

The ISD has provided or will provide targeted assistance to member districts/PSAs that have been flagged for disproportionality for participation in the alternate assessment as outlined on the previous page.

Yes    No

Targeted assistance and professional development include an emphasis on member districts/PSAs using the state assessment selection guidance documents and online trainings.

Yes    No

Assessment selection is an IEP team decision and will not be overridden by administrative or procedural decisions.

Yes    No



# Member District Exceeding 1% Cap Justification Form FY 2019-2020

## Member District: **Lapeer ISD**

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

## Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
<b>English Language Arts</b>	100	100	100	No change
<b>Mathematics</b>	100	100	100	No change
<b>Science</b>	N/A	N/A	N/A	N/A
<b>Social Studies</b>	100	100	100	No change

## Professional Development Provided

Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?

- Yes    No

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation from January 1, 2019 to present.

Audience	Date Occurred	Topics and Method of Training	Delivered by
Special Education Teachers	02/06/2020	N/A to center program. Students not eligible to enroll in center program unless supported independence or participation level for curriculum and assessment.	ISD Staff
Special Education Teacher	02/06/2020	N/A see above	ISD Staff

## Contributing Factors

Did the district test fewer than 500 students total using statewide assessments?

- Yes  No

Select the option that applies:

- Fewer than 8 students took MI-Access.  8 or more students took MI-Access.

Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?

- Yes  No

Utilizing the Alternate Assessment data reports, complete the following table.

Assessment Data Table	Number
Total Number of students tested overall	14
Total Number of students tested with MI-Access	14
Students in center-based program from outside district	14
<b>Adjusted Total</b>	0
<b>Adjusted Participation Number</b>	14
<b>Adjusted Rate</b>	0%

Is there other justification to provide?

- Yes  No

## 2020 Projected Participation Rate

Using the Michigan School Data System (MSDS) and current data, complete the following table to calculate the 2020 projected participation rate.

Projected Participation Rate	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	12
Total Number of students whose IEPs currently designate MI-Access for state summative assessments in any content area	12
<b>Projected Participation Rate</b>	100%

## Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction. At least one local development plan must be submitted to proceed.

Audience	Topics and Method of Training	Date
Special Ed Admin	Review new state guidance, provided printout of all students with Alternate assessment on IEP and eligibility. Directors are to review all IEPs of students with eligibility of OHI, SLD, SLI and EI and provide justification.	01/31/2020

## Resources and Technical Assistance

Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?

Yes  No

## **Assurances**

Please provide the following assurances.

The member district IEP team members follow the state guidelines for participation in the alternate assessment.

Yes    No

The member district allows IEP team members to decide which students take an alternate assessment.

Yes    No

The member district addresses any issues of disproportionality in statewide assessment.

Yes    No



# Member District Exceeding 1% Cap Justification Form FY 2019-2020

## Member District: Chatfield School

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

### Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	0.6	0.6	0.6	No change
Mathematics	0.6	0.6	0.6	No change
Science	N/A	N/A	N/A	N/A
Social Studies	0	0	2	+

### Professional Development Provided

Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?

- Yes    No

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation from January 1, 2019 to present.



Audience	Date Occurred	Topics and Method of Training	Delivered by
Special Education Teachers	11/13/2018	Michigan Department of Education PSAT/ACT regional meeting	MDE
Administrators	11/13/2018	Michigan Department of Education PSAT/ACT regional meeting	MDE

## Contributing Factors

Did the district test fewer than 500 students total using statewide assessments?

Yes  No

Select the option that applies:

Fewer than 8 students took MI-Access.  8 or more students took MI-Access.

Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?

Yes  No

Is there other justification to provide?

Yes  No

## 2020 Projected Participation Rate

Using the Michigan School Data System (MSDS) and current data, complete the following table to calculate the 2020 projected participation rate.

Projected Participation Rate	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	322
Total Number of students whose IEPs currently designate MI-Access for state summative assessments in any content area	0
<b>Projected Participation Rate</b>	0%

## Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction. At least one local development plan must be submitted to proceed.

Audience	Topics and Method of Training	Date
Special Education Teachers and Administrators	Assessment Selection and Alternate Assessments	03/04/2020

## Resources and Technical Assistance

Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?

Yes  No

## Assurances

Please provide the following assurances.

The member district IEP team members follow the state guidelines for participation in the alternate assessment.

