



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING



JENNIFER M. GRANHOLM
GOVERNOR

MICHAEL P. FLANAGAN
SUPERINTENDENT OF
PUBLIC INSTRUCTION

May 19, 2009

MEMORANDUM

TO: Local and Intermediate School Superintendents and Public School Academy Administrators

FROM: Carol Wolenberg, Deputy Superintendent *cw*

SUBJECT: Michigan Merit Exam – Instructional Time

In FY 2006 – 2007, the Department issued guidance to pupil accounting contacts at both local and intermediate districts regarding the counting of time when some teachers are proctoring the Michigan Merit Exam (MME) while at the same time other teachers are engaged in professional development towards the 1,098 instructional hour requirement. At that time, we advised that for FY 2006 – 2007, FY 2007 – 2008, and FY 2008 – 2009 districts could count the time towards the 1,098 instructional hour requirement when the only high school pupils in session are the 11th grade pupils and the high school teachers are either proctoring the MME or engaged in qualified professional development.

This is to advise that the Department is now extending the approval to count the above described time as instructional time beyond FY 2008 – 2009. Unless other factors should surface in subsequent years that would cause the Department to reconsider this policy, the approval to count this time should be considered permanent.

Should there be any questions or concerns regarding this correspondence, please contact Joellen Wonsey at Wonseyj@michigan.gov.

cc: William Mayes, MASA
David Martell, MSBO
Dan Quisenberry, MAPSA

STATE BOARD OF EDUCATION

KATHLEEN N. STRAUS – PRESIDENT • JOHN C. AUSTIN – VICE PRESIDENT
CAROLYN L. CURTIN – SECRETARY • MARIANNE YARED MCGUIRE – TREASURER
NANCY DANHOF – NASBE DELEGATE • ELIZABETH W. BAUER
REGINALD M. TURNER • CASANDRA E. ULBRICH

608 WEST ALLEGAN STREET • P.O. BOX 30008 • LANSING, MICHIGAN 48909
www.michigan.gov/mde • (517) 373-3324

