



STATE OF MICHIGAN  
DEPARTMENT OF EDUCATION  
LANSING

RICK SNYDER  
GOVERNOR

MICHAEL P. FLANAGAN  
STATE SUPERINTENDENT

**FISCAL YEAR 2013  
CHILD AND ADULT CARE FOOD PROGRAM  
OPERATIONAL MEMORANDUM #38**

**TO:** Child and Adult Care Food Program Institutions

**FROM:** Kyle L. Guerrant, Director *(K.O. 10-7-13)*  
Office of School Support Services

**DATE:** October 7, 2013

**SUBJECT: Fiscal Year 2013 Operational Memoranda Index**

- #1 Fiscal Year 2013 CACFP Trainings
- #2 60-Day Deadline and Late Claim Exceptions – Fiscal Year 2013
- #3 Guidance on Procurement Procedures for USDA Child Nutrition Programs – Replaces FY 2012 Memorandum #4
- #4 Fiscal Year 2012 School Data for Tiering and At-Risk
- #5 Facility Review Requirements – Review Averaging
- #6 Clarification Regarding Reimbursement of Infant Meals and Providing Infant Formula and Age-Appropriate Infant Food
- #7 Application and Other Household Materials for Limited English Households – Reminder
- #8 Fiscal Year 2013 School Data for Tiering and At-Risk
- #9 DUNS Number for Central Contractor Registration Requirements for CNP in MEGS+
- #10 Child Nutrition Reauthorization 2010: Child and Adult Care Food Program Applications
- #11 National Child and Adult Care Food Program Week
- #12 Civil Rights Compliance – Annual Reminder
- #13 Adult Component of Child and Adult Care Food Program Participation Begins April 1, 2013
- #14 Participant Eligibility in the Adult Component of the Child and Adult Care Food Program
- #15 Adult Day Care Center Eligibility and Licensing/Approval
- #16 Appeal Procedures – Updated

**STATE BOARD OF EDUCATION**

JOHN C. AUSTIN – PRESIDENT • CASANDRA E. ULBRICH – VICE PRESIDENT  
DANIEL VARNER – SECRETARY • RICHARD ZEILE – TREASURER  
MICHELLE FECTEAU – NASBE DELEGATE • LUPE RAMOS-MONTIGNY  
KATHLEEN N. STRAUS • EILEEN LAPPIN WEISER

608 WEST ALLEGAN STREET • P.O. BOX 30008 • LANSING, MICHIGAN 48909  
www.michigan.gov/mde • (517) 373-3324

Operational Memorandum #38

Page 2

- #17 Tax Exempt Status for Churches and Religious Organizations
- #18 Variations in Meal Requirements for Religious Reasons; Jewish School, Institutions, and Sponsors
- #19 Women, Infants, and Children Information and the Child and Adult Care Food Program
- #20 Trainings for Fiscal Year 2014 Applications – New Budget Worksheets for CACFP Independent Centers
- #21 Fiscal Year 2014 Child and Adult Care Food Program Certification Procedures
- #22 News Media Release – Income Eligibility Guidelines
- #23 Guidance Related to the ADA Amendments Act
- #24 Child Nutrition Reauthorization 2010: Categorical Eligibility of Children in Foster Care
- #25 Civil Rights Compliance – Update to FY 2013 Operational Memo #12
- #26 Fiscal Year 2014 Child and Adult Care Food Program Application Certification
- #27 Questions and Answers Regarding Participation of Head Start Programs in Child Nutrition Programs
- #28 New Household Income Eligibility Guidelines, Statements, Instructions, and Letters
- #29 New Reimbursement Rates – Effective July 1, 2013
- #30 Determining Area Eligibility Based on School Data
- #31 Streamlining At-Risk Meal Participation for School Food Authorities
- #32 Transitioning from the Summer Food Service Program to CACFP At-Risk Afterschool Meals
- #33 Existing Flexibilities in the Child and Adult Care Food Program
- #34 Health and Safety in the Child and Adult Care Food Program
- #35 Monitoring Licensing Requirements in the CACFP
- #36 Guidance on Food Donation Program in Child Nutrition Programs
- #37 Submitting Budgets and Items Requiring Specific Prior Written Approval
- #38 Fiscal Year 2013 Operational Memoranda Index