Yes  No

The member district allows IEP team members to decide which students take an alternate assessment.

Yes  No

The member district addresses any issues of disproportionality in statewide assessment.

Yes  No



# Member District Exceeding 1% Cap Justification Form FY 2019-2020

## Member District: Lapeer Community Schools

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

## Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	2.5	1.9	1.4	-
Mathematics	2.3	1.9	1.4	-
Science	N/A	N/A	N/A	N/A
Social Studies	1.2	1	0.3	-

## Professional Development Provided

Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?

Yes    No

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation from January 1, 2019 to present.

Audience	Date Occurred	Topics and Method of Training	Delivered by
Special Education Teachers/Related Service Staff	02/05/2020	Review of Alternative Assessment Flow Chart and district process for MI-Access Selection. Additional Follow up dates January 2020 and February 2020.	District Staff
Administrators	02/05/2020	Review of Alternative Assessment Flow Chart and district process for MI-Access Selection. Additional Follow up dates January 2020 and February 2020.	District Staff
Parents	03/10/2020	During IEP meetings, teams consult and access the MDE Alternative Assessment Flow Chart to guide IEP team decision making for state assessments.	District Staff
Special Education Teachers	02/10/2020	Review specific students who have eligibility other than ASD, CI.	District Staff

### Contributing Factors

Did the district test fewer than 500 students total using statewide assessments?

Yes  No

Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?

Yes  No

Is there other justification to provide?

Yes  No

Please describe other justification:

*For LCS, we have students who are eligible and/or function with significant cognitive delays that require modified curriculums in some or all content areas. The district provides opportunities for inclusion programs for students with disabilities and self-contained programs for students who function in the mild/moderate range for academics.*

*Student with Cognitive Impairments exceed the 1% of the total district student population.*

*The LCS IEP team must take into account other disability areas where the student may also have a different eligibility area and also have a significant cognitive impairment that meets the alternate assessment guidance document.*

*The role of the LCS IEP team is to determine which assessment a student should take.*

*When considering an alternative assessment, our LCS IEP teams utilize the MDE Alternative Assessment Guidance Documents to determine the assessment path annually.*

*If a student has or functions with a significant cognitive impairment and does not require English Language Proficiency assessments, the team considers the student's instruction and alignment to the general content standards and alternative content standards.*

*For each content area consideration must be considered independently with respect to the general context standards or alternate content standards.*

*In order to consider MI-Access, the LCS teams consider essential elements for ELA and math, the extended grade level content expectations for social studies and science.*

## **2020 Projected Participation Rate**

Using the Michigan School Data System (MSDS) and current data, complete the following table to calculate the 2020 projected participation rate.

<b>Projected Participation Rate</b>	<b>Number</b>
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	2404
Total Number of students whose IEPs currently designate MI-Access for state summative assessments in any content area	43
<b>Projected Participation Rate</b>	1.8%

## **Local Plan**

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction. At least one local development plan must be submitted to proceed.

Audience	Topics and Method of Training	Date
Special Education Teachers and Related Service Providers	Review of November 2019 Alternative Assessment MDE Flow Chart	03/10/2020
Special Education Teachers	Review of 2020 MI-Assessments Student IEP determinations to confirm accuracy	02/10/2020

## Resources and Technical Assistance

Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?

Yes  No

## Assurances

Please provide the following assurances.

The member district IEP team members follow the state guidelines for participation in the alternate assessment.

Yes  No

The member district allows IEP team members to decide which students take an alternate assessment.

Yes  No

The member district addresses any issues of disproportionality in statewide assessment.

Yes  No



# Member District Exceeding 1% Cap Justification Form FY 2019-2020

## Member District: **Almont Community Schools**

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

### Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
<b>English Language Arts</b>	3.4	3.3	3	-
<b>Mathematics</b>	3.3	3.3	3	-
<b>Science</b>	N/A	N/A	N/A	N/A
<b>Social Studies</b>	2.9	1.7	3.2	+

### Professional Development Provided

Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?

- Yes
- No

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation from January 1, 2019 to present.

Audience	Date Occurred	Topics and Method of Training	Delivered by
Special education teachers	08/21/2019	County wide Special Education PD including state assessments	ISD Staff
Special education teachers	12/03/2019	Determining course of study and alternate assessments	ISD Staff
Special Education Teachers	02/06/2020	sent reminder email on Alternate State Assessments including MDE flowsheet	District Staff

## Contributing Factors

Did the district test fewer than 500 students total using statewide assessments?

