



MDE Provides Additional Flexibility to Schools for M-STEP Test Administration in Grades 3 and 6

The Michigan Department of Education (MDE) will open the M-STEP test administration window for grades 3 and 6 *one week early* to provide schools and districts with additional flexibility in coordinating their test administration schedules with end of year activities. There is no change to the end date for the test window, so schools may maintain their previously established testing schedules if they choose. Schools also still have through Friday, June 5, 2015 to complete all M-STEP testing for students in grades 3 and 6. The additional week provided with the early opening is an **option** available to schools and districts in response to requests received from the field. What does this flexibility mean for online and paper/pencil testing schedules?

Online testing - Schools have the flexibility to administer the online tests in grades 3 and 6 on any instructional day **beginning May 11** – June 5, 2015. There is no change to the end of the test window, so schools may maintain their previously established test schedules if they choose, and will still have until June 5 to complete the grades 3 and 6 online test administration, if needed. **Note:** *This does overlap with grade 4 and 7 testing window by one week, but results of the M-STEP testing to date have indicated that the technology infrastructure within schools and districts interacting with the test delivery engine will accommodate this overlap in grade level test windows for schools and districts that choose to exercise this option.*

Paper/Pencil testing - To provide the additional flexibility in the paper/pencil testing schedule, with least amount of change to the published schedule that your schools and districts have used for planning purposes, please note the following:

1. **ELA** - There is no change to the ELA Day 1 – Day 2 test administration dates, Tuesday–Wednesday, May 19–20, 2015, respectively.
2. **Mathematics** - Schools have the option to administer the paper/pencil mathematics Day 1 – Day 2 test sessions on Wednesday–Thursday, May 27–28, 2015, as originally scheduled; **OR** schools/districts may choose to administer the paper/pencil mathematics Day 1 – Day 2 test sessions on Wednesday–Thursday, May 13–14, 2015, respectively, which will provide additional makeup testing days for both ELA and mathematics.
3. **Calendar Option** - Please see the paper/pencil test calendar options (on the following page) with designated test administration and make-up dates for *Option 1* – original schedule, and *Option 2* – using the optional early test administration dates for mathematics. **Schools must choose one calendar option to follow, and adhere to the dates published in the option they choose.**
4. **End of Test Window** - There is no change to the end of the test window – schools will still have until June 5th to complete their makeup testing if needed.
5. **Materials** – Materials for grades 3 and 6 M-STEP administration are expected to arrive in schools and districts tomorrow, May 1st, or on Monday, May 4th. The additional material order window in the Secure Site will open at 8:00 AM on Tuesday, May 5th. Please check your initial material order received BEFORE placing an additional material order.

If you have questions regarding the above information, please contact us at baa@michigan.gov or call 877-560-8378.

Paper/Pencil Test Dates

Choose ONE schedule option to follow.

Grades 3 and 6 – Option 1

Original Schedule

May 2015						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19 ELA Day 1	20 ELA Day 2	21 Makeup - ELA	22	23
24	25 Memorial Day	26 Makeup ELA	27 MATH Day 1	28 MATH Day 2	29 Makeup any content area	30
June 2015						
31	1	2	3	4	5	6
Makeup - any content area						

Grades 3 and 6 – Option 2

May 2015						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9
10	11	12	13 MATH Day 1	14 MATH Day 2	15 Makeup Math	16
17	18 Makeup Math	19 ELA Day 1	20 ELA Day 2	21 Makeup any content area	22	23
24	25 Memorial Day	26	27	28	29	30
Makeup - any content area						
June 2015						
31	1	2	3	4	5	6
Makeup - any content area						