



STATE OF MICHIGAN  
DEPARTMENT OF EDUCATION  
LANSING

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GOVERNOR

MICHAEL F. RICE, Ph.D.  
STATE SUPERINTENDENT

**MEMORANDUM**

**DATE:** December 10, 2020

**TO:** Local and Intermediate School District Superintendents  
Public School Academy Directors

**FROM:** William A. Pearson, Ed.D., Interim Deputy Superintendent  
Division of Educator, Student, and School Supports *WAP*

**SUBJECT:** Michigan Integrated Continuous Improvement Process (MICIP)  
Availability to Local Districts

Schools and districts throughout Michigan are grappling with the immense challenge of supporting learning and learners during a pandemic. As instruction is being delivered in-person, through learning at a distance, or a hybrid of the two, schools are engaging in rapid cycles of evaluation and implementation with the goal of ensuring safe, healthy, and supportive learning environments during these challenging times.

The Michigan integrated continuous improvement process (MICIP) will be available to assist districts in their efforts to improve student outcomes beginning January 4, 2021. When districts are ready to transition to the new MICIP platform, the platform will be available for their use.

Districts are required to create school and district improvement plans to meet federal and state requirements for the 2021-22 academic year. Districts that are using the MICIP platform will see advantages and ease of submitting these plans. If a district is not prepared to begin using a new platform, the Michigan Department of Education (MDE) will create a pathway for submission of paper plans for the 2021-22 school year only. Plans for the 2022-23 year will be created in MICIP. For accredited districts, plans created in MICIP will be accepted to meet accreditation requirements through Cognia. Please note that Cognia's ASSIST is no longer available to create district/school plans as of September 30, 2020.

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During the 2020-21 school year, when district staff are ready to begin the MICIP process, supporting resources can be found on the [MICIP website](#).

- The [MICIP One Pager](#) provides a broad overview of MICIP.
- The [MICIP Readiness Checklist](#) helps district leaders prepare themselves and their districts for the transition to MICIP.
- The [MICIP Official Video](#) provides a short overview of why MICIP is key to improving student outcomes.
- The [MICIP Data Readiness Checklist](#) helps to verify compatibility of district data with the MiDataHub.
- Training on the MICIP mindset and process is available in the [professional learning section](#) of the MICIP website.
- Training on the MICIP platform is now available. To gain access, please contact your local intermediate school district for login information and the training manual.
- The MICIP continuous communication eNewsletter is published bi-weekly and provides the latest information about MICIP. Subscribe to the MICIP eNewsletter by following this [link](#).

Additional questions on the use of MICIP can be directed to Dr. Theresa Nugent, MICIP Lead, at [nugentt@michigan.gov](mailto:nugentt@michigan.gov).

cc: Michigan Education Alliance  
Confederation of Michigan Tribal Education Directors