



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING



JENNIFER M. GRANHOLM
GOVERNOR

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SUPERINTENDENT OF
PUBLIC INSTRUCTION

**FISCAL YEAR 2009
CHILD AND ADULT CARE FOOD PROGRAM
FAMILY DAY CARE HOME SPONSOR
MEMORANDUM #5**

TO: Family Day Care Home Sponsors
FROM: Mary Ann Chartrand, Director
Grants Coordination and School Support
DATE: March 18, 2009
SUBJECT: Provider Food Assistance Program List

Annually, family day care home sponsors are required to submit to the state agency a list of family day care home providers (7 CFR 226.6(f)(1)) receiving Tier 1 benefits on the basis of their participation in the Food Assistance Program.

This list must include:

- providers living outside Tier 1 eligible areas, who claim eligibility for Tier 1 reimbursement for all children in care based on their food assistance eligibility; and
- providers in eligible areas who have established their child's eligibility for Tier 1 reimbursement based on the provider's household food assistance participation.

Please prepare a spreadsheet in Excel listing the providers meeting the above criteria. Use a separate column for each item listed below:

- food assistance case number
- last name
- first name
- street address or PO Box number
- city
- state
- zip code
- FDCH sponsor

Sort the file in alpha order and submit via e-mail to Connie Kraft at kraftc@michigan.gov no later than Tuesday, March 31, 2009.

If you have any questions about this material, please contact our office at (517) 373-7391.

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