

Start	End	Task/Activity	Mode
10/22/18	11/20/18	Online waiver window – request waiver to administer paper/pencil by 5:00 PM	PP
11/05/18	01/11/19	Off-site Test Administration Request (for building or district-wide requests)	Both
01/07/19	02/13/19	Pre-identification of students for barcodes labels by 5:00 PM	PP
01/07/19	02/13/19	Initial Material Order window (all grades) by 5:00 PM	PP
01/07/19	02/25/19	Online test session setup in the Secure Site by 5:00 PM	OL
01/07/19	05/23/19	Pre-identification of students by 5:00 PM	Both
1/14/19	5/24/19	Off-Site Test Administration Request (for individual students such as homebound or expelled with service students)	Both
01/14/19	03/07/19	Alternate Insight Availability Request	OL
03/06/19	03/06/19	Online District and Building Coordinator Training WebEx - eDIRECT & Test Setup (10:00 AM) - recording available 03/07/19	OL
03/08/19	05/24/19	eDIRECT available for online test administrative tasks	OL
03/25/19	03/27/19	Materials arrive in schools - alternate delivery date not requested	Both
04/01/19	04/03/19	Materials arrive in schools - alternate delivery date requested	Both
04/02/19	05/21/19	Additional Material Order (closes at noon)	PP
04/08/19	05/24/19	Test Administration	Both
04/08/19	05/24/19	Final entry for P/SI Online Answer Documents by 4:00 PM (Paper to Online)	Both
04/10/19	TBD	Preliminary Reports (within 48 hours of online test submission)	OL
05/29/19	05/29/19	Return of materials deadline	PP
June 2019		Accountable Students Enrolled and Demographics - watch Spotlight for details	Both
June 2019		Answer Documents Received - watch Spotlight for details	Both
June 2019		Submitted Issues for Answer Documents - watch Spotlight for details	Both
June 2019		Students Not Tested – watch Spotlight for details	Both
TBD		Final Reports - watch Spotlight for details	Both