Spring 2018 MI-Access P/SI Assessment Administration Flow Chart

MI Access — Michigan's Alternate Assessment Program

Paper Test Administration

Receive and inventory all test materials from Coordinator – Booklets, Picture Cards, and Scoring Documents

↓

PAA and SAA meet to plan for administering tests

↓

Test administration
April 9 to May 25, 2018

Online Answer Document

After testing the PAA must:

- Gather Test Tickets for each student assessed
- Gather ALL Scoring Documents (PAA and SAA)
- Login to Online Answer Document portal using URL
- Enter BOTH PAA and SAA scores for each student
- Submit each Answer Document when completed

All submissions must be completed by **May 25, 2018 (4:00 PM)**

Assemble all testing materials for return
Note: Scoring Documents are retained at school/district

↓

Return Shipment
by **May 30, 2018**

MICHIGAN Department of Education