Yes  No

Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?

Yes  No

Utilizing the Alternate Assessment data reports, complete the following table.

Assessment Data Table	Number
Total Number of students tested overall	763
Total Number of students tested with MI-Access	23
Students in center-based program from outside district	14
<b>Adjusted Total</b>	749
<b>Adjusted Participation Number</b>	9
<b>Adjusted Rate</b>	1.2%

Is there other justification to provide?

Yes  No

Please describe other justification:

*5 students are taking alternative tests with OHI eligibility, 1 student with PI eligibility, and 4 students with ASD eligibility. These students' IEPs were reviewed and determined that alternate testing was the most appropriate due to instruction is based on alternate content standards. 2 students are LD: 1 student is up for reevaluation to consider eligibility change to CI and is functioning in the CI range, the other student will be switching to traditional state assessment.*



## 2020 Projected Participation Rate

Using the Michigan School Data System (MSDS) and current data, complete the following table to calculate the 2020 projected participation rate.

Projected Participation Rate	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	756
Total Number of students whose IEPs currently designate MI-Access for state summative assessments in any content area	23
<b>Projected Participation Rate</b>	3%

## Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction. At least one local development plan must be submitted to proceed.

Audience	Topics and Method of Training	Date
Special Education Teachers	Alternate assessment PD	02/28/2020
Special Education Teachers	Reminder emails with state alternate assessment flow chart	02/05/2020

## Resources and Technical Assistance

Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?

Yes  No

## **Assurances**

Please provide the following assurances.

The member district IEP team members follow the state guidelines for participation in the alternate assessment.

Yes    No

The member district allows IEP team members to decide which students take an alternate assessment.

Yes    No

The member district addresses any issues of disproportionality in statewide assessment.

Yes    No



# Member District Exceeding 1% Cap Justification Form FY 2019-2020

## Member District: **Dryden Community Schools**

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

### Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
<b>English Language Arts</b>	1.1	1.6	1.3	-
<b>Mathematics</b>	1.1	1.6	1.3	-
<b>Science</b>	N/A	N/A	N/A	N/A
<b>Social Studies</b>	0.8	2.6	1.9	-

### Professional Development Provided

Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?

- Yes     No

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation from January 1, 2019 to present.

Audience	Date Occurred	Topics and Method of Training	Delivered by
Special education teachers	08/21/2019	County wide special education training: alternate assessment	ISD Staff
Special education teachers	12/03/2019	PD on alternate assessment and determining course of study	ISD Staff

## Contributing Factors

Did the district test fewer than 500 students total using statewide assessments?

Yes  No

Select the option that applies:

Fewer than 8 students took MI-Access.  8 or more students took MI-Access.

Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?

Yes  No

Is there other justification to provide?

Yes  No

## 2020 Projected Participation Rate

Using the Michigan School Data System (MSDS) and current data, complete the following table to calculate the 2020 projected participation rate.

Projected Participation Rate	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	215
Total Number of students whose IEPs currently designate MI-Access for state summative assessments in any content area	1
<b>Projected Participation Rate</b>	0.5%

## Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction. At least one local development plan must be submitted to proceed.

Audience	Topics and Method of Training	Date
Special Education Teachers	Alternate assessment PD	02/28/2020
Special Education Teachers	Reminder emails with state alternate assessment flow chart	02/05/2020

## Resources and Technical Assistance

Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?

Yes  No

## Assurances

Please provide the following assurances.

The member district IEP team members follow the state guidelines for participation in the alternate assessment.

Yes  No

The member district allows IEP team members to decide which students take an alternate assessment.

Yes  No

The member district addresses any issues of disproportionality in statewide assessment.

Yes  No



# Member District Exceeding 1% Cap Justification Form FY 2019-2020

## Member District: Imlay City Community Schools

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

### Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	0.2	0	0	No change
Mathematics	0.2	0	0	No change
Science	N/A	N/A	N/A	N/A
Social Studies	0	0	0	No change



# Member District Exceeding 1% Cap Justification Form FY 2019-2020

## Member District: North Branch Area Schools

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

## Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	1.5	0.9	0.4	-
Mathematics	1.3	0.9	0.4	-
Science	N/A	N/A	N/A	N/A
Social Studies	1.1	0.9	0.8	-